

Town of Andover
36 Bartlet Street
Andover, MA 01810

(978) 623-8200
www.andoverma.gov

2024 ANNUAL TOWN REPORT



**TOWN of
ANDOVER**

Town of Andover 2024 Annual Report



**Prepared by the Town Manager
Pursuant to the Provisions of Chapter 40, Section 49 of the General Laws of the Commonwealth of
Massachusetts and Article II, Section 4 of the General Bylaws of the Town of Andover**

**Annual Town Report
First Place**

Category 1

Town of Andover



MMA

**Presented by the
Massachusetts Municipal Association
January 24, 2025**



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TOWN OF ANDOVER

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To the Andover Community:

Andover has continued to flourish and evolve over the past year, driven by the collective efforts of our community and the exceptional leadership of our Town staff, elected officials, and volunteers. Serving as Chair of the Andover Select Board this past year has been filled with moments that have reinforced my pride for our Town. While it is customary for this letter to highlight a series of milestones and achievements from the past year, I would like to use this opportunity to focus primarily on the annual budget development process.

Before moving to the budget, I must highlight a few of Andover's many achievements over the last year - passing the MBTA Communities Zoning By-law, adopting a new town seal, opening the new West Elementary School and Shawsheen Preschool, and work on numerous infrastructure projects including downtown parking improvements and water main replacements. Andover also launched Andover Community Power, allowing residents and businesses to save money on their electricity while also supporting local green energy. Additionally, although FY25 has seen staffing and organizational changes in the areas of Sustainability and Diversity, Equity and Inclusion, these divisions and the related initiatives remain and will continue to be a priority for the Town and for me particularly.

Andover's budget is a reflection of the Town's goals and priorities and reflects those through the involvement of so many different levels of staff, leadership, committees, and residents. The budget development process illustrates how the input of the many stakeholders are included and reflected in the final budget proposed to Town Meeting Voters.

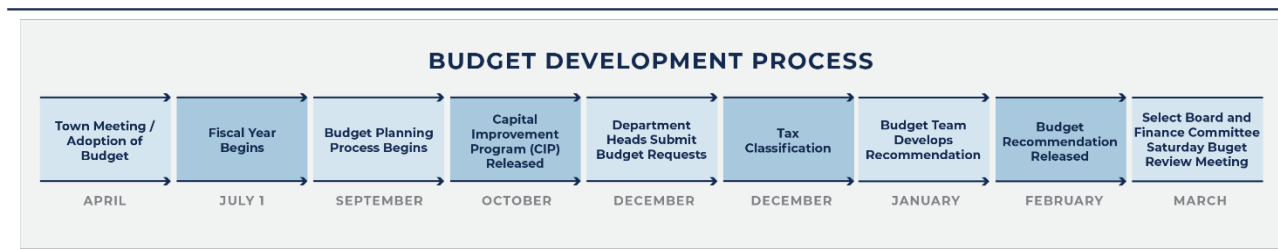
The development of the Town of Andover's annual budget is a collaborative, transparent, and exhaustive process focused on positioning the Town to deliver the high quality services that our residents depend on while also remaining resilient to financial challenges faced by all municipalities. This process is led by the Town Manager and the Chief Administrative and Financial Officer (CAFO) with support from the Finance Department and other senior Town officials. I have attached two graphics showing the budget development process generally and the process this year.

The first step in the annual budget process is projecting revenues available to the Town, i.e. the sum of property taxes, state aid, and local receipts. This process begins in the early fall each year. Property taxes make up the largest share of the Town's revenue. Projecting property tax revenue for the following year is done by adding a 2.5 percent increase to the prior year's levy limit and the previous year's new growth. State aid is comprised primarily of Chapter 70 education funding and Unrestricted General Government Aid. Local receipts include motor vehicle excise taxes, license and permit fees, and lodging and meals excise taxes. It is important to note that Andover's ability to grow its budget is largely dependent on external forces including economic factors, the state's revenue collections, and residents' and business' investment in residential and commercial real estate.

Also in the early fall, the Town Manager and CAFO begin engaging all Town Departments and Divisions in the process of developing the Town's budget proposal for the following year, seeking detailed funding requests. Then in the winter, each department discusses its request with the Town Manager and his senior leadership team. This collaborative process ensures that emerging challenges and opportunities across the entire organization are considered in the budget development process.

In October each year the Capital Improvement Program (CIP) outlining the Town's capital needs for the next five years is released. The CIP is essential in the annual budget development process. The Town's by-laws require that the CIP be prepared annually and be based on input from all town boards, committees, commissions and other agencies of the town regarding requested capital during the next five fiscal years. Further, the by-laws require that the Town Manager submit the CIP to the Select Board at least three months prior to the final date for submission of the annual budget. The 2026-2030 CIP can be found at www.andoverma.gov/FY2026CIP.

Having projected revenue and received department budget requests as well as the anticipated capital expenditures needed over the next five years in the CIP, the Town Manager, CFO, and Town Finance staff work diligently to produce a balanced budget recommendation that aligns the requests received with the remaining funding available for Town departments. The development of this recommendation often entails countless long nights and difficult decisions as the Town's senior leadership strives to produce a budget that will enable the Town to adapt and meet the evolving demands of the community while remaining cognizant of fiscal constraints.



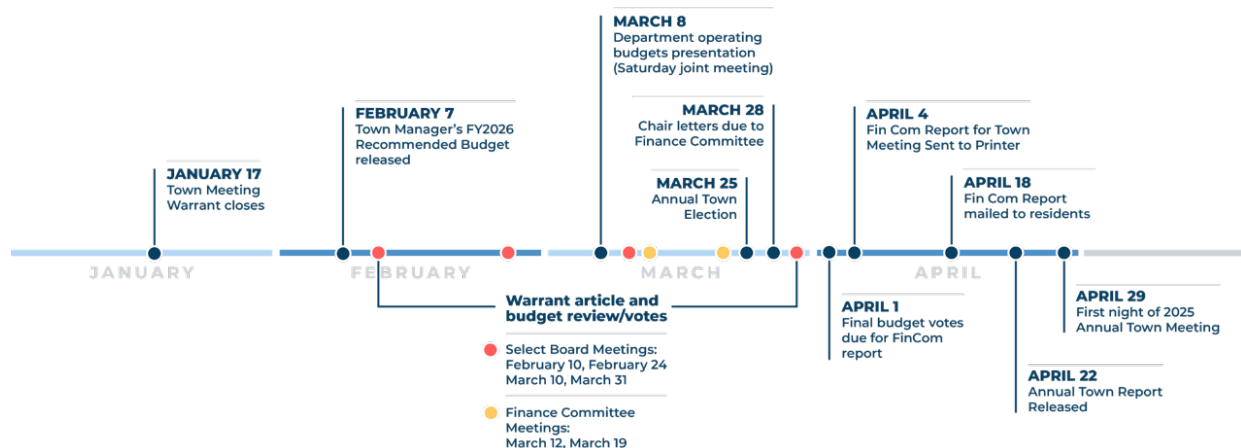
In the months leading up to the release of the budget in February, the Town Manager and his team present components of the overall financial plan, including initial revenue estimates, recommendations for capital improvements and other major budget initiatives to the Select Board, Finance Committee and School Committee. Throughout this process, elected and appointed leadership are able to ask questions and provide feedback as part of the budget development process. As is the case every year, the public is also given the opportunity to weigh in as the process evolves throughout the fall and into the winter.

Then, in the first week of February, the budget proposal is presented to the Select Board, Finance Committee, and to the broader community in the form of a Recommended Budget and Financial Plan. The FY2026 Budget & Financial Plan can be found at www.andoverma.gov/FY2026Budget. This Budget Book of approximately 200 pages is itself a major undertaking. The Budget Book not only presents the recommended funding levels for each department, but also provides an in-depth look at the composition of the organization, the work and recent accomplishments of each department, detailed financial information, and more. The document is widely publicized in digital form on the Town website, social media, the Bartlet Street Dispatch and other platforms. The publication of such a comprehensive budget document requires significant time and resources and reflects the Administration's commitment to transparency at every phase of the budget process.

After the release of the Recommended Budget and Financial Plan, a comprehensive review process begins in preparation for Andover's Annual Town Meeting. The Select Board and Finance Committee each review and discuss the budget during multiple public meetings in February and March, with the Town Manager's detailed presentations of the budget at each meeting. Each year, on a Saturday in early March, the Select Board, Finance Committee, and School Committee hold a day-long budget workshop including a comprehensive overview of the budget recommendation and each Town Department Head discusses the recommended funding level for their department, along with their progress towards goals over the previous year. This multi-step review process ensures that elected and appointed leaders asked to make recommendations on the budget are fully apprised of every detail of the proposed budget. Additionally, as all meetings are open to the public, televised, and recorded, the process provides extensive opportunities for Town Meeting voters to familiarize themselves with the budget before it comes to a vote at Andover's Annual Town Meeting.

At the culmination of this review process, the Select Board, Finance Committee, and School Committee issue their recommendations to Town Meeting voters regarding adopting the proposed budget, presented annually as Article 4 on the warrant. These recommendations appear in the Finance Committee Report, which is mailed to all households in Andover prior to the Town Meeting. The Finance Committee Report is also available online. Town Meeting's vote on Article 4 represents the final step of the long and, at times, arduous budget development and review process.

Residents should know that the budget recommendation is developed in accordance with the Town's long range financial plan, which has been a crucial tool in providing predictability and sustainability in the Town's budgeting and operations. The plan and the financial stability it provides has been the cornerstone of the Town of Andover's continued and sustained success. Additionally, Andover's proactive approach to managing its capital improvement projects and maintaining a robust internal control framework continues to safeguard the Town's assets and ensure compliance with financial regulations. These efforts, coupled with the Town's high credit rating, reflect a steadfast commitment to prudent financial stewardship, making the Town resilient to financial challenges.



While much of the information presented in this letter may be familiar, I believe it bears repeating and emphasizing the process and the level of care and scrutiny involved prior to the presentation to Town Meeting voters. Given the rigors and everyday challenges in managing a community as complex as Andover, it may seem tempting to streamline this process or limit the layers of review before the budget goes to Town Meeting. However, such an involved and thorough process is both essential to our residents and Andover's leadership (elected and appointed) to ensure that our taxpayer's money is spent appropriately, responsibly and to the benefit of our entire community. This process is a testament to Town Manager Andrew Flanagan's belief that a collaborative process results in the best possible budget for the Town and its residents and his commitment to transparency.

Because of this process, all voters can enter Town Meeting knowing that the budget recommendation has been thoroughly reviewed by your elected and appointed leaders and was meticulously crafted in alignment with financial best practices and is reflective of the priorities and values of the community.

As we move forward, the achievements of the past year stand as a testament to the collaborative spirit of our community. The dedication of Town staff, the commitment of volunteer board and commission members, the leadership of elected officials, and the active participation of community members have all played a crucial role in our success. I am deeply grateful to everyone who has contributed to making Andover a better place to live, work, and visit. Together, we will continue to build on this strong foundation and strive for even greater accomplishments in the years to come.

Sincerely,

Laura M. Gregory

Laura Gregory, Chair
Andover Select Board



WELCOME TO THE 2024 ANNUAL TOWN REPORT

Town Manager Andrew Flanagan

Fellow Residents:

I am pleased to submit this annual letter reflecting on our community's accomplishments over the past year. 2024 was a year marked by progress, innovation, and resilience for the Town of Andover. I am grateful for the opportunity to share some of the most significant highlights.

Each year, Annual Town Meeting provides a venue for significant policy decisions that shape the future of the community. This year, Town Meeting took an action that will have a lasting and visible impact on the community by adopting a new Town Seal. The new seal features Old Town Hall, a row of Eastern White Pines, and a host of symbols that reflect Andover's heritage. This design was developed by the Town Seal Review Committee, which was formed in 2021 and worked diligently for nearly three years to review Andover's previous seal and develop an alternative that more accurately reflects the community and its history. The committee conducted extensive public engagement, including community forums and surveys, to gather input on which symbols, icons, or landmarks should be incorporated into the new seal. The widespread support for the adoption of the new Town Seal is a testament to the committee's dedication and the community's involvement in the process.

Another significant action taken by Town Meeting was the creation of the Multifamily Overlay Districts. Through the creation of these districts, Andover attained compliance with Massachusetts' MBTA Communities Zoning Act. These new zoning districts, dispersed across Downtown Andover, Ballardvale, and River Road, allow multi-family housing by right. This zoning, which was approved overwhelmingly by Town Meeting, was shaped by the work of the MBTA Communities Working Group with extensive support from the Planning Division.

In September, we celebrated the completion and ribbon-cutting of the new West Elementary School and Shawsheen Preschool. This state-of-the-art facility represents a \$168 million investment, including \$38.4 million from the Massachusetts School Building Authority. The facility will eventually house both schools under one roof across 191,000 square feet of learning space. West Elementary students began their school year in this innovative environment, with Shawsheen Preschool students joining later this fall. With the completion of the new Municipal Services Facility, the renovation and expansion of the Robb Center, and the construction of the Ballardvale Fire Station, the Town has now addressed its most significant facilities deficiencies as identified in the 2016 Town-Wide Building Assessment.

Our commitment to improving Town facilities and amenities extended to several other significant capital projects. The renovation of Town Offices completed its first phase, expanding public meeting spaces and improving ADA compliance on the third floor of the building. This project aims to make it easier for residents to participate in Town governance and better position the organization to serve the community. We also initiated the Andover High School Improvement project, hiring an Owner's Project Manager (OPM) and project architect. Design funds for this project were approved at a Special Town Meeting in November 2023. This effort is being managed by the Permanent Town Building Advisory Committee (PTBAC) with critical guidance from the School Committee. The improvements to the high school are meant to address some of the most significant challenges at AHS.

Additionally, we began the process of planning for Phase I of the Chandler Road Recreational Area project. This initial phase will add a community garden and small parking areas, with long-term plans for athletic fields and other recreational amenities. Funding to study and design the next phase will be considered at the 2025 Annual Town Meeting.

Our commitment to enhancing communication with residents continued with the launch of the Andover Insider Town Hall Text line. This program allows residents to stay connected with my office and receive updates about Town government via text. Subscribers can ask questions and provide feedback on various projects, which are answered directly by myself and members of the Town Manager's Office. This unique approach to communications earned a Kenneth Pickard Municipal Innovation Award from the Massachusetts Municipal Association (MMA). "Andover Insider" complements other communication initiatives undertaken by the Town in recent years, ensuring that residents stay informed and engaged.

I am pleased to report that in 2024, S&P reaffirmed the Town of Andover's AAA bond rating. This accomplishment highlights our careful fiscal management and dedication to financial stability, allowing us to invest in vital services and infrastructure. Our long-range financial plan and policies ensure long-term stability and resilience against financial challenges. The adoption of a balanced budget at the June Special Town Meeting, following extensive deliberations, exemplifies the importance of financial planning and is a reflection of the community's confidence in the Town's budgeting systems that are designed to sustain, and when possible, expand services.

A major step forward for Andover's sustainability goals came in June as we formally launched Andover Community Power following approval from the Department of Public Utilities. This municipal aggregation program offers three new electricity supply options to all Andover residents and businesses. The primary offering, Andover Standard, provides an additional 15% renewable energy at a cost that has consistently been lower than the National Grid Residential Basic Service rate since the program launched. Residents and businesses can also choose Andover Ultimate, which includes 100% renewable energy, or Andover Basic, which meets the state minimum standards for renewable energy. Andover Community Power ensures long-term price stability with fixed prices through December 2027, and supports the growth of renewable energy in New England by sourcing all additional renewable energy from local wind and solar sources. This initiative underscores Andover's commitment to sustainability and its proactive approach to reducing carbon emissions.

Throughout the year, the Town of Andover's workforce was bolstered by a number of talented professionals appointed to lead key departments. In February, Kyle Murphy was appointed to lead Andover Fire Rescue as Fire Chief, replacing Michael Mansfield, who retired after 17 years of service to the Town. Murphy officially assumed the position in July, bringing 26 years of experience to the role, including seven years as Deputy Fire Chief. Ryan Knowles was hired in May to lead the IT Department as Chief Innovation Officer and has begun spearheading efforts to integrate cutting-edge technologies and innovative practices across Town operations. Joe Connelly, who previously served as Director of Community Services from 2016 to 2019, returned to the Town as Director of Recreation in July. The year culminated with the appointment of Carlos Jaquez as Director of Public Works, replacing Chris Cronin who announced that he would retire after 36 years of service to the Town.

Other generational projects that saw significant progress in 2024 include the Argilla Road water transmission line replacement and the Ledge Road Landfill closure. The Argilla Road project involved replacing an existing 8-inch water main with a 20-inch line, substantially increasing the capacity of Andover's water distribution system. The project is also consistent with the Town's continuing efforts to mitigate instances of discolored water. This upgrade, funded in part by federal ARPA funds, is a crucial component of a phased effort to enhance our water infrastructure. Concurrently, the Ledge Road Landfill closure project saw significant momentum towards its anticipated 2025 completion. This project, which includes erosion control, wetland improvements, and the installation of gas venting and drainage layers, is essential for isolating contaminated materials and preventing environmental impacts, ensuring compliance with a Department of Environmental Protection mandate.

The redevelopment of the Old Town Yard continued to see forward momentum in 2024. In August, Minco Development received a special permit from the Planning Board for their planned development at the site,

following the execution of a Land Disposition Agreement between the Town and Minco in 2023. Situated in the heart of downtown, the 3.5-acre development will bring new housing, retail, and public amenities to the area, along with targeted infrastructure improvements. The 165-unit, mixed-use project will include amenities such as a courtyard, open space, a community building, a public plaza with a splash pad, retail and café space, and pedestrian and bicycle access. Once completed, it will be a prime example of quality transit-oriented development that will further activate our already vibrant Downtown.

The positive impact of the Old Town Yard Development will be complemented by upcoming improvements to the Essex Street Corridor, enabled by a \$3.3 million MassWorks Grant. The funding will allow the Town to improve municipal infrastructure along and adjacent to Essex Street, which runs from Elm Square to Red Spring Road. These improvements will make the corridor more walkable, improve the safety for all users of intersections along the route, strengthen the connectivity between downtown Andover and key destinations including the MBTA commuter rail station, and support future housing development. Planned improvements include widening the sidewalk on the northern side of Essex Street to enhance pedestrian safety and upgrades to water and drainage systems serving the corridor. Additionally, the funding will enable the Town to implement multimodal safety improvements to three key intersections.

I am deeply grateful for the support and strategic direction provided by the Select Board. I also want to express my gratitude to the Town's dedicated staff, whose hard work and commitment have been instrumental in driving our progress and achieving our goals. It is an honor to continue serving this vibrant community and working alongside such dedicated colleagues and residents.

Thank you for your continued support. It remains my privilege to lead Andover, and I look forward to another year of progress and collaboration.

Sincerely,



Andrew P. Flanagan
Town Manager

Town of Andover 2024 Management Team

Town Manager's Office

Town Manager
Deputy Town Manager
Deputy Town Manager/Town Clerk
Director of Communications
Assistant to the Town Manager

Andrew P. Flanagan
Michael Lindstrom
Austin Simko
Phillip Geoffroy
Amy Heidebrecht

Chief Innovation Officer

Ryan Knowles

Community Development & Planning

Director of Land Use and Planning
Director of Conservation
Director of Public Health
Inspector of Buildings

Paul Materazzo
Robert Douglas
Thomas Carbone
Christopher Clemente

Community Services

Director of Elder Services
Director of Recreation
Director of Veteran Services
Director of Youth Services

Jane Burns
Joseph Connelly
Mark Comeiro
Christopher Dempsey

Director of Facilities

Janet Nicosia

Director of Public Works

Christopher Cronin

Director of Sustainability and Energy

Joyce Losick-Yang

Finance and Budget

Chief Administrative & Financial Officer
Town Accountant/Assistant Finance Director
Chief Assessor
Collector Treasurer
Purchasing Agent

Patrick J. Lawlor
Hayley Green
Tristan Hoare
Michael Morse
Theresa Peznola

Fire Chief

Chief Michael Mansfield
(through June)
Chief Kyle Murphy
(started in July)

Chief People Officer & Human Resources Director

Brittney Lavoie

Library Director

Barbara McNamara

Police Chief

Chief Patrick Keefe

Superintendent of Schools

Dr. Magda Parvey

Town Counsel

Douglas Heim



MISSION & VALUES STATEMENT

*Developed by the
Select Board, Town Manager, and Town Department Heads
Adopted by the Select Board on October 6, 2003*

The mission of the Town of Andover is to ensure the safety, education, and well-being of the community; to be a leader in the delivery of efficient and effective quality services that respond to community needs; to promote the continuous improvement of staff skills and performance; to encourage an environment of trust; to respect cultural and economic diversity; and to preserve the historic character of the community.

The Select Board, as the chief policy makers for the Town of Andover, Massachusetts, will provide leadership in advancing the following primary and supporting values:

VALUE 1 – ENSURE THE SAFETY, EDUCATION, AND WELL-BEING OF THE COMMUNITY

- 1.1 Protect the safety of persons and property
- 1.2 Maintain the high quality of education for all
- 1.3 Maintain the Town’s infrastructure
- 1.4 Promote public health programs and awareness
- 1.5 Manage the impact of non-municipal public utilities
- 1.6 Support human/community services
- 1.7 Ensure compliance with regulatory requirements
- 1.8 Identify and promote economic opportunities

VALUE 2 – BE A LEADER IN THE DELIVERY OF EFFICIENT AND EFFECTIVE QUALITY SERVICES THAT RESPOND TO COMMUNITY NEEDS

- 2.1 Deliver innovative municipal services
- 2.2 Encourage cost saving initiatives
- 2.3 Assess and prioritize community needs
- 2.4 Maintain the Town’s “AAA” bond rating

VALUE 3 – PROMOTE THE CONTINUOUS IMPROVEMENT OF STAFF SKILLS AND PERFORMANCE

- 3.1 Recruit, develop, and retain a highly skilled workforce

- 3.2 Promote and recognize municipal professionalism

- 3.3 Measure, evaluate, and improve performance

VALUE 4 – ENCOURAGE AN ENVIRONMENT OF TRUST AND HONESTY

- 4.1 Uphold high ethical standards
- 4.2 Value teamwork and cooperation
- 4.3 Promote open communication with the public
- 4.4 Solicit citizen participation
- 4.5 Recognize the outstanding contributions of citizens

VALUE 5 – RESPECT CULTURAL AND ECONOMIC DIVERSITY

- 5.1 Promote diversity in the workforce and community
- 5.2 Provide services that are accessible, fair, and equitable
- 5.3 Support housing alternatives

VALUE 6 – PRESERVE THE HISTORIC CHARACTER OF THE COMMUNITY

- 6.1 Celebrate Andover’s unique heritage
- 6.2 Protect and acquire open space

QUALITY EDUCATION

We will offer a rich and challenging public education that builds essential skills and knowledge that support a broad range of academic and vocational options, enable successful participation in our society and culture, and sustain curiosity and learning in a world of new and ever changing opportunities. We will cultivate the public library as a resource for lifelong learning and enrichment and as facilitator for the flow of information throughout the community. We will find ways to protect the quality of these institutions through fluctuating economic cycles.

OPEN SPACE AND RECREATION

We will continue to acquire and protect open space as a crucial natural resource that helps to maintain the character of the town, offers access to both active and passive recreation, and provides an important natural system for water recharge, flood control, and wildlife habitat.

VIBRANT DOWNTOWN

We will maintain our downtown as an attractive and vibrant center with a mix of commercial and public activities, historical elements, and parks. We will use permits, zoning guidelines, and planning approvals to attract and keep pedestrian-friendly street-level enterprises.

SMALL-TOWN CHARACTER

Even as the Town continues to grow, we will actively seek to identify and preserve those elements — town layout and scale, central focus, community-wide activities, respect for historical structures, and residential mix that give Andover its small-town character.

CITIZEN PARTICIPATION

We will govern ourselves in a manner that encourages participation by all, that consistently provides adequate information for making informed choices, and that acts to preserve our investment and the interests of the community as a whole. We will acknowledge the needs of others and consider compromises that are in the best interest of the Town and region.

HISTORICAL HERITAGE

We will maintain strong and consistent zoning that protects historic buildings and places, and we will support the institutions that protect and promote Andover's historical heritage.

CULTURAL DIVERSITY

We will be respectful of Andover's many races, ethnicities, religious beliefs, and lifestyles. We will facilitate public events that celebrate diversity and provide opportunities for sharing cultural traditions. As a community, we will not tolerate acts of hatred or persecution.

FINANCIAL STABILITY

We will follow prudent financial practices that balance consistent high-quality services, private vs. public responsibility, stable tax rates, and responsible levels of debt. We will set ambitious goals but live within our means. In making financial decisions, we will include an understanding of long-term costs and consequences, particularly to the environmental integrity of the Town. We will consider regional partnerships that offer more effective and economical options, and we will manage the impact of our decisions on property values relative to similar communities.

HEALTHY AND SAFE ENVIRONMENT

We will protect public health and safety through careful monitoring and enforcement of environmental, health, and safety regulations and by continuing to provide effective and responsive fire and police protection and beneficial public health services.

MANAGEMENT OF NATURAL RESOURCES

We will manage and protect our natural resources, particularly water, in a manner that acknowledges our responsibility to future generations and to other communities that share those resources. We will monitor air quality and take measures to mitigate negative effects of emissions from vehicles, regional incinerators, and industrial facilities.

TOWN SERVICES

We will provide effective and efficient services that build and maintain Town infrastructure, handle Town business, and assist citizens. We will use technology to facilitate interdepartmental communication and efficiency, and to provide public access to Town information.

Elected Officials

Select Board

Laura Gregory, Chair
Alexander Vispoli, Vice Chair
Ellen Townson, Clerk
Kevin Coffey
Melissa Danisch

School Committee

Lauren Conoscenti, Chair
Sandis Wright, Vice Chair
Emily DiCesaro
Lauren Diffenbach
Shauna Murray

Town Moderator

Sheila Doherty

Andover Housing Authority

Calvin Deyermund, Chair & Governor's Appointee*
Daniel Grams
Margaret O'Connor
William Walsh
Tenant Member

**Appointed by the Executive Office of Housing and Community Development*

Greater Lawrence Technical School District School Committee

Zoila Disla
Anne Marie Faris
Thomas Hatem
Bradley Jones
Julio Mejia
Edinson Mercedes
William Tarbox

Trustees of Punchard Free School

Dawn Gillette
Chip Gregory
Michele Karlberg
Donald Schroeder
Eric Stubenhaus

Cornell Fund Trustees

Kenneth Ozoonian
Calvin Perry
Peter Witman

Appointed Officials

Town Manager
Andrew P. Flanagan

Andover Cultural Council	Andover Green Advisory Board
Peter Fenzel Raveena Girdhari Michael Hendrickson Amie Joof Senghore Tanja King Yuantai Du Rachel Longo	Bryan Bannon Willow Cheeley Melanie Cutler Amy Latva-Kokko Philip Martin Jordan Stack Harry Voorhees Mujde Yuksel
Andover Retirement Board	Audit Committee
Mathew Fabiani Hayley Green Blackwell O.J. Taylor Eric Teichert	Steven Caron Mary Ellen Logee Steven Sintros
Ballardvale Historic District Commission	Board of Assessors
Diane Derby Sandra Frechette Remi Machet John Maier Sara Sobieski Nigrelli Joanna Reck Chris Shepley Alexis Winnell	Tristan Hoare Joel Janovsky Lewis Trumbore
Board of Health	Board of Registrars
James Bonfanti Jennifer Darfoor, R.N. Dr. Deborah Enegess Adam Knoll Dr. Pamela Linzer	Molly Bicking Keith Saxon Austin Simko Jennifer Zhang
Central Street Historic District Study Committee	Commission on Disability
Lisa Dore Christina Erickson Gina Prisco Joanna Reck Katherine Robinson Mark Rogers	Katherine Ananis Calene Bell-Flanagan Peter Brown Justin Coppola Sr. Kathleen Dolan Tana Goldberg S. David Kahan Jemma Lambert Patricia Leelman Mary (Eileen) Riley Donald Silberstein Stephen Surette Hannah Wilen

Commission on Diversity, Equity & Inclusion	Conservation Commission
Shamita Arthreyas Rajiv Chopra Carissa Dessin Dianne Domenech Burgos Lt. Frank Fitzpatrick Kavita Goyal Benjamin Hoerner Jemma Lambert Jing Lu Amie Joof Senghore Trish Villanueva Sandis Wright	Ruby Brown Miranda Chave Donald Cooper Alexandra Driscoll Floyd Greenwood Jon Honea Stuart Rubin
Council on Aging	Design Review Board
Judith Agnes Ralph Bledsoe Gail Bloom Denise Boucher Kimberly Butler-Rainen Francine Gikow Dorothy Hollenbeck Timothy McCarron Russ (George) Moran Ed Plowey Christina Vidoli	Eric Daum Kenneth Feyl Jonathan Fournier Adam Knoll Kaitlin Vortherms
Elderly and Disabled Tax Fund Committee	Finance Committee
Jane Burns Kimberly Butler-Rainen Russ (George) Moran Amanda Preston Thomas Rando	Emran Baqui Yican Cao Paula Colby-Clements William Haskell Deidre Lockhart Brian Major Andrew McBrien Paul Murphy Kimberly Perry
Housing Trust Fund Board of Trustees	Investment Committee
David Brown Patricia Dell Ross Carolyn Hall Finley Andrew Flanagan Walter McGinness Linda O'Connell Susan Shepard	Andrew Betts Brian Carbone Aidan Forde Andrew Gribbel Dr. Nancy Kimelman

Memorial Hall Library Trustees	Open Space Task Force
Carolyn Fantini Sarak Klock Laurence Lamagna Marilyn Santagati Anthony Straceski Karen Van Welden-Herman Mark Yanowitz	Rebecca Backman Doug Cummings Jane Gifun Floyd Greenwood Julia John James Leahy Michael Lindstrom Kimberly Perry
Patriotic Holiday Committee	Permanent Town Building Advisory Committee
James Bedford Calvin Deyermund Brian Masterson R. Scott Parrish Calvin Perry Edward Ratyna Francis Rittershaus Andrew Sievert Stephen Wallingford	Daniel Casper Emily DiCesaro David Giangrande Mark Johnson Ellen Keller Patrick Lawlor Janet Nicosia Keith Taverna
Planning Board	Preservation Commission
Zachary Bergeron Vincent Chiozzi, Jr. Ann Knowles Rocky Leavitt Neil Magenheimer Morgan Von Prella Pecelli	Amy Bloom Eric Daum Leo Greene James McCarthy Joann Michalik Jessica Randolph Karen Van Welden-Herman
Scholarship Committee	Spring Grove Cemetery Trustees
Kate Allard Diane Costagliola Philip Giguere Carolyn Hanson Deb Lenzi Erik Smith Eric Stubenhaus	William Canane Kevin Connors Sandra Dearborn Mark De Lisio Gail Ralston

Towle Fund	Town Seal Review Committee
Toby O'Leary Sandra Levin Gloria Wager	Tom Adams Elaine Clements Andrew Flanagan John Hess Melissa Litton Austin Simko Karen Van Welden-Herman
Tree Committee	West Elementary Building Committee
Claudia Bach Willow Cheeley Carlos Jaquez Michael Lindstrom Joann Milchalik Elizabeth Poland Paul Sanborn James Sutton	Joel Blumstein Lauren Conoscenti Andrew Flanagan Carol Green Mark Johnson Patrick Lawlor Janet Nicosia Dr. Magda Parvey Siggy Pfendler Paul Rollins Elizabeth Roos Keith Taverna
Zoning Board of Appeals	
Kathy Faulk David Guerette Ellen Keller Daniel Lopez Carol McDonough Michael Novaria Elizabeth Oltman Lisa Rechisky Michael Wellikoff	

Election Results for the 2024 Annual Town Election

March 26, 2024

Moderator	P-1	P-2	P-3	P-4	P-4A	P-5	P-6	P-7	P-8	P-9	P-10	TOTALS
SHEILA M. DOHERTY	326	412	519	245	87	327	301	430	468	393	430	3938
KEITH M. SAXON (write-in)	5	3	4	1	1	0	1	3	1	5	2	26
JOEL GARY BLUMSTEIN (write-in)	0	0	0	0	0	1	0	0	3	0	1	5
Blanks	79	113	134	66	15	99	81	129	134	113	137	1100
Misc. Others	4	4	9	0	6	8	3	5	8	9	17	73
Totals	414	532	666	312	109	435	386	567	614	520	587	5142

Select Board	P-1	P-2	P-3	P-4	P-4A	P-5	P-6	P-7	P-8	P-9	P-10	TOTALS
KEVIN T. COFFEY	197	333	381	193	62	276	234	312	310	284	368	2950
ELLEN J. KELLER	184	210	253	121	45	179	161	239	302	244	254	2192
GEORGE K. THORLIN	128	171	223	92	33	129	129	178	167	156	173	1579
ELLEN MARIE TOWNSON	205	205	277	128	47	184	161	274	314	251	243	2289
Blanks	113	145	196	90	29	102	86	129	130	101	136	1257
Misc. Others	1	0	2	0	2	0	1	2	5	4	0	17
Totals	828	1064	1332	624	218	870	772	1134	1228	1040	1174	10284

School Committee	P-1	P-2	P-3	P-4	P-4A	P-5	P-6	P-7	P-8	P-9	P-10	TOTALS
SUSAN KATHLEEN MCCREADY	172	195	192	121	37	163	139	189	249	172	211	1840
LAUREN ROSSI DIFFENBACH	128	203	290	122	47	166	153	253	217	203	215	1997
JAYASHREE MOHANDAS	150	112	164	90	26	118	130	155	236	175	172	1528
SHUANA H. MURRAY	198	248	376	136	50	205	157	259	294	239	258	2420
CHRISTOPHER C. SHEPLEY	78	163	134	81	26	123	124	146	115	147	188	1325
Blanks	102	143	175	74	30	95	68	130	114	100	126	1157
Misc. Others	0	0	1	0	2	0	1	2	3	4	4	17
Totals	828	1064	1332	624	218	870	772	1134	1228	1040	1174	10284

Trustees of the Punchard Free School	P-1	P-2	P-3	P-4	P-4A	P-5	P-6	P-7	P-8	P-9	P-10	TOTALS
MICHELE IPPOLITO KARLBERG	274	365	454	202	75	284	257	366	395	347	382	3401
ERIC STUBENHAUS	253	347	435	216	63	275	249	363	373	347	372	3293
Blanks	299	352	440	205	78	311	263	404	456	344	418	3570
Misc. Others	2	0	3	1	2	0	3	1	4	2	2	20
Totals	828	1064	1332	624	218	870	772	1134	1228	1040	1174	10284

Andover Housing Authority	P-1	P-2	P-3	P-4	P-4A	P-5	P-6	P-7	P-8	P-9	P-10	TOTALS
WILLIAM WALSH	291	384	469	235	79	306	283	399	411	366	397	3620
Blanks	123	148	192	77	29	129	102	166	200	150	188	1504
Misc. Others	0	0	5	0	1	0	1	2	3	4	2	18
Totals	414	532	666	312	109	435	386	567	614	520	587	5142

Greater Lawrence Regional Vocational Technical School District Committee	P-1	P-2	P-3	P-4	P-4A	P-5	P-6	P-7	P-8	P-9	P-10	TOTALS
ANNE MARIE FARIS	289	393	482	239	84	313	284	410	426	366	407	3693
Blanks	123	139	179	73	24	122	101	157	186	150	178	1432
Misc. Others	2	0	5	0	1	0	1	0	2	4	2	17
Totals	414	532	666	312	109	435	386	567	614	520	587	5142



TOWN MANAGER & SELECT BOARD

Michael Lindstrom
*Deputy Town Manager /
Director of Community
Services*

The Town Manager is the Chief Executive Officer, Chief Fiscal Officer, and Chief Personnel Officer of the Town of Andover. The Town Manager appoints and supervises all employees and is responsible for overseeing all services and operations of the Town of Andover. The Town Manager implements the policies established by the Select Board, provides overall administration to the Town's Municipal organization, and focuses on continuous improvement and customer focused services and programs.

At the beginning of each fiscal year, the Select Board and Town Manager establish a set of strategic goals and objectives for the coming twelve months. These goals and objectives help determine the priorities for the Town's departments. Town department heads are involved in the process of setting the goals and objectives and work with the Town Manager throughout the year in order to ensure that these priorities are met.

During Fiscal Year 2024, the strategic goals and objectives were organized into the priority areas of administration and finance; citizen response management and engagement; capital improvements; economic development and housing, active transportation, river and open space access, energy and sustainability, and diversity, equity and inclusion. Through a collaborative effort between the Select Board and the Town's senior leadership team, significant progress was achieved in each of these priority areas throughout 2024.

The Town Manager is also responsible for producing an annual budget and financial plan as well as a capital improvement program. The Town Manager's office, in coordination with the Finance and Budget department, works with department and division heads as well as financial working groups to help determine the spending and financial plans for the coming year. The FY25 budget recommendation totaled \$246,682,934 and aimed to carefully balance financial responsibility with targeted investments to support key initiatives and sustain high-quality Town services that residents count on.

Preparation for Annual Town Meeting represents a significant undertaking for the Select Board and Town Manager each year. The 2024 Annual Town Meeting was held over two nights, on April 29 and April 30. A Special Town Meeting was held within the Annual Town Meeting in April to consider the creation of a Multifamily Overlay District (MOD), a time-sensitive zoning matter. Over the course of the two nights of Town Meeting, Andover voters approved a series of articles of critical importance to the Town and its future.

Among the notable actions of Town Meeting was the adoption of a new Town Seal. The Town Seal approved by Town Meeting was developed by the Town Seal Review Committee based on extensive public input gathered during a nearly three year process and features Old Town Hall as the focal point with a row of Eastern White Pines in the background.

Through Town Meeting's adoption of a Zoning Bylaw amendment to create the Multifamily Overlay District (MOD), a new zoning district in which multi-family housing is allowed by right, Andover became one of the first communities to achieve compliance with the MBTA Communities Zoning Law.

A Special Town Meeting was held on June 18 to address an imbalance in the FY2025 operating budget caused by an amendment approved at the Annual Town Meeting that increased funding for Andover Public Schools by \$1,875,000, resulting in a budget that exceeded available revenue. To resolve this, two articles were presented: Article 1 proposed transferring funds from free cash to cover the increased appropriation, while Article 2 aimed to approve the School Department budget as initially presented, plus additional state aid received after the Annual Town Meeting. Town Meeting approved Article 2, thereby achieving a balanced budget for FY2025.

Andover Select Board

Laura Gregory, Chair
Alex Vispoli, Vice Chair
Ellen Townson, Clerk
Kevin Coffey
Melissa Danisch

Town Manager's Office

Andrew P. Flanagan
Town Manager

Patrick Lawlor
*Chief Administrative &
Financial Officer*

Michael A. Lindstrom
*Deputy Town Manager /
Director of Community
Services*

Austin P. Simko
*Deputy Town Manager /
Town Clerk*

Phillip Geoffroy
Director of Communications

Amy Heidebrecht
Assistant to the Town Manager

Numerous milestones and notable initiatives took place outside of Town Meeting as well. On September 20, the Andover community celebrated the ribbon-cutting of the new West Elementary School and Shawsheen Preschool, a state-of-the-art facility designed to foster collaboration and innovative learning. This \$168 million project, including \$38.4 million from the Massachusetts School Building Authority (MSBA), began construction in June 2022 and welcomed its first cohort of West Elementary students this school year. The 191,000-square-foot facility will house both schools, with Shawsheen Preschool students joining next school year.

In early 2024, the Town of Andover launched the Andover Insider Town Hall Text line to enhance communication with residents. This program allows residents to stay connected with the Town Manager's office and receive updates about Town government via text. Subscribers can ask questions and provide feedback on various projects, which are answered directly by the Town Manager's office. This platform complements other communications initiatives undertaken by the Town Manager's Office in recent years.

The Andover Select Board welcomed two new members in 2024: Kevin Coffey and Ellen Townson, who replaced outgoing members Chris Huntress and Annie Gilbert, both of whom did not seek re-election in the March 26 Annual Town Election. In September, the Board began initiated one its most significant responsibilities by initiating the process of considering the reappointment of Town Manager Andrew Flanagan. The Board set a framework for a comprehensive review process that provided opportunities for community input. Following this process, the Select Board voted unanimously in October to reappoint Flanagan to a new five-year term that will begin on July 1, 2025.

In April, Select Board members from Andover, Tewksbury, and Dracut met along the Merrimack River to perform a perambulation of their towns' boundaries, marking the granite witness marker with the letters A, T, and D. This legal requirement, established under Massachusetts General Law, is a tradition dating back over 200 years.

Recognizing the value of public art in generating civic pride and enhancing community spaces, the Town of Andover introduced "Miss Moosachusetts," a bright yellow cow adorned with scenes from across town. This unique piece of public art has quickly become a beloved fixture in the downtown area, attracting residents and visitors alike. Positioned in the newly reconfigured municipal parking area behind Old Town Hall, Miss Moosachusetts serves as a vibrant symbol of Andover's creativity and community spirit.



Select Board Members (L-R) Laura Gregory, Ellen Townson, Alex Vispoli, Melissa Danisch, and Kevin Coffey at an April Board Meeting.



Andover's newest public art installation, affectionately known as Miss Moosachusetts, was installed in the public gathering area behind Old Town Hall in May 2024.

738

Public Engagement, Meetings and Informational Sessions

1,378

Subscribers to the Andover Insider in the first month of the program.

247

Andover Residents Volunteered on Boards, Committees and Commissions in 2024



ADMINISTRATION & FINANCE

Patrick Lawlor
*Chief Administrative &
Financial Officer*

Administration & Finance is comprised of five divisions: Finance Administration, Accounting, Assessing, Treasurer/Collector, and Central Purchasing.

Finance Administration

Finance Administration is responsible for management of the department, as well as the town's financial planning and budget preparation. The Chief Administrative & Financial Officer is also responsible for administration of the Health Insurance Trust as well as the OPEB (Other-Post Employment Benefits) Trust. Finance Administration works closely with the Finance Committee on the publishing of the Finance Committee Report which is issued to voters prior to the Annual Town Meeting.

The Town of Andover continues to be recognized by the Government Finance Officers Association (GFOA) for its budget preparation. The GFOA Distinguished Budget Presentation Award is presented to communities that produce a budget that conforms with the rigorous standards of GFOA.

In collaboration with the Town Manager, the Finance Administration revised the Capital Improvement Program funding strategy, setting a fixed target of 7.5% of the Town and School Operating Budgets. This replaces the previous 5.72% of overall revenue used since 2015, improving predictability in debt and capital planning.

During FY2025, the Finance Administration identified \$251,861.67 in unexpended appropriations from Free Cash and Capital Projects. A warrant article will be presented at the 2025 Annual Town Meeting to repurpose these funds for ADA improvements. An additional article will propose transferring \$269,060 from unused Water Enterprise funds and \$1,468.75 from Sewer Enterprise articles to their respective Retained Earnings accounts.

The Finance Administration partnered with the Department of Facilities to oversee the Town Offices Building Project, with a focus on enhancing accessibility and upgrading public meeting spaces. Together, the departments successfully coordinated the temporary relocation of town services during construction and managed the seamless transition back to the renovated facility.

Finance Administration also administers the town's Participatory Capital Budgeting initiative which allows residents an opportunity to identify capital projects in Andover for funding. More information can be found at www.andoverma.gov/EngageCIP.

Accounting

The Accounting Office is responsible for the maintenance of all financial records of the town and ensures compliance with federal, state, and local regulations. The Accounting Office is responsible for processing payroll, accounts payable, fixed asset inventory, and the oversight of departmental appropriations. All invoices are audited and approved for payment through the Accounting Office.

The Town Accountant also serves as an ex-officio member of the Andover Contributory Retirement Board and is currently serving as the Chair of that board.

Sarah Carroll
*Administration & Financial
Analyst*

Hayley Green
*Town Accountant
Assistant Finance Director*

Tara Bicknell
*Assistant Town Accountant
Town Auditor*

Lisa Marget
Payroll Administrator

Kimberly Matthes
Accounts Payable Coordinator

Priscilla Loring
Accounting Assistant

Tristan Hoare
Chief Assessor

Megan Anderson
Senior Assessor

Louis Logue
Property Lister/Field Appraiser

Lisa Van Campen
Office Assistant

Jennifer Overberg
Office Assistant

Theresa Peznola
Purchasing Agent

Janet Brewer
Purchasing Assistant

Michael Morse
Collector/Treasurer

Genna Jacobs
Assistant Collector/Treasurer

Jennifer Callahan
Cash Manager

Lyn Fragala
Water/Sewer
Account Supervisor

Clicia Garcia Cabrera
Office Assistant

Marco Guerrero Ramirez
Office Assistant

Assessing

The Assessor's Office, under the direction of the Chief Assessor, is responsible for gathering and recording information related to property and ownership in the Town of Andover. This includes the valuation of residential, commercial, industrial, and personal property. The Assessor's Office prepares the annual property tax classification information, which assists the Select Board in setting the residential, commercial/industrial, and personal property tax rates.

The Assessor's Office processed 33,299 excise tax bills in Fiscal Year 2024. The Assessor's Office administered and processed 237 property tax exemptions for those who qualify for the Senior Means Tested Exemption, as well as other property tax exemptions in accordance with state law. Additionally, the Assessor's Office works in conjunction with the Elder Services Division on the administration of the town's senior work program, which allows seniors to exempt a portion of their tax bill by working within town or schools. With 200 senior workers participating in this program in a variety of settings, Andover's program is one of the most robust senior tax exemption programs in Massachusetts.

FY2025 Valuation Breakdown - Single Family Homes		
Valuation Range (\$)	Number of Parcels	Percent of Total (Count)
0 to 300,000	3	0.0%
300,001 to 400,000	21	0.2%
400,001 to 500,000	74	0.8%
500,001 to 600,000	329	3.8%
600,001 to 700,000	720	8.2%
700,001 to 800,000	1,138	13.0%
800,001 to 900,000	1,486	17.0%
900,001 to 1,000,000	1,380	15.8%
1,000,001 to 1,100,000	967	11.0%
1,100,001 to 1,200,000	696	7.9%
1,200,001 to 1,300,000	545	6.2%
1,300,001 to 1,400,000	377	4.3%
1,400,001 to 1,500,000	241	2.8%
1,500,001 to 2,000,000	547	6.2%
2,000,000 and up	233	2.7%
Total	8,757	100.0%

Central Purchasing

The Central Purchasing Office is responsible for all Town and School procurement, including the oversight of the bidding process to ensure compliance with Massachusetts General Law. The Central Purchasing Office also coordinates insurance and risk management for all Town and School departments – except for health insurance. Central Purchasing also manages property insurance claims as well as pothole claims. In FY2024, there were 48 bids managed by the Purchasing Office and 65 contracts were executed.

Collector/Treasurer

The Collector/Treasurer is responsible for the collection of all monies due to the town including real estate taxes, personal property, motor vehicle excise taxes, departmental receipts, water and sewer charges, and parking tickets. The Collector/Treasurer's Office is responsible for issuing payroll for town and school employees, payment of vendors, and the reconciliation of checks and bank accounts. The Collector/Treasurer's Office also issues debt required for authorized short-term and long-term borrowing.

237

Number of tax exemptions
granted to seniors and
qualifying homeowners

96%

Funded ratio of the Retirement System
following the first full valuation after
the issuance of pension obligation
bonds

\$5.9M

Investment income earned as a
result of competitive rates and
prudent financial management



SUSTAINABILITY

Joyce Losick-Yang
Director of Sustainability
and Energy

Under the general direction of the Town Manager, the Director of Sustainability and Energy develops and administers programs and policy initiatives to advance Andover's sustainability profile.

Specifically, Sustainability is responsible for:

- Developing and updating the community's climate action plan;
- Setting and tracking town-wide sustainability goals;
- Coordinating energy efficiency, renewable energy, and environmental stewardship efforts among Town departments, businesses, and residents;
- Applying to and managing grants;
- Performing energy forecasts and securing energy contracts;
- Advising on environmental policies and operations; and
- Communicating with the public.

In addition to the duties above, the Select Board and Town Manager established a set of near-term strategic goals under Energy and Sustainability, which include:

- Launching and operationalizing the Andover Community Power aggregation program, and increasing enrollment in the 100% renewable energy product, Andover Ultimate;
- Planning and holding the Climate Changemakers Forum; and
- Pursuing the adoption of the Opt-in Specialized Code through Annual Town Meeting.

The Town's electricity aggregation program, Andover Community Power (ACP), successfully launched on June 1st. Sustainability worked with the Town Manager's Office, the Library and Elder Services to deliver multiple meetings (> 400 residents) to inform the public on the aggregation program offerings and how to participate or opt-out. Sustainability has also responded to hundreds of calls and emails about ACP in the last several months. In addition, Sustainability worked with Good Energy consultants on a successful lawn sign and poster campaign that boosted Andover Ultimate product enrollment by 50% by year end. After just six months, the aggregation program has already saved residents over \$1 million in utility costs and reduced carbon emissions by more than 1,800 metric tons, which is like taking 420 passenger cars off the road for a year (see table below).

Along with providing information about Andover Community Power, Sustainability has worked with community volunteers to help residents understand their electricity bills and avoid energy scams. The outreach was often done in collaboration with the non-profit, All-in-Energy, who offered complementary information on utilities' discount rate programs and Mass Save incentives.

Jun thru Dec 2024 ACP Residential Impact	Andover Basic 13.2 ¢/kWh (+ 0% Class I REC)	Andover Standard 13.9 ¢/kWh (+ 15% Class I REC)	Andover Ultimate 14.6 ¢/kWh (up to 100% renewables)
Average No. Residential Accounts Enrolled Per Month	518	8,195	135
Total kWh Consumed During Six Months	2,553,222	36,937,640	504,485
Metric tons CO ₂ e Avoided Compared to Basic Service	0	1,794	62
Cost Savings Compared to Basic Service	\$80,126	\$966,953	\$8,721

Sustainability has no other staff. However, community volunteers and interns (*) contributed significantly to the accomplishments and are gratefully acknowledged herein:

Andover Days Sustainability Fair

Mary Pritchard
Willow Cheeley
Mujde Yuksel
Melanie Cutler

Climate Changemakers Forum Task Force

Kate Margolese
Mary Pritchard
Willow Cheeley
Diane Shen
Jackie Salit
Toby O'Leary
Joan Karpinski

Specialized Code

Dimitrios Tsoumbanikas*
Kate Margolese
Amy Latva-Kokkos
Willow Cheeley

Andover Community Power

Kate Margolese
Diane Shen
Jackie Salit
Toby O'Leary
Maria Bartlett
Susan Stott
Willow Cheeley
Anil Navkal
Candy Dann
Al Timm
Steve Fink

Andover was designated as a Green Communities in 2010. To do so, the community not only opted to adopt the Stretch Energy Code but also committed to reducing municipal energy usage by 20% compared to the baseline 2008 fiscal year. Since then, the town has made significant progress and reduced weather-normalized building energy consumption by 8% from 88,800 to 81,800 million British Thermal Units (MMBTUs) in addition to reducing street and traffic light energy usage by more than 70%. Sustainability has been partnering with the Facilities team on electrification and renewable energy projects to further decarbonize municipal buildings. These efforts resulted in a substantial reduction in natural gas usage which has dropped by 7% (626,000 to 584,000 Therms) in the last decade even as larger buildings came online.

Sustainability, along with community volunteers and the Andover Green Advisory Board, have been engaging with stakeholders on the Opt-in Specialized Energy Code (Specialized Code), including the Planning Board, School Committee and the Select Board. The Specialize Code is a set of regulations that impact the energy performance of new construction. It builds upon the Stretch and imposes no additional requirements beyond the Stretch Code if all-electric technologies are used for heating, cooking and domestic hot water. The new West Elementary School is already Specialized Code compliant. The town is planning to introduce the Opt-in Specialized Energy Code at the 2025 Annual Town Meeting for adoption so that Andover may join 48 other Massachusetts communities who have already done so.

Adopting the Stretch Code, which was a pre-requisite for Andover to become a Green Communities, has helped Andover to win over \$1 million in state grants. The adoption of the Specialized Code will be essential to help Andover become a Climate Leader community and compete for even more state grants. Below is a summary of all successful sustainability-related grants from 2024:

Funder	Description (Partners)	Amount	Selection
US Dept Energy	Energy Futures Grant: Decarbonize public housing (City of Methuen, City of Lowell, LHA, MHA, AHA, NEEP, MVPC)	\$360,740	Mar. 2024
Attorney General's Office	Merrimack Valley Renewal Funds: Add-on funding to support Sanborn Rooftop Solar Project	\$287,000	Oct. 2024
US Dept Transportation	Safe Streets for All: Downtown Traffic Calming (Andover Planning, Andover Public Works)	\$211,981	Nov. 2024
Mass Save	Community First Partnership for 2025-2028 to Support a Shared Energy Advocate (City of Methuen)	\$254,565	Dec. 2024



(Above) Sustainability Director talks about aggregation and energy bills with Riverside Woods residents. (Right) Nesting doll model of different tiers of building energy codes and how they relate to each other.



7%

Percentage decrease in natural gas consumption in the last decade

> 1,800

Metric tons of carbon emissions avoided since Andover Community Power Launch

\$1.1M

New grant dollars obtained by Sustainability and partners



LEGAL DEPARTMENT

Douglas W. Heim, Esq.
Town Counsel

The Legal Department advises, represents, and prosecutes or defends matters on behalf of the Town in a wide range of transactional and litigation arenas, and supervises use of specialized counsel services of practice to provide comprehensive legal services to the diverse needs of the Town.

Kathryn L. Forina
Legal Administrator

The in-house Andover Legal Department was established in October of 2023, and over the 2024 calendar year cultivated the in-house model of delivery, advising all Town departments and officials, representing and litigating the Town's interests, and revising and developing policies and trainings for Town departments, boards, committees and commissions. Through 2024, the Legal Department represented Town and School interests in district, superior, and land courts, as well as administrative agencies of the state and federal government. The Department also represented the Town in land use matters ranging from leases and acquisitions to dispositions and recording the Town's interests for matters such as the Merrimack River Access Project.

The Legal Department also serves as a hub for public records, where the Legal Administrator as a records access officer responded to 123 records requests. In the majority of public records requests, the Administrator identifies, reviews and furnishes public records; and in the minority, asserts exemptions to protect confidential information warranted under specific circumstances and allowed under the law.

All warrant articles for town meetings are drafted, reviewed, and/or assessed for town meetings by the Department, with a particular focus on providing both public bodies and interested residents information on the legal posture of articles before hearings. Three special town meetings and one annual town meeting, as well as articles for the 2025 annual town meeting were supported by the Department in the Fiscal Year

Updates to Town policies and procedures and developing resources and trainings for Town departments, boards, committees, and commissions on common areas of need continues to be a priority for the Department, with board authority and responsibility specific trainings joining public records, the open meeting law, conflicts of interest training opportunities in 2024.

Special Counsel

The Town continued limited use of special outside counsel for labor relations matters, portions of the remaining work on the Town Yard disposition, and for appellate tax board litigation. The Town's insurance carrier provided legal counsel for the defense of certain lawsuits claiming monetary damages.



TOWN CLERK'S OFFICE

Austin Simko
Deputy Town Manager/
Town Clerk

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to preserve public records, and to provide a wide range of innovative, efficient, high quality services to Andover's residents and others who interact with the Town's municipal government.

The Town Clerk's Office administered the Presidential Primary on March 5, 2024, a Special Town Meeting on March 11, 2024, the Annual Town Election on March 26, 2024, the Annual Town Meeting on April 29-30, 2024, a Special Town Meeting on June 18, 2024, a State Primary on September 3, 2024 and a Presidential Election on November 5, 2024.

The staff continues to work with the State Office of Vital Records and Statistics to implement the Vital Information Partnership (VIP) System, a State-wide data base of vital records. Also, the department transitioned to a new online portal for dog license applications and renewals.

Town Census

In January, the Town Census was mailed to 16,899 households. The Town's population, as counted in this census, was 33,296.

Precincts and Voters

Overall, the Town Clerk's Office processed a total of 1,634 new voter registrations in 2024. The year ended with 27,159 registered voters (24,030 Active and 3,129 Inactive) in Andover's ten precincts and one sub-precinct:

Precinct 1 –	1,867	Precinct 2 –	2,867	Precinct 3 –	3,056
Precinct 4 –	1,578	Precinct 4A –	1,106	Precinct 5 –	2,905
Precinct 6 –	2,776	Precinct 7 –	2,817	Precinct 8 –	2,877
Precinct 9 –	2,528	Precinct 10 –	2,782		

<u>Elections/Town Meetings</u>	<u>Date</u>	<u>No. Voted</u>	<u>% of All Voters</u>
Presidential Primary	March 5	8,036	30.5
Special Town Meeting	March 11	1,024	3.9
Annual Town Election	March 26	5,114	19.3
Annual Town Meeting	April 29	1,010	3.8
Annual Town Meeting	April 30	676	2.5
Special Town Meeting	June 18	734	2.8
State Primary	September 3	4,343	16.3
State Election	November 5	20,527	76.0

Jamie Doherty
Assistant Town Clerk

Suzy Narayanan
Vital Records Administrator

Heather Nichols
Voter Records Administrator

Stephanie Vaccaro
Customer Service Assistant

283

Number of births recorded in
2024

170

Business certificates
issued and renewed in
2024

1,945

Number of dogs registered in
2024



INNOVATION & TECHNOLOGY

Ryan B. Knowles
*Chief Innovation
Officer*

The Department of Innovation & Technology offers technology support and services to all Town departments and Andover Public Schools. It also ensures that municipal goals are met through efficient use of technology. The department is led by the Chief Innovation Officer (CIO), who reports to the Town Manager.

Departmental Achievements

- Relunched annual cybersecurity training for all year-round staff with new, engaging videos and phishing tests to simulate threats.
- Implemented comprehensive technology infrastructure, including displays, networking, security, building management systems, and end-user devices for the new West Elementary School and renovated 3rd Floor Town Offices.
- Secured a \$125k grant from State and Federal partners for cybersecurity improvements across the Town and Schools.
- Completed departmental reorganization with updated job descriptions, reclassifications, and team adjustments, allowing for three critical hires while maintaining the same FTE count and staying within budgeted salary lines.

Experience Team

The Experience Team focused on delivering excellent daily technical support and service for all end users and students. The successful opening of the new West Elementary School and relocation of town departments back to the renovated 3rd Floor Offices were notable accomplishments for 2024 as well as:

- Implementing 175 next-generation interactive LCD panels for Town and school users, enhancing collaboration for staff and learning opportunities for students.
- Refresh & deployment of over 500 Chromebooks for 4th Grade, and 450 iPads for K-2 at West Elementary.
- Refresh & deployments of 80 device setups, including docks, monitors, and peripherals for Town Staff.
- Closed 7,571 IT helpdesk tickets, a 9.5% increase from 2023, averaging 30 tickets per business day.



Next-generation interactive panel with integrated conferencing setup located in the renovated 3rd Floor Town Offices.

Experience Team

Stephen Douglas
Experience Architect

Joseph Huskey
Patricia Fitzpatrick
Daniel Burm
Luke Davey
Eliud Felix
Tyler LaMontagne

Platform Team

Joseph Piazza
Platform Architect

Joseph Burke
Dennis Wynne
Mark Snowdon

Solutions Team

Karla Kohl
Solutions Architect

Laura Hall
Vickie Stringfellow
Kevin Bonanno
Jeffrey Cary
Martine Fabre
Ann Gubellini
Wallace McKenzie
Donald Miller

Platform Team

The Platform Team focused on enhancing the Town and School's cybersecurity posture through technical and policy updates, replacing over 100 outdated wireless access points, and making other key infrastructure improvements, including:

- Adding multi-site, cloud-based, immutable backups, to meet best practices for enterprise recovery capabilities.
- Launch of new print management service for APS multi-function printers, improving print security, accountability, and ease of use for end users.
- Assessment & validation of IT infrastructure design at the Water Treatment Plant with partners from the Department of Homeland Security.
- Migration to fully cloud-based email platform, as well as email security gateway/archiving service, reducing internal exposure to email-based threats.

Solutions Team

The Solutions Team continued their grant-funded document digitization project with the Building, Conservation, Health, and HR departments, and made efficiency improvements to e-permitting, GIS, and financial management platforms, including:

- Migrating from a regional GIS [mapping] service to an in-house, cloud-hosted one providing faster, more accurate map resources for residents.
- Consolidation of all permitting & licensing operations to a unified platform, offering a consistent, one-stop solution for residents, and financial savings for the Town.
- Successful launch of new APS website, including full data migration, testing of new features, and seamless overnight cutover for all parents, staff, and students.
- Upgraded the enterprise financial management platform to the newest version, ensuring all modules functioned correctly, no data was lost, and that there was no loss of productivity or access for staff during the upgrade.



New printing technology allowing users to release print jobs at any available printer with their access badges.



New GIS application showing a map of public parking options in Downtown Andover.

10,000+

Average number of devices
using Town & School
networks on a given day

209

Unique applications
managed by the IT
Department

7,500

Number of Helpdesk tickets
closed by IT staff in 2024



COMMUNITY SERVICES

Michael Lindstrom
*Deputy Town Manager /
Director of Community
Services*

The Department of Community Services is comprised of four Divisions; Elder Services, Youth Services, Recreation, and Veterans Services who, together, provide a range of services and programs intended to ensure that all Andover residents, regardless of age, ethnicity, income or ability have access to a full range of services and programs including but not limited to:

- Youth development and leadership
- Crisis case management
- Elder services
- After school care
- Seasonal recreation and enrichment programming
- Home delivered and congregate meals
- Accessible transportation
- Cultural celebrations
- Advocacy and outreach

Additionally, the Department of Community Services in conjunction with other Town Departments serves as trustee and programmer for many of Andover's most treasured resources such as Pomp's Pond/Rec Park, the Andover Youth and Senior Centers and our many green spaces, fields, and playgrounds. In addition, the Department of Community Services will play a leading role in the planning and development of the Chandler Road Recreation Area in FY26 and beyond.

Veterans Services

The Veterans Services Division provides two distinct Veterans Programs; a benefits program and a service program for Andover's 3000 Veterans and their families. The benefits program provides monetary assistance for food, clothing, shelter, utilities, medical care and more for eligible Veterans and their dependents. The benefits program is paid for by the Town and reimbursed 75% by the State. The service program provides assistance in obtaining Federal benefits such as disability compensation, pensions, education, housing, hospitalization, burial and other benefits available under Federal Law. The Veterans Director is also by law the Town's burial agent and graves registration officer. The law requires that all Veterans' graves be properly cared for and decorated. It also provides for proper burial of a Veteran with financial assistance provided if necessary. There are over Five thousand veterans interred within the Town's ten cemeteries. Memorial Day, Flag Day, Purple Heart Day, September 11th, Veterans Day, Pearl Harbor Remembrance Day, Wreaths Across America, and other civic/patriotic observances are run by this office.

Mark Comeiro
Director of Veterans Services

193

Programs offered at the Robb
Center

13,153

AYS Membership check-ins
during 2024.

28,894

Meals prepared/served through
Meals on Wheels and
Congregate lunch.

In 2024, the office responded to numerous public assistance requests from veterans for fuel, food, housing, burials, medical needs and other under Massachusetts General Law Chapter 115 (M.G.L. C115). This public assistance program is paid for by the Town and reimbursed 75% by the State under M.G.L. C115. The Veterans' Office managed recurring public assistance cases for veterans and/or their families throughout the year, culminating in over \$58,000.00 disbursed to veterans and their dependents.

Federal Benefits - Obtaining federal benefits for local veterans is a priority in the office to include service-connected disability claim processing. In 2024 the office secured \$563,987.47 in Federal benefits for veterans and their dependents.

The Division invests a substantial amount of time in coordinating and executing on a number of recognition events and ceremonies throughout the year with the express intent of both honoring those that have served and to support a robust community response to those Veterans who call Andover their home. Veterans' Services planned and coordinated the patriotic ceremonies in observance of Memorial Day, Flag Day, 4th of July, September 11th, Veteran's Day, the Annual Veteran Recognition Luncheon, iPods for Veterans Luncheon, Wreaths Across America, and placed flags on the graves of veterans buried in Andover. Veteran involvement with school assemblies and other civic activities during the year were also handled by the Veterans' Services Office.

FY2025 Highlights:

- Direct outreach to 400 Andover veterans not yet connected to the office resulting in a 20% response/registration rate.
- Collaborations with the Eagle Scouts, American Legion Post 8, Stonehill Assisted Living, Bear Mountain Assisted Living, Atrium Marlin Place Assisted Living, Andover Elder Services, Andover Youth Services, iPods for Wounded Veterans, Run for the Troops, Massachusetts Army National Guard Funeral Honors Team, several local Funeral homes, and Wreaths Across America to improve the lives of Andover's veteran population and their families.
- Over 500 Veterans were assisted by the Andover Veterans Office in 2024. This includes phone calls, emails, walk-in, appointments, and several Veterans from other communities in the Commonwealth, New Hampshire, and Vermont. 333 Andover Veterans receive VA Federal Benefits. 94 Veterans were approved for VA Federal benefits with 21 Veterans still awaiting a decision from Veterans Affairs.
- 550 volunteers assisted the Division with the decoration of graves for Memorial Day and Veteran's Day, laying of wreaths on Veteran's graves for Wreaths Across America, and provided support with all our recognition events.

Veterans Day Flag Raising Ceremony at Ballardvale Green



Memorial Day Ceremony at The Park and Memorial Day Parade in Downtown Andover.

Elder Services

Andover Elder Services provides individuals, regardless of background the opportunity to seek and readily find fulfillment and growth through programs and services that nurture mind, body, and spirit.

The Division of Elder Services provides a range of services and activities to meet the needs and interests of Andover residents aged sixty and over. With the goal of supporting those aging in our community, the Division offers programs and services designed to ensure for the day-to-day health, safety and wellness of elders including but not limited to accessible transportation, home delivered and congregate meals, case management and information and referral services. The Division has a vibrant nutrition program as well as a Social Day Program for those seeking a structured program.

During 2024 the Division brought to completion the Playstead Intergenerational Garden. Spearheaded by the Elder Services Director, this was a collaborative effort between the Elder Services and Youth Services Divisions, the Facilities and DPW Departments, the Village Garden Club of Andover, and the Pollinator Pathways group. The project was funded by several grants including the Capital Participatory Grant, AARP of Massachusetts, Massachusetts Council on Aging, and private donations. The garden has become a focal gathering place for young and old with pollinator plants, raised vegetable gardens, picnic tables and benches.

In 2024 the Division received a grant from the Office of Aging and Independence to conduct a Needs Assessment of the Supportive Day Program, Senior Connections. This unique program offers structure and support for seniors seeking socialization. As part of the grant, the Division is collaborating with UMass Boston Gerontology Institute. They have conducted a community survey, focus groups and interviews. Results of the Needs Assessment will be released in Spring of 2025 and will assist the Division in planning for the future.

Programming and events at the Robb Center continued to grow during 2024 with visitors exceeding pre-Covid attendance. Highlights included the addition of cultural events with French and Italian discussion groups and dinners, twenty-six different fitness classes, cooking demonstrations and educational programming. Overall, during the year, 2,000 people visited and attended programming at the Robb Center.

The Division also focused on food insecurity during the year. The YMCA Mobile Food Pantry and Brown Bag Mobile Mart for seniors are monthly programs. Weekly the Center delivers premade meals to the Ballard Vale Food Hub. The Division maintains emergency food bags at the Center for those in need.



August 8, 2024, Playstead Garden Ribbon Cutting Ceremony



Volunteer Tina Solari and Greater Lawrence Technical Student Eliaz Pittman worked closely together preparing meals.

Jane Burns
Director of Elder Services

Kelly McShane
Assistant Director of Elder Services

Kristine Havemeyer
Outreach Coordinator

Shawna McCloskey
Outreach/Transportation Coordinator

Ashley English
Special Services Coordinator

Heather Bhattacharjee
Program Assistant

Nina D'Agostino
Patricia Kelly
Office Assistants

James Swasey
Nutrition Manager

Susan Starbird
Nutrition Assistant

Angela Lonergan
Social Day Coordinator

Mary McGettrick
Kayla Robarge
Social Day Program Assistants

Sharon Thomson
Community Outreach Nurse

George Perakis
George Thomson
Scott Flaig
Andrew Seviert
Drivers

Joseph Connelly
Recreation Director

Jeff Newman
*Assistant Director of
Operations*

Janci Soto
*Assistant Director of Strategy
and Innovation*

Gabrielle Brickley
Director of Kid Care

Kiernan Hopkins
Program Coordinator

Nathalie Zannini
*Program Assistant – Kid Care
Coordinator*

Jen Lawlor
Office Assistant

Linda D’Andrea
Office Assistant

Sarah Carroll
Office Assistant – Finance

Recreation

The overarching goal of Andover Recreation is to enrich the lives of Andover residents by offering diverse and inclusive social, educational, cultural, and recreational opportunities for all ages, while actively engaging with the community to ensure that programs reflect their needs and recreational aspirations, now and in the future.

The Division of Recreation manages a wide variety of community programming intended to support youth and families including:

- Youth enrichment and recreation Programs; clinics, classes, leagues, ski program, summer programs
- EEC licensed After School Program at all 5 Elementary schools
- Adult recreation and enrichment Programs (classes, clinics & leagues)
- Community Special Events
- Swimming and swim lessons at Pumps Pond
- Kayaks, Canoes and Stand Up Paddleboarding at Pumps Pond & multiple sites along the Shawsheen River

The Recreation Division actively worked with a range of municipal departments and community partners to improve the quality of life for all Andover Residents. Over the course of 2024 the Recreation Division continued to see an increased demand for youth programs and adult programs. The Division was also able to continue to grow programs, events, and offerings to the community. Recreation has continued to upgrade it’s website and social media channels to allow for a more customer friendly experience.

The Andover Rec Basketball League saw participation levels continue to increase to over 900 participants ranging from Pre-K to 8th grade. The Bradford Ski Program also had a very successful season with over 350 participants from all Andover Public elementary and middle schools as well as St. Augustine and Pike. Andover Recreation and the Andover Soccer Association partnered up to offer residents a new winter futsal league which was enjoyed by over 100 young soccer players.

During the school year, the Recreation Division oversees the state licensed EEC programs in all five Andover Public Elementary Schools serving over 300 families. In addition to the Kid Care program the Division offers a wide range of half day and day long summer programs for ages 3.5 to 12 years old including sports, STEM, and enrichment. In addition to youth programming, Andover Recreation continues to see an increase in adult programming due to more pickleball and adult sport offerings.

This past summer Andover Recreation expanded upon its summer concert in the park series by adding food trucks and a beer and wine garden. These new additions helped attract over 700 residents to our final summer’s concert.

The Recreation Division collaborated with many different municipal departments and divisions including Youth Services, Elder Services, CD&P, Conservation, Police, Fire, APS for a range of community events including family dances, the Annual Bike Rodeo, Winter Fest, and Holiday Happenings.



Youth Services

Andover Youth Services (AYS) is mission driven to provide opportunities to create memories and empower our youth to become leaders and find their voice.

AYS continues to be an advocate for youth development in the community and a bridge between youth and a network of support services. The Cormier Youth Center is a Town owned facility operated by the Andover Youth Services division of the Community Services Department.

The Cormier Youth Center is a proactive environment of learning, connection, collaboration and youth empowerment. Our facility includes a full size gymnasium, a performance hall (Phillip's Room), an industrial kitchen, an art studio, a wellness room, and a fitness space. At the core of every AYS program and event is the belief that all young people given the tools, support and opportunity can become leaders.

Programs offered include:

- Continued offering weekly “Block Party” for 6th - 8th grade (3PM – 6PM)
- Continued a daily shuttle service from West and Wood Hill middle schools.
- Offered early release day and vacation day programs, activities, and field trips.
- Continued to offer the AYS Mentor program and restarted the Core 4 Youth Leadership program in partnership with North Andover Youth Services, the Methuen Boy & Girl’s Club, and the Merrimack Valley YMCA.
- Attended Core 4 Retreat at Camp Nokomis on Lake Winnepesaukee.
- Continue to offer a wide variety of sports, fitness, cooking, enrichment and STEM programs to ensure all Youth have an opportunity to be involved in something they are interested in.
- Organized and offered a Youth Job Fair which was well attended by a variety of potential employees as well as Andover and surrounding areas youth.



In November, AYS’s First Lego League teams competed, and two teams earned prestigious awards including 1st place for Core Values and 2nd place for Innovation Project Category.



Just over 100 Andover Middle School students joined AYS staff in their best 80’s & 90’s outfits to kick off the school year.

Selected 2024 Highlights:

“Outer Limits” Summer Program – Saw 426 participants during the 2024 summer. The group would participate in a wide variety of activities and programs such as cooking, fitness, fishing, crafting and various team building activities. The group frequently visited local areas like Pumps Pond, Greater Lawrence Community Boating, Philips Academy, etc. to mix up the day and beat the heat. Every Friday, the Outer Limits program concluded with a field trip to locations such as: Jay Gees, Boundless Adventures, Dave & Busters, Water Country and Canobie Lake Park.

Chris Dempsey
*Director of
Andover Youth Services*

Hayato Tsurumaki, CPRP
Assistant Director

Robin Del Negro Youth
*Services Outreach
Worker*

Dawy Lebron
Program Coordinator

Hannah Wilen
Program Coordinator

Avre Vickers
Program Coordinator

Programs and Leagues– During 2024 AYS oversaw a variety of staple programs like GRIT Fitness, cooking classes, sports clinics, STEM and enrichment opportunities for mostly middle school aged youth. In addition, AYS coordinated various leagues including Girls Travel Basketball, Field Hockey, First Lego League, High School Ultimate Frisbee, Youth Wrestling and Track. AYS had 354 individuals on different teams and about 2100 participants in the various other programs and activities.

AYS Scholarships – AYS provided 32 individuals with scholarships for a range of programs, including the Outer Limits Summer Program, as well as the School Year Membership for the Block Party afterschool program. AYS scholarships break down the financial barrier for Andover Youth to experience inclusive programs, learn new skills and build relationships with their peers, staff members and volunteers.

Mentors, Volunteers & Service Projects – AYS continued offering mentor volunteer opportunities for high school youth throughout the school year. This past year, AYS offered community service opportunities for over 70 young people ranging from high school volunteers, Merrimack College students, and SCRPT volunteers. In addition, AYS also started offering community service projects for middle school students looking to give back to their community. In the late spring of 2024, Andover’s Youth rejoined the Core 4 retreat where youth were able to attend the Core 4 retreat at Camp Nokomis on Lake Winnepesaukee.

Cormier Youth Center – This past year, AYS continued its’ tradition of co-hosting the ‘Step Up for Colleen’ Ritzer foundation fundraising event and race at the Cormier Youth Center, as well some returning and new events including, Holiday Happenings, Youth Sustainability Fair, Youth Job Fair, Run for the Troops, Melodies for Hope, Juneteenth, and Diwali celebrations. AYS also continued to partner with APS to host the TOPS program at the Cormier Youth Center and hosted the Doherty Middle School physical education classes while the school was under construction. In addition to special events and AYS programs, AYS collaborated with multiple town departments for program space include Rec and Elder Services as well as community groups like the Special Olympics, AJFL, Andover Cultural Council, American Red Cross and AAU basketball teams to provide program and meeting space.

In partnership with the facilities department, the Cormier Youth Center was outfitted with a new score board in the gym and began the planning and procurement process for updates to the lobby and GRIT fitness center. Anticipated completion for the GRIT room and lobby updates are set for early 2025.



PLANNING & ECONOMIC DEVELOPMENT

Paul Materazzo
*Director of Planning and
Land Use*

The mission of the Planning Division is to ensure the orderly growth and development of the Town through sound planning practices and through the implementation of the recommendations of the 2023 Comprehensive Plan.

The **Planning & Economic Development Division** is responsible for a wide range of activities associated with development, transportation, and economic growth in the Town. The division administers land use regulations governing residential, industrial, and commercial development, and is responsible for processing plans for nearly all new projects in the Town. The Planning Division is responsible for coordinating all major local and regional transportation improvement projects and provides professional technical support to the Planning Board, the Town Manager, and the Select Board, as well as a number of special committees and working groups. The Planning Board consists of six volunteer members appointed by the Town Manager to five-year terms.

Transportation Planning:

The Town of Andover continues to make strides to improve safe, multimodal connections. Following the adoption of Andover's Complete Streets Policy in October 2022, MassDOT approved the Prioritization plan in April, 2024 after months of in person, and online public engagement. The approval of Andover's prioritization plan gives the Town Access to up to \$500,000 in grant money to move forward with a project on the Prioritization Plan. The Town is also in the Process of finalizing a related Active Transportation Plan which builds off the Town's previous efforts and identifies opportunities to support multi-modal travel through infrastructure projects geared toward providing safe, convenient, and accessible facilities. Please visit <https://andoverma.gov/1075/Transportation> for more information.

The Downtown Parking Lot Reconstruction Project was completed in June 2024. This project included investments in new sidewalks, crosswalks, green infrastructure, a sitting and gathering area, as well as trees and plantings. These enhancements significantly improve the pedestrian and vehicular experience in downtown.

Old Town Yard

In 2021, the Town facilitated the disposition of the Old Town Yard, designating Minco Development Corporation as the development partner to repurpose the 3.5-acre municipal parcel. Minco's current redevelopment plan for the site includes 164 residential units, retail, a community building, and public green space with targeted infrastructure improvements to improve pedestrian and vehicular movement. Final approval from the Planning Board was obtained by the applicant in August of 2024, with anticipated construction targeted for Summer 2025.

Andover Planning Board

Neil Magenheimer, Chair
Zachary Bergeron, Vice Chair
Morgan von Prelle Pecelli
Rocky Leavitt
Vincent Chiozzi, Jr.
Ann Knowles

Planning Staff:

Lisa Schwarz, Assistant
Planning Director

Ann Ormond, Director of
Business Arts & Cultural
Development

Jacki Byerley, Planner

Monica Gregoire, Associate
Planner

Rebecca Anoli,
Administrative Secretary

Boards & Committees:

Planning Board

Select Board

Economic Development
Council

Housing Partnership
Committee

Housing Trust Fund
Board of Trustees

Andover Cultural Council

Merrimack Valley
Planning Commission

Merrimack Valley Regional
Transit Authority

Merrimack Valley
Transportation Management
Association



Housing

Town Meeting 2024 overwhelmingly approved three new multifamily zoning districts to support new housing growth near the Andover and Ballardvale Commuter Rail Stations and the River Road corridor. The new overlay districts brought the Town into full compliance with G.L. c. 40A, § 3A (MBTA Communities Law). The amended zoning allows for a zoning capacity of over 2100 residential units, providing a mechanism to address the Commonwealth's housing shortage by alleviating barriers to the creation of missing middle housing, which has increased financial pressures on low- and middle-income families. Compliance also allows the Town to remain eligible for certain State funding

Downtown

Commercial and retail activities in downtown Andover remained consistent over the past year. The downtown welcomed several new businesses including, P & Co. Real Estate, Andover Wine Merchants, Chhaya Thai Spa, Training Ground Andover, Uptown Gelato, Night Shift Lot Cleaning Company, Andover Living Magazine, Pon de Joy Abbott Financial and Villa Pet Grooming, Monica's Mithai Café & Bar, Aria's Aesthetics Academy. Boston Bridal Altier rebranded and moved from downtown to Shawsheen Square. Due to open in the spring /summer of 2025 are Nan's Market and GFace MD.

Andover Arts and Culture are Alive!

The arts and culture community continues to play a vital role in Andover. Two artisan markets featuring local artists and makers showcased their work in February and November 2024. The first EarthARTiculates event was held at Old Town Hall in April with more than 200 attendees and 10 non-profits. ArtWalk took place in May 2024 with 35 artists and businesses collaborating with in business art for a 6-week interactive ArtWalk. The Andover Arts and Culture Alliance continues to meet monthly with more than 30 members. Old Town Hall continues to be a sought-after location for music, theatre, and events. The second Diwali Festival held in October 2024 was a remarkable success with more than 400 attendees.

Andover Day, coordinated by the Andover Chamber in partnership with the Town, made a triumphant return to Main Street in September 2024. Mark your calendars for Andover Day 2025 on Saturday, September 20th!



Grants Awards

- MassWorks – Sewer Water investigation to support targeted growth along River Road Corridor \$148,000
- Old Town Hall – Mass Cultural Council - \$71,000 to support ADA accessibility enhancements
- Arts Grant – Making It Public NEFA/MVPC – Training and Implementation grant to support public art \$15,000
- SS4A – Federal Grant to support safety and mobility study for Elm Square neighborhood \$212,000

\$446,000

New Grant Award

26

Trees planted in Downtown parking lots to prevent heat islands using Housing Choice Grant



BUILDING DIVISION

Christopher Clemente
Inspector of Buildings

The mission of the Building Division is to ensure the health, safety and welfare of the Town's residents and visitors, as well as to protect the value of the historic district and historic structures in the Town through the enforcement of State and local laws, by-laws and regulations.

The Building Division is charged with the enforcement of The Commonwealth of Massachusetts Building Code, 780 CMR, Architectural Access Board Rules and Regulations, 521 CMR, The Zoning Act, Chapter 40A of the Massachusetts General Laws, the Andover Zoning Bylaw, Article VIII, Section 33, Demolition of Historically Significant Buildings, Section 36, BallardVale Historic District Bylaw and Section 37, Chimneys, of Article XII of the Town of Andover Code of Bylaws, as well as other applicable Town and State laws and regulations.

The Building Division reviews all documentation (plans and specifications) submitted with applications for permits and issues all permits required for construction and other applicable activities for which permits are required by law. The Division performs all required site inspections as well as Code mandated safety inspections. The Building Division responds to customer inquiries, complaints and emergencies. Finally, the Building Division assists other Divisions of the Department of Community Development and Planning, as needed, in their permit processing and enforcement and attends, when necessary, Zoning Board of Appeals, Planning Board and other Commission meetings.

Eric Tetreault
Local Building Inspector

Paul Kennedy
Electrical Inspector

Michael Magliaro
Plumbing and Gas Inspector

Angela Whitney
Administrative Assistant

Lorraine Welch
Assistant Office Administrator

Building/Mechanical Permits	2022	2023	2024
Permits Issued	2,163	2,329	2,126
Total Fees Collected	\$22,362,415	\$3,959,241	\$2,468,249
Total Estimated Value	\$205,900,816	\$313,195,362	\$313,755,294

Electrical Permits	2022	2023	2024
Permits Issued	1,552	1,744	1,580
Total Fees Collected	\$185,799	\$239,538	\$198,820

Plumbing/Gas Permits	2022	2023	2024
Permits Issued	1,592	1,544	1,438
Total Fees Collected	\$114,670	\$112,926	\$116,585

Weights & Measures Permits	2022	2023	2024
Permits Issued	18	34	30
Total Fees Collected	\$6,348	\$6,455	\$6,805

**Boards and Committees
Supported by the Building
Division:**

Ballardvale Historic District
Commission

Design Review Board

Preservation Commission

Zoning Board of Appeals

Zoning Board of Appeals

The Andover Zoning Board of Appeals operates pursuant to the General Laws of the Commonwealth of Massachusetts (Ch. 40A and Ch. 40B) and the Town's Zoning Bylaw (Article VIII). As a quasi-judicial Board, the Board's powers are to hear and adjudicate applications related to the following:

- Applications for a variance from the requirements of the Zoning Bylaw;
- Applications for a special permit under the Zoning Bylaw;
- Appeals by a party aggrieved by the decision of the Inspector of Buildings or other Administrative Official;
- Applications for a modification or an extension of a decision; or
- Applications for a Comprehensive Permit to construct low or moderate-income housing within the Town of Andover, pursuant to M.G.L. Chapter 40B.

Some applications request multiple forms of relief but are only counted as one application. Prior to the hearings, support staff reviews applications, publishes legal advertisements and notifies abutters, as required by state law (MGL Chapter 40A or Chapter 40B for Comprehensive Permits). Public hearings are conducted in accordance with the Board's Rules & Regulations.



Phillips Academy Music Building



West Elementary School

5,411

Permits issued by the Building
Division.

69

Applications filed with the
Zoning Board of Appeals

135

Zoning Verifications
performed for Andover-based
businesses.



CONSERVATION DIVISION

Robert Douglas
Director

The mission of the Andover Conservation Commission is to protect Andover's natural resources and to act as trustees in perpetuity of the Town's Conservation Land.

The Conservation Division provides Staff support to the Andover Conservation Commission (the Commission). The Conservation Division and the Commission are jointly responsible for protection of Andover's rivers, lakes and wetlands, and select areas of open space. As required by state law, the Commission reviews project work in or near floodplains, water bodies, and wetland areas under the MA Wetlands Protection Act and the Andover Wetlands Protection By-Law regulations. The Commission is also responsible for the acquisition and maintenance of property under their care and custody, which totals 2,200 acres. These lands are held in trust as publicly accessible open space and are open dawn to dusk for passive recreation purposes for enjoyment by all. The Conservation Commission consists of seven volunteer members who are appointed annually by the Town Manager to staggered three-year terms.

Community Outreach Conservation Lands, Trails, Open Spaces, the Shawsheen River and the Merrimack River in Andover continue to see increased recreational use year on year. Town residents and visitors continue to enjoy the open space lands in our Town. Properties under the care and custody of the Conservation Commission are maintained and monitored by Land Manager Michael Murray, our volunteer Land Stewards, and other volunteers. The Conservation Commission remains committed to acquiring and maintaining Conservation Land for passive recreation, conserving and restoring the land's natural resources, climate resiliency, and public enjoyment. Conservation Staff continues to engage with the Andover Commission on Disabilities to better understand the recreational needs of all members of the community and is collaborating with them on future projects. The Shawsheen River herring count, run by Commissioner Jon Honea since its first year in 2017, continues to be a success. The fish continue to be observed by volunteer counters, and the herring run data is provided to the MA Division of Marine Fisheries. Work is also continuing to improve and restore turtle habitat on our properties in conjunction with Mike Jones, the State Herpetologist, and Zoo New England.

Deer Hunt Program

The Deer Hunt program continues to be successful and is considered one of the most respected programs in Massachusetts. Robert Dalton continues to coordinate 80 qualified hunters and the hunt program on a volunteer basis, and he puts in endless hours to make this a success. This year 36 deer were harvested from select Andover Conservation or AVIS land parcels



Conservation Staff

Benjamin Meade
Conservation Agent

Michael Murray
Land Manager

Lynn Viselli
Administrative Secretary

Collaborative Entities

AVIS

Andover Trails

Open Space Task Force

Trustees of Reservations

Essex County Greenbelt

Shawsheen River Watershed
Association

New England Mountain Bike
Association

Merrimack River Watershed
Council

Project Examples, Initiatives, and Additional Community Outreach

Michael Murray, our Land Manager, has been working on many successful projects, including implementing a Forestry Management Plan for Wood Hill/Bald Hill Reservation. The Merrimack River cleanup project continued from spring through fall with booms deployed and trash removed from the Merrimack River. Staff worked collaboratively with the Merrimack Valley Planning Commission in obtaining a state grant in the amount of \$198,500 to work with surrounding communities to continue and expand the cleanup of the Merrimack River.

The number of Land Stewards and other volunteers are growing in number, and we are grateful for their help in maintaining our properties. Throughout the summer, the Conservation Division held bi-monthly invasive species workdays and hosted volunteer events for community groups such as Pfizer, South Church, and the Boy Scouts. The Annual Land Stewards conference was held in October and featured guest speaker Trustees Ecologist Jeff Denoncour. Michael Murray completed the collaboration with Mike Dempsey and DPW to create and post signs recognizing the Shawsheen River at bridge locations around Town. In September, Staff hosted a guided walk at the Fleming Avenue Reservation which connects to Den Rock Park in Lawrence. The hike was co-hosted with Groundwork Lawrence and was a success in highlighting this open space and trail connection between Andover and Lawrence. WinterFest was held February 3rd at Pumps Pond, in conjunction with the Andover Recreation Dept. Guided hikes were offered for all, Zoo New England led hikes for children, public safety vehicles were present, and so much more, including hot dogs! We look forward to continuing this fun annual event in 2025. The Community Garden continues to expand and thrive with a total of 85 garden beds between High Plain Road Garden and a Downtown Garden. The Conservation Division is continuing to work with the Town's Sustainability Coordinator, Joyce Losick-Yang, on the MVP Grant program with the goal of increasing climate resiliency and flood storage along the Shawsheen River. A presentation about this project has been very well received at local conferences. Staff continues to answer a record number of inquiries from homeowners, both via email and telephone, regarding wetlands, tree removal, and wildlife sightings.

These inquiries continue to result in an increase in site visits by Staff. Staff continues to work in assisting with issuing building and septic permits and conducting site visits. Online permit applications and instructions continue to be updated on the Conservation web page. The Conservation Commission continues to hold a record number of public meetings and public hearings and continues to issue a high number of permits compared to surrounding communities.



120

Public Meetings and Public Hearings Held

142

Wetland Permits Issued

2

Eagle Scout Projects



HEALTH DIVISION & BOARD OF HEALTH

**Thomas G. Carbone, R.S.,
C.H.O.**

Director of Public Health

Deborah Enegess, M.D.

Chair, Board of Health

The mission of the Andover Board of Health is to promote and protect the public health including the physical, mental, emotional and social wellness of all the people.

The Health Division conducts both routine and complaint driven environmental inspections that include food safety, semi-public swimming pools, recreational camps, housing, and wastewater disposal. For Community Health, it conducts communicable disease and food-borne illness investigations, Tuberculosis monitoring and control, reviews recreational camp immunization records, conducts vaccination programs, and coordinates outreach clinics. The Board of Health consists of three volunteer members appointed by the Town Manager for staggered three-year terms.

Notable Highlights

The Health Division hosts a candidate for a Master's Degree in Public Health from Merrimack College each academic year. The student is imbedded with the Division for the school year. They assisted us with several tasks, including designing public education programs.

The Division continued leading a \$300,000.00 Contact Tracer Grant from the state to support operations in Andover, North Andover, North Reading, Lynnfield, and Wilmington.

A document scanning project has resulted in about two-thirds of the Division's Historical Documents being organized and sent off-site for scanning. When complete, the project will allow us to destroy paper records, and make documents more easily accessible to the public.

Andover officially executed an agreement with North Andover, Haverhill, Reading, North Reading, and Lynnfield to forming the Middlesex-Essex Public Health Coalition. With North Andover as the lead agency, the awarded grant will allow the communities to share regional staff (paid for by the state) and establish some efficiencies in operations. Participation will also open up training opportunities.

The Board of Health expanded from a 3 member to 5 member Board. This expansion provides more professional diversity to the membership, and allows it to meet quorum requirements easier. Dr. Gopala Dwarakanath, M.D., retired from the Board after 11 years of service.

The Division has been working with area communities, the state, and Lawrence General Hospital to return a Tuberculosis Clinic to the Merrimack Valley after a more than 10 year absence; it is hope that it will reopen in 2025.

Healthy Communities Tobacco Control Program The Healthy Communities Tobacco Control Program, a State-funded entity, is a collaborative made up of Boards of Health from surrounding communities, and is charged with the responsibility of enforcing state tobacco regulations and laws and Andover's bylaws. With Andover as the lead agency, the collaborative serves a total of 18 communities.



Health Staff (L to R): Tom Carbone, Henry Lindblad, Cherie Monahan, Rebecca Small, Kelsey Clark, Amy Ewing, Ron Beauregard, Jake Lamond, Carolina Bencosme, & Patty Crafts

Andover Board of Health

Deborah Enegess, M.D., Chair
Pamela Linzer, Ph.D., Vice
Chair

Jennifer Darfoor, R.N., Clerk
Adam Knoll
James Bonfanti, J.D.

Health Division Office

Thomas G. Carbone, R.S.,
C.H.O.
Director of Public Health

Amy Ewing, B.S.N., R.N.
Assistant Health Director

Patricia Crafts
Health Agent

Carolina Bencosme, R.E.H.S
Health Inspector

Cherie Monahan, M.S.N., R.N.,
C.P.N.P.
Public Health Nurse

Rebecca Small
Administrative Assistant

Ronald Beauregard
*Regional Tobacco Control
Director*

John Lamond
*Medical Reserve Corps
Coordinator*

Henry Lindblad, M.P.H.
Regional Epidemiologist

Hannah O'Brien
Public Health Fellow

Kelsey Clark
Public Health Fellow

Greater River Valley Medical Reserve Corps

The Greater River Valley Medical Reserve Corps (GRV MRC) was formed in 2007 and is a regional resource hosted by Andover, tasked to support health operations in Andover, Lawrence, Lynnfield, Methuen, North Andover, North Reading, Reading, and Wilmington. The GRV MRC assisted several communities in flu clinic operations and currently has 382 members. MRC is a component of the federal Citizens Corps, and assist communities in both emergency and non-emergency situations. Activities are funded by grants from the CDC, MDPH, and other National/Federal grant sources.

Regional Contact Tracer Program

The Division secured a two-year, \$300,000.00 Contact Tracer Grant from the state to support operations in Andover, North Andover, North Reading, Lynnfield, and Wilmington. Andover hosts this regional grant funded program that employed three temporary employees engaged in Covid-19 Contact Tracer Work until June 30th. The Epidemiologist will remain on staff until June 30, 2025.

Middlesex-Essex Public Health Coalition

Andover has joined Haverhill, Lynnfield, North Andover, North Reading, and Reading in establishing a regional, grant-funded, coalition to offer supplemental public health services. The funds are being used to hire the following regional staff: Grant Coordinator, inspector, Health Educator, and a public health nurse. The program will provide vacation coverage to member communities, and coordinate regional permitting for businesses that work in multiple communities (like mobile food trucks). The project is still in its early stages, but is expected to expand our abilities as a region.

Health Division Statistics	2022	2023	2024
Board of Health Meetings	12	10	12
Plan Reviews	166	142	143
Food Inspections	314	247	284
Environmental Inspections	448	562	490
Complaints Received	122	115	162
Administrative Hearings	0	2	0

Total Permits Issued	1,267	1,165	1,137
Total Fees Collected	\$173,990	\$149,056	\$155,294

Health Clinic Statistics	2022	2023	2024
Senior Center Clinics	47	46	46
Attendance	422	427	407
Office Visits	107	30	68
Home Visits	6	10	3
Influenza Immunization	694	588	394
Tuberculosis Activity	10	12	34

894

Communicable Disease
Investigations

978

Environmental
Inspections Conducted

5

Regional Health Programs
serving Andover (4 hosted by
Andover)



MEMORIAL HALL LIBRARY

Barbara McNamara
Library Director

Memorial Hall Library provides free and equitable access to resources, staff, and spaces in a welcoming environment where all can connect to each other and to the world. We aspire to be an active community partner that fosters a thirst for knowledge, creativity, resilience, civic engagement, and community connection in a just, equitable, sustainable, and evolving world.

The library was open 68 hours per week, and welcomed 210,582 patrons to the building, an increase of nearly 22,000 visitors from 2023.

Library Initiatives

- Engaged the services of a Chinese language consultant
- Launched the electronic renewal of library cards
- Added Talking Books from the Perkins School for the Blind
- Engaged the services of a Local History Cataloger to catalog vertical file materials in the Andover Room
- Added a Decodable Book Collection with early reader books targeting the rules of phonics which closely parallels the curriculum of the Andover Schools to the Children's Room
- Began the process of digitizing Board of Library Trustee minutes from 1870-2024

Library Programming

- Distributed 2000 pairs of eclipse glasses and hosted an Eclipse Viewing Party in April which drew 200+ people
- Held a "Pride Porch Party" in June and had 30 teens make new friends across all middle schools and the high school
- Began a Next Chapter Book Club and All Abilities Activities to serve as a fun, social space for adults with disabilities
- Launched beginner level Dungeons & Dragons for ages 8-11
- Offered 12 "projects of the month" in the Makerspace completed by 724 patrons

Library Services

- 522 documents were notarized by the Library's 5 Notaries
- 31 museum passes were borrowed 2,712 times
- The reference staff conducted 1,249 chat reference sessions and 231 reference transactions via text
- 12 crossword puzzles, 12 sudoku puzzles, and 13 online jigsaw puzzles were started 8,510 times by 7,271 different people
- 12 craft kits were distributed to 600 people

Kimberly Lynn
*Assistant Director, Personnel
& Circulation*

Clare Curran-Ball
*Assistant Director, Collections
& Technical Services*

Maura Deems
Executive Secretary

Beth Kerrigan
*Coordinator of Children's
Services*

Children's Librarians
Olly McIntyre
Laura McVeigh

Nicole Kramer
*Programming & Partnerships
Librarian*

Dean Baumeister
*Coordinator of Reference
Services*

Stephanie Aude
*Local History & Reference
Librarian*

Anna Tschetter
Renata Sancken
*Teen Services & Reference
Librarians*

Tricia Craig
Lisa Francine
Jesse Light
Justin Termini
Reference Librarians

Theo Kontos
*Coordinator of Library
Technology Services*

Jennifer Arthur
 Darsana Barua
 Meaghan Brown
 Jennifer Burke
 Katie Cunio
 Paula DelDotto
 Gerry Deyermond
 Liana DiPasquale
 Caitlin Callahan Gallaudet
 Virginia Guazzaloca
 Heather Maganzini
 Loren Motew
 Carol Plate
 Dianna Rodriguez
Library Assistants

Denise Carriere
 Debra Christopher
 Sara De La Parra
 Derek Fox
 Sarah Margi
 Jamie Morris
 Shannon Phelan
 Randall Termini
Library Aides

Library cards Issued	1,411
Items circulated	396,075
Holds placed	66,911
Number of in-person programs	1,142
In-person program attendance	21,660
Number of virtual programs	118
Virtual program attendance	1,414
Items downloaded or streamed	130,509
Chat/Text transactions	1,480
Summer Reading participants	707
Summer Reading minutes read	759,173
Items added to the collections	18,571

Building Updates, in collaboration with the Facilities Department

- A new circulation desk was installed on Level 1.
- Level 1 was refreshed with new paint and carpet.
- The Ground Level received new carpeting.
- The Teen Room received additional shelving and updated soft seating.
- The lantern hung in the cupola was lit.



Memorial Hall Library with the light shining in the recently restored cupola.



The circulation staff gathers behind the new circulation desk installed in September 2024.

210,582

Patrons visited the library

396,075

Items circulated

759,173

Minutes spent reading during
summer reading



FACILITIES

Janet Nicosia
Director

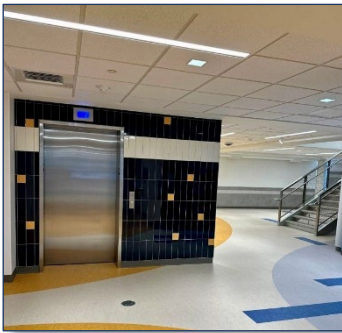
Eric Akalski
Deputy Director

The mission of the Department of Facilities is to provide well-planned and cost-effective capital and maintenance operations and facilities management. The Department maintains all Town and School buildings, traffic lights, streetlights, and the Town fuel depot, and oversees major capital projects and construction. Facilities, in coordination with the Director of Sustainability and Energy, also manages the Town's Green Community designation, energy efficiency programs, and the procurement of energy contracts for supply and renewable energy.

The Department strives to serve the Andover community by providing safe, clean, accessible and efficient buildings to be enjoyed and utilized by all; by conducting our work with integrity and professionalism; and by responsibly and effectively delivering excellent service as custodians and caretakers of these important Town and School assets.

Two major capital projects were completed in 2024; the Town Offices third floor and Doherty Middle School renovation projects. These extensive renovation projects included many accessibility improvements, including a new elevator in Doherty Middle School, furthering Andover's mission of inclusivity and ADA compliance.

The West Elementary / Shawsheen Preschool construction project hit a milestone when West Elementary students began the 2024-2025 school year in their beautiful new school building. Planning for the Andover High School improvement project began in earnest at the end of 2024 with the selection of the architect and the owner's project manager.



Doherty Middle School renovation project. The new elevator is



Welcoming West Elementary main entrance hallway mural.



The Intergenerational Garden at The Playstead.

After many years of searching for reliable off-the-grid solar lighting, Facilities completed our first installation of solar walkway lights at the Playstead. This lighting is a welcome addition to the Playstead, inviting visitors to enjoy an evening stroll past the new Intergenerational Garden. Other work at the Playstead included improvements at the Tucker Family Field. The football field received new goal posts, score board and accessible bleachers, and the track was repaired and resurfaced.

The Park bench replacement project was undertaken in 2024. The Park, located adjacent to the Town Offices, now offers 16 beautiful new benches with companion seating for persons of all abilities. Many of the existing benches were showing signs of wear. As part of this project, all existing memorial plaques were recreated and installed on the new benches.

Administration

Rebecca DelRosso
Business Coordinator

David Ouellette
Building Operations Manager

Evan Sermos, Jr.
Mechanical Engineer

Joseph Sgrosso
Construction Project Manager

Patrick Goddard
Project Manager - Part Time

Michael LaPlante
Materials Coordinator

Donna Zahoruiko
Work Control Center Coordinator

Building Maintenance

Larry Johnson
Working Foreman
Daniel Chadwick

Jeffrey Loveless
John Robillard
Carpenters

Corey Colbert
Part Time Security Guard

Joshua Welch
Inventory Assistant/Driver

Electrical Division

Richard Reid
Working Foreman

Nicholas Cantone
Joseph DeMarco
Electricians

Arthur Fleming
Security Systems Technician

Facilities Services

Felix Melendez
Working Foreman

Emanuel Couto
Richard Drinkwater
Michael Malandrino
Gary McKenney
Trevor O'Shea
Paul Ouellette
Tammy Robichaud
Jason Royston
Daniel Vail
Custodians

Mechanical

Allen Smith
Working Foreman

Shannon Doyle
John Maloney
Plumbers

Matthew Bausemer
Robert Bouche
Refrigeration Technicians

West Fire Station underwent a building envelope renovation in 2024. The renovation included the installation of new double-hung thermopane windows, cleaning and repairs to the masonry façade and chimney, and painting of the exterior trim. These improvements enhance the aesthetics of the building, but more importantly, the higher R-value windows are more energy efficient, resulting in more warmth and reduced drafts. The masonry sealing and repairs will extend the life of the building façade.

The next phase of the Town Offices accessibility renovation project, improvements to the second floor, commenced planning in 2024. Much like the third-floor renovation project, improvements will result in improved engagement and accessibility for our constituents. Construction will begin in 2025, and there will be more to report in the Annual Report 2025.

Working with the Director of Sustainability and Energy, Facilities is working to implement rooftop solar at several buildings in Andover. Buildings in the planning stages include Sanborn Elementary, Public Safety Center, Bancroft Elementary, and West Elementary / Shawsheen Preschool. After more than a year of delays at the State level, we look forward to seeing these important energy saving projects come to fruition.

A new patio was installed at Recreation Park in 2024. The new patio, adjacent to the pickleball courts, is outfitted with picnic tables and offers a comfortable spot to take a break from all the activity or to enjoy a good book or lunch at this excellent outdoor resource.

Facilities is here for you...

The Facilities Department staff are responsible for maintaining an extensive inventory of equipment and systems covering a variety of functions and services that keep Andover buildings and outdoor spaces safe, accessible, clean and welcoming for our residents, employees, and visitors to our town.

Work Orders by the Numbers...

The Facilities Department Building, Electrical and Mechanical divisions trades staff completed 4,393 work orders in 2024, totaling roughly \$4.2 million dollars in labor and materials. This included calls and requests for maintenance and repairs, minor construction, and scheduled preventative maintenance.

Project Management...

The Project Management team identifies, envisions and executes projects that meet Town of Andover standards. Through careful collaboration with Town and School departments, and utilizing the Town Manager's Goals and Objectives to inform, the Facilities Project Management team oversaw 55 contracted construction projects and repairs, totaling approximately \$74.8 million dollars in 2024.



*Bench replacement project
at The Park on the Town*



*West Fire Station painting, window
replacements and masonry repairs.*



*Solar lighting at
The Playstead pathway.*

\$74.8 Million

Dollar amount of maintenance and capital improvements managed by the Department of Facilities in 2024

16

New benches, many with companion seating, were installed in The Park

1,599,468

Square footage of building space maintained by Facilities' staff.
Increase of 70,000 sf.



PUBLIC WORKS

Christopher Cronin
*Director of
Public Works*

The mission of the Department of Public Works is to provide a responsive, well-planned and cost effective capital and maintenance operation for all Town infrastructure through prudent use of resources, technology, innovation, teamwork and coordination; to properly maintain Town and Emergency vehicles; to provide for the enjoyment of the Town's public parks, grounds, forestry and Spring Grove Cemetery; to continuously improve the quality of life for the community by protecting our water resources and by providing safe drinking water, state of the art disposal for our liquid and solid wastes, and safe travel on our roadways & sidewalks.

Administration/Business Office

The Administration/Business Office oversees the operations of finances for the Department of Public Works and Facilities and their various divisions. The Business Office staff coordinates the department's activities, develops, and monitors the annual budget of over \$44 M, assists in Capital Improvement Program development, accounts payable. The Business Offices stall also assists with the development of bid specifications for DPW Procurement and responds to citizens' concerns and requests via the DPW CMMS work request system, Maintstar. Two DPW Business Office employees continue to be fully certified as MCPPO, Massachusetts Certified Public Purchasing Officials, and participated in various trainings offered by the Office of the Inspector General of Massachusetts.

DPW has submitted their application to become an American Public Works Association Accredited Agency. The APWA Accreditation Program provides an opportunity for agencies to earn an accreditation after completion of an evaluation and review process. The evaluation and best practice review process serves to provide a means of formally verifying and recognizing public works agencies for compliance with the recommended practices set forth in the *Public Works Management Practices Manual*. The Business office along with our consultant, Beta Group will be managing this process until the expected completion in the fall of 2025.

Engineering

The Engineering Division executed a variety of designs, worked with design consultants, and managed a variety of construction contracts, as well as continued work on many recurring tasks. Much of this work involved working with other divisions within DPW as well as assisting other departments throughout Town. Highlights from 2024 include: Worked with the Water & Sewer Division to reconstruct the Dale St pump station, assisted with the management of a Sewer I/I removal contract, and the installation of a new 20" water main on Argilla Rd. Assisted the Highway Division in planning and managing the roadway paving efforts, further developing our Pavement Management Program. This year we piloted a new work type, micro surfacing, with the aim of maximizing our resources over the pavement network; Worked in concert with the Highway Division on several sidewalk improvement projects, including new sidewalk on Walnut Ave, Chestnut St, and over 40 wheelchair ramps throughout Town. Much of this work was guided by the Town's Sidewalk Masterplan.

Administration

Carlos Jaquez
*Deputy Director of Public
Works/Highway
Superintendent*

Business Office

Amy Salvi
*Business Coordinator
Public Works*

Rachel Ciaramitaro
Lyn Fragala
Jennifer Ricupero
Katy Dorandi
Janice Fennell
Office Assistants

Engineering

Arthur Martineau, P.E.
Town Engineer

Joseph Assenza
Assistant Town Engineer

Paul Gahinet, P.E.
Assistant Town Engineer

Scott Kandrut
Senior Civil Engineer

Michael Clement
Project Engineer

Highway

Stephen Surette
General Foreman

Scott Bernard
Working Foreman

Highway (cont.)

Benjamin Cloutier
 Alan Danehy
 Randy Farnan
 Christopher George
 Charles Monoxelos
 Eric Pape
 Jose Polanco
 Curtis Robarge
 Patrick Scholl
 Charles Vallas
 Nicholas Viens
 Brian Vining

Equipment Operators

**Parks, Grounds,
 Forestry & Cemetery**

Paul Sanborn
Superintendent

Parks /Grounds

Christopher Kun
Working Foreman

Wilfredo Abreu
 Marc Anderson
 John Ingeme
 Robert Moreau
 John Parker

Forestry

Peter Gallant
Working Foreman

Dan McMahon
 Justin Narbonne
 Michael Schieding
Tree Climbers

Cemetery

Michael Ferris
Working Foreman

Vincent Mitrano
Equipment Operator

Kevin Ring
Laborer

Engineering (cont.)

The continuation of managing the Stormwater Management Program; Designed and constructed a variety of drainage improvements, largely in response to flooding events in the fall of 2023; Engineering also continued to manage a multitude of private utility projects as well as a number of new subdivision projects. Of particular note are: P&G Expansion Project, Eversource Gate Relay Project, and the West Elementary Construction; In addition, edits were made to the GIS utility layers reflecting recently completed work; Engineering issued 111 street opening permits in 2024; The Division worked with other Departments, including Facilities and Planning on several initiatives including: Safe Streets for All Grant, Safe Routes to School Grant, Elm Square Improvements, Lowell St TIP project, and the Essex St Reconstruction MassWorks Grant.

Highway

The Highway Division is responsible for the maintenance and construction of all roadways Including curbs, sidewalks, guardrails, storm drains, culverts and catch basin structures. The Highway Division is also responsible for all street sign installations and repairs, as well as all required street and Parking lot markings. Snow and ice control during the winter months with assistance from various other departments is a key function of the Highway Division.

Total number of miles resurfaced	6.39
Total number of feet of new sidewalk installed	1472
Total number of feet of existing sidewalk reconstructed	871
Catch basins cleaned	2,339
Drainage assets repaired	27
Signs repaired	43
Treatment Events	7
Snow Events	4

Solid Waste & Recycling

The Solid Waste Division successfully held two special collections in the Spring of 2023. During the CRT & E-Waste Collection held on June 10, 2023, 9.26 tons were collected which comprised of televisions, computer monitors, CPU's, tablets/kindle and laptops and other miscellaneous electronics. A total of 46 microwaves and 73 air-conditioners /dehumidifiers were also collected.

The Household Hazardous Waste (HHW) Collection held on May 20th, 2023, saw over 200 residents disposing a variety of items totaling over 1,500 gallons of hazardous waste and in addition, 31 large and 37 small propane tanks, 586 lead acid batteries and 275 gallons of waste oil.

In 2023 DPW continued its Subsidized Compost Bin Program giving residents the opportunity to purchase backyard compost bins year-round at a reduced rate of \$25/bin. This program sold 42 bins to residents in 2023.

SOLID WASTE/RECYCLING

Tons of residential refuse collected	9,764
Tons of mixed residential paper	904
Tons of glass, plastic, aluminum	881
Tons of cardboard	562
Cubic yard of leaves & grass clippings composted (approx.)	5,000

Parks and Grounds, Forestry and Cemetery

The Parks Division continued to maintain the hanging flower baskets and pots town wide. This includes watering and fertilizing. New flowers were planted at the *Welcome to Andover* signs and the Andover Vietnam Veterans Memorial also got a refresh. New landscaping was added in municipal lots that also required mulching and watering. Additional Holiday lighting was also added. Significant repairs were made to the Poms Pond Beach area in the spring. Significant renovations were made to upper Shawsheen soccer field.



Andover Vietnam Veterans Memorial



Welcome to Andover signs

The Bald Hill Compost Facility, which is managed and maintained by the Forestry Division, processed approximately 5,000 cubic yards of yard waste to produce loam and compost for resident permit holders. In 2024, 589 one-year compost site permits were sold and 250 three-year permits were sold. The facility is open from April to December.



Bald Hill Compost Facility

Vehicle Maintenance
Mark Wood
Working Foreman

Stephen Ballard
Anthony Loycano
Pastos Apostolos
Mechanics

Water Distribution &
Sewer Collection
Jeffrey Crane
Superintendent

Michael Murnane
General Foreman

Donald Eisenhaur
Working Forman

Jacob Anderson
Michael Caulfield
Shawn Daly
Charles Kearn
Nicholas Morasse
Jason Ouellette
Maintenance Specialist

Water Treatment

Brian Pena
Superintendent

Karen Martin
Lab Director

Bridget Morris
Chemist

Rosemary Doherty
Paul Dubois
Paul Hinds
Timothy Legrow
Jerome Welch
Water Treatment Operators

John Mota
Maintenance

Parks and Grounds, Forestry and Cemetery (cont.)

The Forestry Division planted over 50 trees town wide. Six new trees were planted on Wolcott Ave to replace trees removed for new sidewalk construction. Over 200 resident requests for tree maintenance were completed.



Wolcott Avenue tree planting

The Cemetery Division continued to create new burial lots, for purchase, and roads to expand into other areas of the Spring Grove Cemetery. An additional 2 acres of land were developed. 120 new lots were marked out and are ready for sale to the public. The Cemetery Division sold 39 lots which make up 108 individual graves. The cemetery team performed 43 interments and 58 inurnments in 2024, 12 new trees were planted and the railroad bed was restored beautified.



Spring Grove Cemetery

Water Treatment

During the 2024 calendar year, the Water Treatment Plant (WTP) processed more than 2.85 billion gallons of water, at an average daily rate of 7.8 million gallons, which produced over 2.6 billion gallons of finished water that was delivered to the distribution system. To augment available water supplies, 1.6 billion gallons were diverted from the Merrimack River to Haggetts Pond through the Fish Brook Pumping Station. The Fish Brook Pumping Station was online for a total of 231 days over the course of the year. The Town of North Reading purchased 556 million gallons of drinking water from Andover, an average of 1.52 million gallons each day.

Water demand in 2024 increased slightly from a year prior, driven primarily by summer irrigation demand. Non-essential outdoor water usage peaks during the summer months, with last year’s summer demand accounting for approximately 26 percent of the entire year’s usage.

Projects in 2024 included the rehabilitation of one raw water pump, rehabilitation of the Sodium Hydroxide feed system, and the replacement of both Variable Frequency Drivers (VFDs) at the Morningside Sewer Pumping Station. The installation of a new standby generator was completed last year, which provides backup power to the Water Treatment Plant in the event of loss of utility power.

WATER TREATMENT STATISTICS	2022	2023	2024
Gallons of water treated (in millions)	2,908	2,385	2,850
Average daily gallons pumped (in million gallons)	7.581	6.535	7.787
Maximum day (in million gallons)	13.6	11.56	13.31



Sodium Hydroxide feed system

Water Distribution & Sewer Collection

During 2024, in collaboration with the Engineering Division, the Water & Sewer Division continued the water main replacement program primarily targeting unlined mains and mains with a history of breaks. This effort is highly dependent upon communication and coordination within DPW, other Town departments, as well as residents and businesses. With this project, approximately 12,000 feet of water main was installed in 2024. In addition, nearly 5,000 feet of unlined cast iron water main was removed as part of our parallel main removal initiative.

The installation of the new 20" transmission main continued this year on Argilla Road. This project is the first of a multi-phased plan aimed to establish better redundancy in the distribution system. This transmission main project is the first of its kind in decades.

The importance and awareness of Lead Service Line (LSL) replacement / removal became more prevalent in 2024. Given this, we are pleased to report that 115 LSLs were removed from the system this year. Also, the Town's LSL Inventory was submitted to MassDEP in October. This inventory was a requirement of all public water systems (PWS) in the Commonwealth.

The sewer collection system underwent improvements as well in 2024. Approximately 7,000 feet of 24" sewer was rehabilitated with a cured in place pipe (CIPP) liner. The location of this work was primarily behind homes on Abbot Bridge Drive, and in areas near Poms Pond. Pipe camera work and spot repairs were performed in the sewer system in conjunction with utility projects as well.



A 20" gate valve and hydrant tee are installed on the new transmission main on Argilla road.

Water Distribution & Sewer Collection (cont.)

Water main flushing continued with the central area of town completed in 2024. Since 2014, unidirectional flushing (UDF) has been the technique adopted by the Town. UDF is designed to bring water through the distribution system in a controlled fashion at velocities sufficient to provide a scouring action within the piping.

WATER DISTRIBUTION

Hydrants Repaired	17
Hydrants Replaced	33
Hydrants Inspected & Serviced	84
Hydrants Flushed	373
Water Main Breaks Repaired	24
House Service Leaks Repaired	7
House Services Renewed	13
New Water Meter Accounts/Installations	47
Old Water Meters Replaced (Town)	375
Water Shut Offs/Turn On	92
Water Main Construction (ft)	11,964
Parallel Water Main Removal (ft)	4,890
Lead Service Line (LSL) Removal	115

SEWER

Sewer Main Blocks Cleared	6
Sewer Main Flushed – Regular Maintenance	73
Sewer Mains Repaired/Replaced	2
Sewer Mains Flushed - Leased Flusher	24





FIRE RESCUE

Kyle P. Murphy
Fire Chief

Andover Fire Rescue Annual Update – 2024

The mission of Andover Fire Rescue is to serve the citizens of our community and its visitors by protecting them from the dangers of both man-made and natural emergencies. Our organization provides professional services, including fire suppression, emergency medical services, technical rescue, and hazardous materials response. We also work to minimize risks through effective fire prevention, investigation, code enforcement, public education, and injury prevention programs. We remain dedicated to assisting those in need, regardless of the severity of the problem.

Leadership changes & Promotions

In 2024, Andover Fire rescue experienced several leadership changes. After a distinguished 17-year career with Andover fire Rescue, Chief Michael Mansfield retired, and Kyle P. Murphy was appointed as the new Fire Chief.

Promotions within the department included:

Deputy Chief: Michael Oteri, Lieutenant: James Bancroft

Additionally, we welcomed several new hires:

Shea Adams, Christopher Drumm, Griffin Foley, Robert Harnais, Joseph Lords, Justin Mullins and Sara Semenza

We were also proud to see eleven members graduate from the Massachusetts Firefighting Academy this year.

Recognitions & Achievements

The Exchange Club of Lawrence and The Andover's honored Deputy Chief Albert DelDotto with Andover's firefighter of the Year Award in recognition of his 39 years of dedicated service to the Town of Andover.

New Equipment: Andover Fire Rescue purchased and put into service new thermal imaging cameras to enhance firefighter safety and occupational effectiveness. Thermal imagers help firefighters see heat, making it easier to find people, fire hot spots, and hazards in smoke or darkness.

Facility Upgrades: West Fire station received all new windows as part of ongoing infrastructure improvements.

Training Initiatives: The Training Office delivered over 40 classes 25 of which were conducted in collaboration with the Massachusetts Firefighting Academy.

Deputy Chiefs

Albert DelDotto
Scott Gibson
Michael Oteri
Keith Weightman

Lieutenants

James Bancroft
Timothy Bartlett
Ryan Beal
Robert Dalton
John Gangi
Jeffrey Gaunt
Thomas Kennedy, III
James Landry Jr.
Jameson Lockhart
Christopher Morgese
Robert Stabile
Barry Thornton
Ian Timmons
Brian Wright

Firefighters

Shea Adams
Matthew Beirne
Ryan Beirne
Jonathan Booth
Philip Boulanger
Matthew Burke
Michael Byerley
Chad Cameron
Connor Cameron
Richard Capano
Christopher Carbone
Kevin Carney
Adam Cole
Todd Collins
Mathew Companschi
Jeffrey Condon
Jason Cunningham
Sean Davis
Brian DeCourcy
Salvatore DeNaro
John DiZoglio
Christopher Drumm

David Eulie
 Kevin Farragher
 Garrett Ferris
 Brian Flanagan
 Griffin Foley
 Michael Giammasi
 Daniel Guillet
 Jeffrey Hanson
 Robert Harnais
 John Hines
 Richard Krafton
 Brian Landry
 Andrew Loonie
 Joseph Lords
 Jeremiah Manfra
 Victoria Manning
 Philip Mansfield
 Jason McCarthy
 Carl Morrison
 Justin Mullen
 Joseph Murphy
 Robert Murphy
 David Pas
 Robert Pelletier Jr.
 Todd Richardson
 Sara Semenza
 John Senee
 Andrew Silvestro
 Michael Surette
 Eric Teichert
 Christopher Thunberg
 Matthew Trede
 Michael Uttley
 Matthew Veazie
 Scott Weightman
 Lance Whitney
 Christine Wright

Marcie Jacobson
*Executive Assistant to
 the Fire Chief*

Nicole Swiec
Fire Prevention

In 2024, Andover Fire Rescue responded to a total of 8714 incidents, an increase of 18 incidents compared to 2023.

Andover Fire Rescue responded to 88 fire related incidents a decrease of 16 from 2023. The Decrease in fire incidents can be directly related to the emphasis on fire prevention and code enforcement.

There were 4250 ambulance responses in 2024. These incidents resulted in 3,225 patients being transported to medical facilities by Andover Fire Rescue personnel. Patient contacts by AFR personnel 4845. Patient contacts are defined as someone who was evaluated by Andover Fire Rescue personnel and whom may or may not have been transported to a medical facility. Mutual aid ambulance responses to surrounding communities increased from 208 in 2023 to 241 in 2024.

Emergency Medical Service	2022	2023	2024
Ambulance Responses	4193	4397	4250
Transports	3025	3186	3225
Patient Contacts	4,717	4950	4845
Mutual Aid Calls	239	208	241

Expanded Emergency Response: To improve service to the community, Andover Fire Rescue added a third ambulance, which now operates from the Ballardvale Fire Station approximately 50% of the time.

As we move forward, Andover Fire Rescue remains committed to enhancing public safety, professional development, and emergency response capabilities for the betterment of our community.



Photos Courtesy of David Whitney

8,714

Fire Responses

4,250

Ambulance Calls

2,108

Fire Prevention Activities



POLICE

Patrick E. Keefe
Police Chief

The mission of the Andover Police Department is to provide the highest level of public safety and professional service to the citizens who live, work, commute, and visit the Town of Andover. We are dedicated to provide these services by enforcing the laws of the Commonwealth of Massachusetts, the Bylaws of Andover, and the Constitution of the United States, to ensure that the peace and security of our neighborhoods are maintained and that crime and the fear of crime are reduced.

The Andover Police Department is committed to ensuring the highest level of public safety for the Town of Andover and its residents. The department achieves this through effective and efficient management practices, always adhering to clearly defined legal and constitutional guidelines. Proudly accredited by the Massachusetts Police Accreditation Commission, the department collaborates with all town departments, as well as state, local, and federal agencies, to fulfill its mission and provide maximum service to the community within the allocated budget. The department is authorized to have 56 full-time sworn personnel, dedicated to serving and protecting Andover.

The Department employs 19 civilian staff members, including 11 full-time civilian communicators who handle dispatch duties for fire, police, and emergency medical services, as well as fielding 9-1-1 emergency calls. An executive assistant manages daily activities within the Chief's administrative unit, while other civilian staff are placed in the Records and Detectives divisions. The Chief of Police also serves as the Town of Andover Emergency Management Director, with the Executive Officer as the Deputy Emergency Management Director. Additionally, the department manages animal control issues with one animal control officer and oversees parking enforcement with one parking enforcement officer. The department is organized into two main divisions: Operations and Special Services, each operating with a clear chain of command following a paramilitary hierarchy to ensure effective communication and personnel deployment.

In January, Officers Drew Searfoss, David Rodriguez, Michael Egitto, and Joseph Nunez-Roman graduated from the Lynnfield Police Academy and began the field training portion of their transition into the police department. In early May, Mary Rurak Burke retired after 32 years of service in the Town of Andover's records division. Later in May, David Cantone retired after 39 years as the parking enforcement supervisor. John Teichert, who served as a public safety communicator for the Andover Police Department for over 20 years, was hired as the new parking enforcement supervisor following Cantone's retirement. July marked the retirement of Bonnie Wright, who served as a public safety communicator for 9 years in Andover, after previously



Andover Police Department received state accreditation from the Massachusetts Police Accreditation Commission. The department first achieved state accreditation in 2006. Pictured with members of the Massachusetts Police Accreditation Commission are, second from left: Chief Patrick Keefe, Lt. Frank Fitzpatrick, and Executive Assistant Sophie Robbins.

Lieutenants

Edward Guy
Frank Fitzpatrick
Chad Cooper
Gregory Scott
Christopher Moore
Charles Edgerly

Sergeants

Mark Higginbottom
Steven Gerroir
Stephen Neal
Jeffrey Arleque
Peter Reming
Richard Crimmins
Michael Connor
Matthew Hughes

Patrol Officers

Glen Ota
Robin Cataldo
David Milne
Brian Blouin
David Froburg
Daniel Devine
Joseph Davies
Michael Lane
Kyle Kiberd
Kevin Aufiero
Brian MacKenzie
Justin Murray
Eric Milligan
Sean O'Day
Owen Fitzpatrick
Matthew Goodale
Elliot Siegel
Angelo Taveras
Joseph Allard
Christopher Hughes
Matthew McMahon
Nicole Trelegan
Thomas Paolera
Joseph Lamagna
Christopher Leary
Daniel Driscoll
Alexander King
Dylan Ring
Jessica Moses
Liam Murphy

Jacob Marshall
 John Beal
 Matthew Belluche
 Rachael Mini
 Rhiannon Ormsby
 Ulises Perez
 Joseph Nunez-Roman
 David Rodriguez
 Drew Searfoss
 Michael Egitto
 Jalen Howard

Central Dispatch

Charles Jessico
Supervisor

John Teichert
 Gary Barnaby
 Ryan Higgins
 Joshua Dugdale

Bonnie Wright (2024, retired)
 Katie Ramos
 David Carriere
 Benjamin Hardy
 James Daly
 Jenna Couture
 Thiare Feliz
 Carrie Donovan

Sophie Robbins
Executive Assistant

Mike Kirk
Systems Administrator

Clerks

Linda Lane

Mary Burke (2024, retired)
 Alison Milne
 Gina Paldino
 Kerry Hoey
 Laurie Brown

Kathryn Kozikowski
Animal Control Officer

David Cantone (2024, retired)
Parking Enforcement

In 2024, the Department handled 24,127 incidents, representing a 1.5% increase. There were 134 arrests, down by about 2%, and 242 larcenies, marking a significant 30% rise. Burglaries also saw an increase of 30%, with a total of 26 incidents. The Department issued 4,846 motor vehicle citations and written warnings and responded to 802 motor vehicle accidents. Additionally, the Department addressed 40 domestic abuse calls and 290 mental health-related calls.

The Andover Police Department had an active and engaging year, participating in numerous community events. Officers showcased ATVs and all-terrain rescue equipment at Winter Fest, joined a cruiser convoy at the Special Olympics Summer Games, and participated in the Bike Rodeo to teach children about bike safety. Coffee-With-a-Cop events provided a relaxed setting for officers to interact with community members, while Community Reader events and support for the Andover Recreation Department’s reading program emphasized the importance of literacy and education. Officers engaged with families at the Healthy Kids Fair at the YMCA and celebrated local culture at Andover Days on Main Street. They supported Animal Rights Day at the Massachusetts School of Law and attended Career Fairs at Crest Collaborative School, Doherty, and West Middle. Throughout the summer and fall, the department maintained a weekly presence at the Farmers Market, collaborating with various town departments. Additional school-related activities included 'High-Five Friday,' where officers greeted children at public elementary schools, a Women’s History Month presentation by a female officer at American Training, and drone and K-9 demonstrations at the PCD School for special education.

In addition to community events, the Department's team, specially trained for active-shooter situations, conducted ALICE drills at all Andover public elementary and middle schools, St. Augustine’s School, and for the preschool staff at Temple Emanuel. At the end of the year, the Department conducted comprehensive active shooter/threat response training, including collaborative Rescue Task Force exercises involving officers, members of the Fire Department, and role players in realistic training scenarios. These exercises are crucial for ensuring that officers are well-prepared to respond effectively to potential threats, enhancing the community's safety and security. Officers also participated in crowd observation training, rifle range practice, and defense tactics training. The department collaborated with the Massachusetts Behavioral Health Partnership to provide training at all roll calls and conducted CPR and first aid responder training. These initiatives demonstrate the Department's dedication to community engagement and the ongoing commitment to maintaining the highest standards of safety and readiness for the well-



Andover Police Department officers demonstrate their precision and readiness at the range, fulfilling the rigorous training requirements set by the Massachusetts Police Training Committee.



Officer Beal (left) and Officer Moses (right) participate in essential active shooter training, demonstrating their commitment to the safety of the Andover community.

380

Pounds of medications collected & disposed of through “Drug Take-Back” events.

32,841

Calls for service processed by Public Safety Communicators.

216

Accreditation standards for MPAC police accreditation.



PEOPLE AND HUMAN RESOURCES

Brittney Lavoie
Chief People Officer

The mission of the Human Resources Office is to serve employees, retirees, prospective employees, and the citizens of Andover in a manner that reflects the community's core values and diverse culture. The department is committed to promoting fairness, honesty, and equal opportunity for all.

In 2023, the Human Resources Department rebranded as People & Human Resources, led by Chief People Officer, Dr. Brittney Lavoie, to modernize talent management, reimagine benefits, and create career growth pathways. The department remains focused on employee development and career growth, strategic talent acquisition and retention, and workplace modernization and culture building.

To improve talent and retention, the department is transitioning hiring and onboarding from NeoGov to Munis for greater efficiency, expanding mentorship, leadership training, and succession planning, and enhancing employee engagement through small-group leadership meetings. Continuous improvement and leadership development remain a focus of this department, demonstrated by targeted trainings and small group offerings.

Compensation and benefits continue to be a priority, with a health benefits audit in partnership with Lockton Companies and an expansion of wellness programs with improved participation tracking. Efforts to strengthen workplace culture include enhancements to recognition programs, employee surveys, and team-building initiatives, along with the implementation of flexible work policies that support hybrid and remote options.

In the area of policy and compliance, the department is working to update the employee handbook in collaboration with legal and IT to ensure alignment with current regulations and best practices. A town-wide phone policy is also being developed to improve organizational communication and efficiency. Workforce analytics and budget alignment efforts are focused on leveraging key performance indicators to measure HR success, employee satisfaction, and operational efficiency, while ensuring alignment with finance department goals.

Technology and efficiency improvements remain a key focus, with ongoing efforts to automate HRIS systems for benefits, payroll, and performance reviews, as well as enhancements to self-service tools to streamline HR processes. The department also continues to play an active role in community and leadership collaboration, supporting Opioid Settlement initiatives, expanding internship opportunities in partnership with local schools and colleges, and advising on employment-related legislative changes.

Jessica Chaplin
Benefits Manager

Tracy Conlon
Human Resources
Coordinator

395

Town employees served by
the Office of People & Human
Resources

1,845

Additional school employees and
retirees eligible who receive town
sponsored health benefits

70

Number of successfully
completed searches in FY25

Andover Public Schools (APS) welcomes the opportunity to share our accomplishments with Town leaders and the entire community. Each year, the progress achieved on the district's annual goals helps to shape next steps in maintaining and growing a rich learning experience for all APS students.

In 2023-24, the day-to-day operations of the district were under the leadership and supervision of APS superintendent, Dr. Magda Parvey. Policies were enacted by the Andover School Committee, whose members during the 2023-24 school year were: Tracey Spruce, Chairperson; Dr. Lauren Conoscenti, Vice Chairperson; and Committee members Emily DiCesaro, Susan K. McCready and Sandis Wright.

BY THE NUMBERS – SELECTED STATISTICAL INFORMATION

The October 1, 2024, district enrollment for APS totaled 5,414 students. This figure includes 2,487 students in pre-kindergarten through grade five; 1,318 students in grades six through eight; 1,609 students in grades nine through twelve. The district also serves 17 Andover students in the post-twelfth grade Transition Opportunities Program (TOP) and 62 students who were served through out-of-district placements.

APS consists of one preschool, five elementary schools, three middle schools and one high school. In addition, APS is a member of the Collaborative for Regional Educational Services and Training (CREST) for special education, and the Town of Andover is one of the founding members of the Greater Lawrence Regional Vocational Technical School.

District Enrollment

October 1, 2023	5,548
October 1, 2022	5,526
October 1, 2021	5,456



*West Elementary
Students recite the
"Pledge of Allegiance"
at the new West
Elementary School
Ribbon Cutting with Dr.
Cobbs – October 2024*

**Executive Assistant
to the Superintendent**
Alison Phelan

School Committee
Dr. Lauren Conoscenti
Emily DiCesaro
Susan McCready
Tracey Spruce
Sandis Wright

**Assistant Superintendent for
Teaching and Learning**
Dr. Julie Riley

**Assistant Superintendent for
Finance and Administration**
Keith Taverna

**Executive Director
of Special Services**
Nancy Koch

**Director of
Human Resources**
George Puddister

**Executive Director of
Elementary Instructional
Operations**
Jason DiCarlo

**Executive Director of
Secondary Instructional
Operations**
Shereen Rancourt

Director of Communications
Nicole L. Kieser

Director of Grants
Michele Bissell

Director of Nursing
Rita Casper, MBA RN NCSN

**PK-12 Social Services
Director**
Joseph Yarid, LICSW

Clinical Director
Dr. Ryan Fielding

Transportation Coordinator
Doris Moreno

Bancroft Elementary

Beth Leavitt, Principal
Kim Rabold,
Assistant Principal

High Plain Elementary

Sarah Leveque, Principal
Marika Lyons,
Assistant Principal

Sanborn Elementary

Carolyn Fawcett,
Principal
Margo McGonigle,
Assistant Principal

South Elementary

Brenda Lee, Principal
Olivia Goodrich
Assistant Principal

West Elementary

Joanne King, Interim Principal
Kathleen Siwicki,
Assistant Principal

Shawsheen Preschool

Carol Green, Principal

Doherty Middle School

John Norton, Interim Principal
Jillian Thero,
Assistant Principal

West Middle School

Tim Corkery, Principal
Greg Waters,
Assistant Principal

Wood Hill Middle School

Patrick Bucco, Principal
Linda Croteau,
Assistant Principal

Andover High School

Betty Taylor, Interim Principal
Assistant Principals:
Scott Darlington
Alicia Linsey
Rebecca Perry

AHS Director of Guidance

Aixa de Kelley

AHS Athletic Director

Wayne Puglisi
Kerry Cashman, Assistant AD

Program Coordinators

Maura Donoghue
Joanna Ganci
Stacey Giggie
Peter Hall
Greg Hurley
Erin Johnson
Jason Levene
Beth Miner
Katherine Richard
Donna Ruseckas
Dr. Stephen Sanborn
Sean Walsh

Class of 2024

Andover High School Class Size 415

Post High School Plans

Enroll in four-year college	84.6%
Enroll in two-year college	7.2%
Post-graduate year	4.3%
Employment, military service or gap year	3.9%

Of the 96.1% students enrolled in postsecondary education, 60% are attending their first-choice school.

SAT Scores – Class of 2024

- 308 students tested in the class of 2024.
- Average results were:
- Evidence-Based Reading and Writing (ERW): 609
 - Math: 614

Advanced Placement – May 2024

- 577 students took 1,297 exams.
- 83% of exams yielded a score of 3 or higher (for which most colleges award college credit).
- 104 AP Scholars achieved an average score of 4.30 out of a possible 5.0.

National Merit Scholarship Program

- 7 Semifinalists
- 21 Commended

College Board National Recognition Program

- 9 students, Class of 2025

MA Seal of Biliteracy

- 39 students
- 5 students with distinction



Andover Police Department greets students at Bancroft Elementary School on “High Five Friday.” – May 2024

APS FY25 BUDGET

The FY25 budget meets all obligations, continues the curriculum development process across grades and content areas, and maintains the reduction of student fees for families implemented in the FY23 and FY24 budgets.

Due to various economic factors including rising costs for transportation, utilities, out-of-district tuitions and overall inflation, the FY25 budget process was more challenging than in recent years. These factors, combined with contractual agreements through the collective bargaining process, created a \$2.7 million deficit in the school department budget. Throughout the budget process, the administration analyzed data to ensure Andover taxpayer dollars are supporting the needs of our students and families through the ongoing initiatives the district has implemented in the past few years.

Spending increased a little more than \$3.7 million to fund a level service budget. The \$103,335,959 spending plan is derived from an analysis of current performance and financial data, and strengthens academics, supports special education students, continues improvements to our school buildings, and maintains the reduction in student fees implemented in previous years' budgets. Allocation of the Federal Elementary and Secondary School Emergency Relief (ESSER) fund was completed in FY24 and did not impact the FY25 budget.

The FY25 budget reflects strategic thinking, efficiencies and careful planning that maximize the benefit to students and support to educators in providing innovative and challenging instruction for all. It especially targets our needs indicated by student performance data on MCAS and data received from the Department of Elementary and Secondary Education's (DESE) [District Comprehensive Review](#) of Andover Public Schools released in June 2022.

ACADEMICS

The budget continues the focus on student support, instructional coaching, social emotional learning, and curriculum development. The district will continue with math and literacy coaches at the elementary level and STEAM and Humanities coaches in our middle schools. When introduced in FY23 and FY24, these additions required no new staff. We continue to research and evaluate a new middle school schedule to enable increased core academic time with an additional focus on social-emotional learning.

EXTRA-CURRICULAR ACTIVITIES

The FY25 budget maintains the FY23 budget's elimination of the \$125-per-student fee for middle school students to participate in extracurricular activities. It also continues the funding for athletics and fine arts to assume expenses previously carried by parent/booster organizations.

HUMAN RESOURCES

Andover Public Schools recognizes that diverse organizations operate more efficiently and lead to greater innovation. We are committed to making APS a more inclusive environment, particularly with our recruiting initiatives. APS's budget recommendation maintains the FY24 recruiting budget so we may utilize the tools necessary to make the district reflect a more diverse workforce.

TRANSPORTATION

The FY25 budget continues the improvements made to the Transportation Department. However, due to overall inflation, we experienced an increase of 15% from FY24, presenting a major budget challenge to provide a level-service budget.

FACILITIES

While not part of the FY25 Operating Budget, many of the FY25 Annual Town Meeting warrant articles do request support from the community on school related projects, including ADA accessibility upgrades at the Doherty Middle School in conjunction with the ongoing project to install an elevator and fire suppression (sprinklers) system. Additionally, the Town of Andover's Capital Improvement Plan (CIP) supports improvements in other school buildings including implementation of various recommendations from our school safety assessment with Guidepost LLC.

CONCLUDING REMARKS

The APS budget looks to outline future priorities for our students. The district's partnership with the community is a critical piece of providing our children with the resources and opportunities needed for lifelong learning.



First day of school at the new West Elementary School – August 2024

Town of Andover, Massachusetts								
Combined Balance Sheet - All Fund Types and Account Groups								
as of June 30, 2024								
(Unaudited)								
	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	34,199,222	24,114,962	45,814,697	4,368,567	27,433,143	46,850,604		182,781,196
Receivables:								
Personal property taxes	173,274							173,274
Real estate taxes	1,453,961							1,453,961
Allowance for abatements and exemptions	(2,943,787)							(2,943,787)
Tax liens	3,166,885							3,166,885
Deferred taxes	221,406							221,406
Motor vehicle excise	604,098							604,098
Other excises	1,512,740							1,512,740
User fees				2,149,442				2,149,442
Utility liens added to taxes				44,030				44,030
Departmental						4,641		4,641
Special assessments	420			1,378,891				1,379,310
Other receivables				621,267		266,145		887,411
Foreclosures/Possessions	259,092							259,092
Amounts to be provided - payment of bonds							352,770,176	352,770,176
Total Assets	38,647,311	24,114,962	45,814,697	8,562,197	27,433,143	47,121,389	352,770,176	544,463,875
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants payable	337,553	55,863		222				393,637
Accrued payroll	5,731,308	301,468						6,032,777
Withholdings	281,678	(0)						281,678
Other liabilities	971	601,890		10,967				613,828
Deferred revenue:								
Real and personal property taxes	(1,316,552)							(1,316,552)
Tax liens	3,166,885							3,166,885
Deferred taxes	221,406							221,406
Foreclosures/Possessions	259,092							259,092
Motor vehicle excise	604,098							604,098
Other excises	1,512,740							1,512,740
User fees				2,431,914				2,431,914
Special assessments	420			1,140,449				1,140,869
Other receivables				621,267		266,145		887,411
Prepaid taxes/fees	754,682							754,682
Tailings	12,774							12,774
IBNR					2,271,799			2,271,799
Agency Funds						551,878		551,878
Notes payable			13,350,000					13,350,000
Bonds payable							352,770,176	352,770,176
Total Liabilities	11,567,055	959,221	13,350,000	4,204,818	2,271,799	818,023	352,770,176	385,941,091
Fund Equity:								
Reserved for encumbrances	2,280,841	3,695,198	74,872,710	605,230	776,141	1,545		82,231,664
Reserved for expenditures	75,000			774,245				849,245
Reserved for continuing appropriations	246,201			980,008				1,226,209
Reserved for debt service	200,106							200,106
Undesignated fund balance	24,278,109	19,460,543	(42,408,012)	1,997,896	24,385,203	46,301,822		74,015,560
Total Fund Equity	27,080,256	23,155,741	32,464,697	4,357,379	25,161,344	46,303,367	0	158,522,784
Total Liabilities and Fund Equity	38,647,311	24,114,962	45,814,697	8,562,197	27,433,143	47,121,389	352,770,176	544,463,875

TOWN OF ANDOVER, MASSCHUSETTS								
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES								
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS								
FOR THE FISCAL YEAR ENDING JUNE 30, 2024								
(UNAUDITED)								
	General Fund	Water Enterprise	Sewer Enterprise	Capital Projects	Special Revenue	Internal Service	Expendable Trusts	Total
Revenues								
Motor Vehicle Excise	6,250,084	-	-	-	-	-	-	6,250,084
Meals Taxes	873,079	-	-	-	-	-	-	873,079
Hotel/Motel Taxes	2,448,356	-	-	-	-	-	-	2,448,356
Penalties and Interest on Taxes and Excises	504,684	-	-	-	-	-	-	504,684
Payments in Lieu of Taxes	475,783	-	-	-	-	-	-	475,783
Fees	88,532	-	-	-	-	-	-	88,532
Charges for Services - Water	-	11,094,820	-	-	-	-	-	11,094,820
Charges for Services - Sewer	-	-	5,093,845	-	-	-	-	5,093,845
Departmental Revenue - School Medicare	356,936	-	-	-	-	-	-	356,936
Other Departmental Revenue	262,337	-	-	-	7,636,950.10	-	-	7,899,287
Utility Liens	-	78,612	49,174	-	-	-	-	127,786
Licenses and Permits	2,924,701	-	-	-	-	-	-	2,924,701
Special Assessments	678	-	574,036	-	-	-	-	574,714
Fines and Forfeits	181,535	-	-	-	-	-	-	181,535
Investment Income	6,007,778	20,444	77,432	799	8,389	889,816	4,137,289	11,141,947
Other								
Intergovernmental	16,622,346	-	-	19,619,216	13,617,801	-	-	49,859,363
Real/Personal Property Taxes	182,023,482	-	-	-	-	-	-	182,023,482
Tax Titles	363,236	-	-	-	-	-	-	363,236
Offset								
Recreation	498,850	-	-	-	-	-	-	498,850
Elder Services	125,156	-	-	-	-	-	-	125,156
Rentals	114,966	-	-	-	-	-	-	114,966
Off Duty Admin Fee	59,627	-	-	-	-	-	-	59,627
Cemetery Interment Fees	79,947	-	-	-	-	-	-	79,947
Ambulance Fees	1,778,081	-	-	-	-	-	-	1,778,081
Bond Premium & Debt Paydown Proceeds	-	-	-	3,475,000	4,091	-	-	3,479,091
Trust Fund and other	-	-	-	25,000	-	29,884,683	408,951	30,318,634
Total Revenues	222,040,174	11,193,876	5,794,487	23,120,015	21,267,232	30,774,499	4,546,240	318,736,523
Expenditures								
General Government	11,019,998	-	-	1,090,434	2,884,866	-	100,278	15,095,576
Community Services	2,171,423	-	-	-	2,324,447	-	13,927	4,509,797
Facilities	4,123,321	-	-	79,036,943	2,356,136	-	-	85,516,400
Public Safety	20,255,712	-	-	2,094,580	264,756	-	22,913	22,637,961
Water Enterprises	-	9,975,647	-	-	-	-	-	9,975,647
Sewer Enterprise	-	-	4,652,217	-	-	-	-	4,652,217
Public Works	10,668,314	-	-	15,325,287	7,534,439	-	-	33,528,040
Library	2,969,324	-	-	25,827	42,046	-	-	3,037,197
School	99,249,259	-	-	731,182	12,900,820	-	-	112,881,261
Technical Schools	1,253,767	-	-	-	-	-	-	1,253,767
Insurance	1,280,499	-	-	-	-	4,000	-	1,284,499
Health Insurance	19,737,524	-	-	-	-	29,818,763	-	49,556,287
Debt Service	25,161,696	-	-	-	-	-	-	25,161,696
Unemployment Comp	158,288	-	-	-	-	67,480	-	225,768
Retirement	7,124,844	-	-	-	-	-	-	7,124,844
State and County Assessments	786,292	-	-	-	-	-	-	786,292
Total Expenditures	205,960,259	9,975,647	4,652,217	98,304,253	28,307,510	29,890,242.69	137,118	377,227,247
Other Financing Sources (Uses)								
Long Term Bond Issuance	-	-	-	52,065,000	-	-	-	52,065,000
OPEB Appropriation	(1,812,834)	(95,911)	(25,073)	-	-	-	1,933,818	-
Health Insurance Appropriation	(4,097,570)	-	-	-	-	4,097,570	-	-
Unemployment Comp Appropriation Balance	(24,574)	-	-	-	-	24,574	-	-
Art 4, 2023 Parking Receipts	265,371	-	-	-	(265,371)	-	-	-
Art 4, 2023 Wetland Filing Fees	25,000	-	-	-	(25,000)	-	-	-
Art 4, 2023 AYS User Fees	25,000	-	-	-	(25,000)	-	-	-
Art 5, 2023 Capital Projects From Taxation	(4,190,000)	-	-	4,190,000	-	-	-	-
Art 6I, 2023 Pension Oblig Bond Stabilization	(240,000)	-	-	-	-	-	240,000	-
Art 18, 2023 Bond Premium Stabilization Fund	100,000	-	-	-	-	-	(100,000)	-
Art 21, 2023 Capital Projects from Sewer	-	-	(300,000)	300,000	-	-	-	-
Art 7B, 2023 STM AHS Design	(500,000)	-	-	500,000	-	-	-	-
Art 13D, 2024 Spring Grove Maintenance	-	-	-	6,000	-	-	(6,000)	-
Art 25, 2024 Capital Projects From Free Cash	(2,035,000)	-	-	2,035,000	-	-	-	-
Art 31, 2024 Hacienda Way From Free Cash	(120,000)	-	-	120,000	-	-	-	-
Water Enterprise Indirect Costs	1,789,469	(1,789,469)	-	-	-	-	-	-
Sewer Enterprise Indirect Costs	515,608	-	(515,608)	-	-	-	-	-
Net Other Financing Sources and Uses	(10,299,530)	(1,885,380)	(840,681)	59,216,000	(315,371)	4,122,144	2,067,818	52,065,000
Excess (Deficiency) of Revenues over (under) Expenditures and Other Financing Sources (Uses)	5,780,385	(667,151)	301,589	(15,968,238)	(7,355,649)	5,006,400	6,477,027.80	(6,425,637)
Fund Balance July 1, 2023	21,299,871	1,699,555	3,023,386	48,432,935	30,511,390	20,154,944	39,513,856	164,635,938
Fund Balance June 30, 2024	27,080,256	1,032,405	3,324,974	32,464,697	23,155,741	25,161,344	45,990,796	158,210,302

TOWN OF ANDOVER, MASSACHUSETTS									
GENERAL FUND - BUDGET FUND LEVEL									
FISCAL YEAR ENDED JUNE 30, 2024									
	RES FOR	PPROPRIATIO	APPROPRIATION	RESERVE	ATM SUPPL	TOTAL	EXPENDED	RES FOR	TRANS TO
	ENCUM	(ORIGINAL)	TRANSFER	ACCOUNTS	& OTHER	AVAILABLE		ENCUM	UNRES FD BL
GENERAL GOVERNMENT									
Personal Services	-	7,771,063	200,000	-	-	7,971,063	7,792,214	-	178,849
Other Expenses	154,923	2,911,145	-	100,000	-	3,166,068	3,130,740	180,921	(145,594)
	154,923	10,682,208	200,000	100,000	-	11,137,131	10,922,954	180,921	33,255
COMMUNITY SERVICES									
Personal Services	-	1,956,387	(315,000)	-	-	1,641,387	1,629,057	-	12,330
Other Expenses	44,787	617,115	(35,000)	-	-	626,902	542,365	66,686	17,851
	44,787	2,573,502	(350,000)	-	-	2,268,289	2,171,423	66,686	30,180
FACILITIES									
Personal Services	-	2,732,130	-	-	-	2,732,130	2,691,959	-	40,171
Other Expenses	112,124	1,446,400	-	-	-	1,558,524	1,431,362	90,759	36,404
	112,124	4,178,530	-	-	-	4,290,654	4,123,321	90,759	76,574
PUBLIC SAFETY									
Personal Services	-	17,834,500	280,000	-	350,000	18,464,500	18,436,980	-	27,520
Other Expenses	102,694	1,796,765	-	-	-	1,899,459	1,818,732	104,484	(23,757)
	102,694	19,631,265	280,000	-	350,000	20,363,959	20,255,712	104,484	3,763
PUBLIC WORKS									
Personal Services	-	3,930,369	-	-	74,070	4,004,439	3,969,927	-	34,511
Other Expenses	619,297	6,445,997	-	-	325,930	7,391,225	6,698,387	480,074	212,764
	619,297	10,376,366	-	-	400,000	11,395,663	10,668,314	480,074	247,276
LIBRARY									
Personal Services	-	2,383,930	(65,000)	-	-	2,318,930	2,318,325	-	605
Other Expenses	2,207	674,179	(10,000)	-	-	666,386	650,999	1,600	13,786
	2,207	3,058,109	(75,000)	-	-	2,985,316	2,969,324	1,600	14,391
SCHOOL									
Personal Services	-	79,732,097	933,711	-	-	80,665,808	80,665,808	-	-
Other Expenses	1,927,127	18,994,827	(933,711)	-	-	19,988,243	18,583,451	1,295,333	109,459
	1,927,127	98,726,924	-	-	-	100,654,051	99,249,259	1,295,333	109,459
UNCLASSIFIED									
Compensation Fund	-	-	-	-	-	-	-	-	-
Reserve Fund	-	200,000	-	(100,000)	-	100,000	-	-	100,000
	-	200,000	-	(100,000)	-	100,000	-	-	100,000
FIXED EXPENSES									
Technical Schools	-	1,312,220	(55,000)	-	-	1,257,220	1,253,767	-	3,453
Debt Service	-	25,503,634	-	-	-	25,503,634	25,161,696	-	341,939
Insurance	-	1,280,400	-	-	-	1,280,400	1,280,499	9,086	(9,185)
OPEB	-	1,812,834	-	-	-	1,812,834	1,812,834	-	-
Health Insurance Fund	-	23,835,094	-	-	-	23,835,094	23,835,094	-	-
Unemployment Comp	29,031	168,100	-	-	-	197,131	182,862	5,084	9,185
Retirement	-	7,124,644	-	-	-	7,124,644	7,124,844	-	(200)
	29,031	61,036,926	(55,000)	-	-	61,010,957	60,651,595	14,170	345,192
TOTAL GOVERNMENTAL	2,992,190	210,463,830	-	-	750,000	214,206,020	211,011,901	2,234,028	960,091
SEWER ENTERPRISE FUND									
Personal Services	-	378,940	-	-	-	378,940	409,674	-	(30,734)
Other Expenses	271,202	4,819,026	-	-	600,000	5,690,228	5,346,011	131,538	212,679
	271,202	5,197,966	-	-	600,000	6,069,168	5,755,685	131,538	181,945
WATER ENTERPRISE FUND									
Personal Services	-	2,395,322	-	-	-	2,395,322	2,269,849	-	125,473
Other Expenses	724,434	8,759,225	-	-	300,000	9,783,659	9,274,470	231,183	278,006
	724,434	11,154,547	-	-	300,000	12,178,981	11,544,319	231,183	403,479
TOTAL ENTERPRISE	995,636	16,352,513	-	-	900,000	18,248,149	17,300,004	362,721	585,424
GRAND TOTAL	3,987,826	226,816,343	-	-	1,650,000	232,454,169	228,311,905	2,596,749	1,545,515

TOWN OF ANDOVER, MASSACHUSETTS								
GENERAL FUND SPECIAL ARTICLES								
JUNE 30, 2024								
ORG CODE	OBJ CODE	ARTICLE TITLE	CONTINUED APPROPRIATION	APPROPRIATION	TOTAL AVAILABLE	EXPENDED	ENCUMBRANCE	CONTINUED APPROPRIATION
02123	571006	UNPAID BILLS	-	21,792	21,792	21,792	-	-
02123	571087	RENTAL ELECTRONIC VOTING EQUIP	-	40,000	40,000	19,786	-	20,214
02133	571064	FIREWORKS FUND	15,840	-	15,840	15,840	-	-
02133	571088	BIODEGRADABLE FIREWORKS	-	14,000	14,000	-	-	14,000
02133	571083	SUPPORT FOR CIVIC EVENTS	10,626	15,000	25,626	5,377	-	20,249
			26,465	90,792	117,258	62,794	-	54,463
02141	571065	PROPERTY VALUATION	98,378	75,000	173,378	34,250	15,750	123,378
			98,378	75,000	173,378	34,250	15,750	123,378
02541	571080	ELDERLY DISABLED TRANSPORT (T)	56,359	12,000	68,359	-	-	68,359
			56,359	12,000	68,359	-	-	68,359
			181,203	177,792	358,995	97,044	15,750	246,201

TOWN OF ANDOVER, MASSACHUSETTS														
SPECIAL REVENUE FUNDS														
FISCAL YEAR ENDING JUNE 30, 2024														
MUNIS		Available												Available
ACCT	FUND/TITLE	Balance 7/1/2023	Encumbrance	Inter'gov'tmental	Interest	Depart- mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total OFU/Encumb	Balance 6/30/2024
5248	FY03 TRAFFIC ENFORCEMENT	(1,264)	-	1,264	-	-	-	-	-	-	-	-	-	-
5284	UNDERAGE ALCOHOL	327	-	-	-	-	327	-	-	-	-	-	-	327
5318	ASSISTANCE TO FIREFIGHTERS	126	-	-	-	-	126	-	-	-	-	-	-	126
	FEDERAL PUBLIC SAFETY GRANTS	(812)	-	1,264	-	-	452	-	-	-	-	-	-	452
3005	SPED ENTITLEMENT	-	-	925,022	-	-	925,022	858,404	226,126	1,084,530	-	6,120	6,120	(165,628)
3006	SPED ENTITLEMENT	12,686	25,279	756,432	-	-	794,397	539,444	254,953	794,397	-	-	-	(0)
3010	EARLY CHILDHOOD EDUCATION	-	-	12,604	-	-	12,604	20,214	-	20,214	-	-	-	(7,610)
3011	EARLY CHILDHOOD ALLOCATION	(5,850)	-	8,045	-	-	2,195	1,701	494	2,195	-	-	-	-
3015	SPED IMPROVEMENT	-	-	-	-	-	-	32,900	-	32,900	-	4,950	4,950	(37,850)
3020	HIGH QUALITY MATH MATERIALS	-	-	26,000	-	-	26,000	-	26,000	26,000	-	-	-	-
3021	HIGH QUALITY INSTRUCTIONAL MATERIALS	1,876	-	77,345	-	-	79,221	19,845	59,376	79,221	-	-	-	(0)
3060	LEP SUPPORT	(4,557)	1,446	24,243	-	-	21,132	19,329	1,803	21,132	-	-	-	-
3161	FY22 TITLE III LEP SUPPORT	-	-	15,000	-	-	15,000	14,967	7,775	22,742	-	-	-	(7,742)
3206	TITLE I READING	1,550	-	36,965	-	-	38,515	28,351	-	28,351	-	-	-	10,163
3215	CELL PHONE USE PILOT	-	-	17,000	-	-	17,000	4,000	11,318	15,318	-	1,173	1,173	509
3221	HIGH QUALITY INST MATERIALS CONTINUATION	-	-	116,350	-	-	116,350	67,513	84,864	152,377	-	-	-	(36,027)
3225	TITLE I	-	-	57,333	-	-	57,333	99,424	181	99,604	-	-	-	(42,271)
3250	VACATION ACCELERATION ACADEMY	-	-	66,664	-	-	66,664	57,187	9,477	66,664	-	-	-	-
3305	PROFESSIONAL DEVELOPMENT	-	-	4,120	-	-	4,120	13,724	4,553	18,277	-	-	-	(14,157)
3306	PROFESSIONAL DEVELOPMENT/TEACHER QUALITY	10,347	-	64,447	-	-	74,794	20,701	14,080	34,781	-	-	-	40,013
3325	HOMELESS EMERGENCY RELIEF	-	-	13,000	-	-	13,000	5,745	7,255	13,000	-	-	-	-
3403	ESSER II	(17,646)	-	-	-	-	(17,646)	-	12,163	12,163	-	-	-	(29,809)
3405	ESSER III	(13,115)	-	601,695	-	-	588,580	599,370	134,020	733,390	-	18,000	18,000	(162,810)
3406	ARP IDEA	(193,924)	189,159	327,384	-	-	322,619	63,519	259,100	322,619	-	-	-	(0)
3407	ARP EC	(6,257)	-	10,446	-	-	4,189	4,189	-	4,189	-	-	-	-
3408	MYCAP DEV & IMP 434	-	-	-	-	-	-	6,485	1,008	7,492	-	-	-	(7,492)
3640	FITNESS EQUIPMENT	-	-	-	-	-	-	-	24,990	24,990	-	-	-	(24,990)
3726	TITLE IV	100	-	-	-	-	100	-	-	-	-	-	-	100
	FEDERAL EDUCATION GRANTS	(214,789)	215,884	3,160,096	-	-	3,161,191	2,477,012	1,139,536	3,616,548	-	30,243	30,243	(485,600)
5022	CARES POSTAGE	5,338	-	-	-	-	5,338	-	-	-	-	-	-	5,338
5023	ARPA CLFRF 21.027	6,750,259	2,377,893	-	-	-	9,128,152	138,264	4,466,601	4,604,865	-	72,262	72,262	4,451,025
5200	HEALTHY COMMUNITY	8,046	20,592	94,138	-	-	122,776	76,488	59,319	135,806	-	-	-	(13,030)
5282	EMERGENCY PREPAREDNESS CFDA 97.042	-	-	9,500	-	-	9,500	-	9,500	9,500	-	-	-	-
5329	AGES/PAN EMPLOYEE RETENTION & RECRUITMENT	1,660	-	1,200	-	-	2,860	897	1,854	2,751	-	-	-	109
5350	SAFER SCHOOLS & COMM ALN 21.027	-	-	33,723	-	-	33,723	-	38,426	38,426	-	-	-	(4,703)
5836	FDA RETAIL STANDARDS	1,328	-	-	-	-	1,328	-	46	46	-	-	-	1,282
5837	NATIONAL ASSN OF COUNTY/CITY HEALTH	2,534	-	-	-	-	2,534	-	177	177	-	-	-	2,358
5851	CONTACT TRACING CFDA 93.323	148,385	-	300,000	-	-	448,385	236,609	45,573	282,182	-	-	-	166,202
	FEDERAL OTHER GRANTS	6,917,550	2,398,485	438,561	-	-	9,754,595	452,258	4,621,495	5,073,753	-	72,262	72,262	4,608,581
5257	FEMA COM EMERG MGMT	-	-	-	-	-	-	-	27,045	27,045	-	870	870	(27,915)
5238	FIREFIGHTER SAFETY EQUIP PROG	-	-	-	-	-	-	-	24,976	24,976	-	-	-	(24,976)
5258	BULLETPROOF VEST PARTNERSHIP	1,087	-	-	-	-	1,087	-	-	-	-	-	-	1,087
5272	STUDENT AWARENESS OF FIRE EDUCATION	8,969	-	-	-	-	8,969	960	4,521	5,481	-	-	-	3,488
5280	911 PSAP SUPPORT	(120,989)	-	191,195	-	-	70,206	120,631	-	120,631	-	-	-	(50,425)
5281	DEPARTMENT TRAINING GRANT	(6,761)	-	12,668	-	-	5,907	8,752	3,756	12,508	-	-	-	(6,601)
5288	PSAP LEADERSHIP SCHOLARSHIP	0	-	-	-	-	0	-	-	-	-	-	-	0
5289	SENIOR AWARENESS FIRE EDUCATION	2,227	-	-	-	-	2,227	960	1,267	2,227	-	-	-	-
5306	PEDESTRIAN, BIKE, TRAFFIC ENFORCENT	2,803	-	-	-	-	2,803	-	-	-	-	-	-	2,803
5347	BEHAVIORAL CLINICIAN GRANT	-	-	42,150	-	-	42,150	55,948	1,325	57,273	-	-	-	(15,123)
5624	ALTERNATIVE SENTENCING	300	-	-	-	-	300	-	-	-	-	-	-	300
5835	EMERGENCY COVID 19	10,870	-	-	-	-	10,870	-	-	-	-	-	-	10,870
	STATE PUBLIC SAFETY GRANTS	(101,495)	-	246,014	-	-	144,519	187,251	62,890	250,141	-	870	870	(106,491)
5000	CHAPTER 90	(2,780,194)	964,396	1,815,799	-	-	0	7,578	1,880,562	1,888,140	-	1,019,993	1,019,993	(2,908,132)
5010	WINTER RAPID RECOVERY ROAD PRG	5,521	46,822	-	-	-	52,342	-	46,821	46,821	-	-	-	5,521
5015	SIDEWALK FUND PLANNING BOARD	82,120	-	-	-	-	82,120	-	-	-	-	-	-	82,120
5303	BALLARD SIDEWALK & PED EARMARK	25,000	-	-	-	-	25,000	-	-	-	-	-	-	25,000
5338	BALLARDVALE SPACE ARPA EARMARK	-	200,000	-	-	-	200,000	-	200,000	200,000	-	-	-	-
5353	FY24 SIDEWALK EARMARK	-	-	25,000	-	-	25,000	-	-	-	-	-	-	25,000
5528	PWED	87,678	-	-	2,896	-	90,574	-	-	-	-	-	-	90,574
	STATE PUBLIC WORKS GRANTS	(2,579,876)	1,211,218	1,840,799	2,896	-	475,036	7,578	2,127,383	2,134,961	-	1,019,993	1,019,993	(2,679,918)
5840	LIBRARY AID CH 78 SEC 19A	308,967	-	79,308	-	-	388,275	-	38,988	38,988	-	7,000	7,000	342,287
5842	LIBRARY AID CH 139	30	-	-	-	-	30	-	-	-	-	-	-	30
	STATE LIBRARY GRANTS	308,997	-	79,308	-	-	388,305	-	38,988	38,988	-	7,000	7,000	342,317

TOWN OF ANDOVER, MASSACHUSETTS													
SPECIAL REVENUE FUNDS													
FISCAL YEAR ENDING JUNE 30, 2024													
MUNIS		Available											Available
ACCT	FUND/TITLE	Balance 7/1/2023	Encumbrance	Inter'govmental	Interest	Depart- mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total OFU/Encumb
													Balance 6/30/2024
5014	ANDOVER HISTORIC MILL DISTRICT EARMARK	1,001	-	-	-	-	1,001	-	-	-	-	-	1,001
5235	RECYCLE INCENTIVE	14,745	-	6,370	-	-	21,115	-	219	219	-	-	20,895
5241	NEW HORIZONS FOR YOUTH	7	-	-	-	-	7	-	-	-	-	-	7
5247	FY03 COA FORMULA GRANT	37,631	-	118,748	-	-	156,379	109,449	1,671	111,120	-	236	45,023
5275	GREATER RIVER VALLEY MRC	4,444	-	-	-	16,812	21,257	25,219	1,141	26,360	-	-	(5,103)
5277	ENERGY EDUCATION ELDER SERVICES	1,141	-	-	-	-	1,141	-	-	-	-	-	1,141
5287	GREEN COMMUNITIES	183	-	-	-	-	183	-	-	-	-	-	183
5290	43D TECH ASSIST GRANT	10,128	-	-	-	-	10,128	-	-	-	-	-	10,128
5301	CLEAN ENERGY CHOICE	1,976	-	-	-	-	1,976	-	-	-	-	-	1,976
5315	MASSWORKS INFRASTRUCTURE PROGRAM	(7,295)	4,280	-	-	-	(3,015)	-	(3,015)	(3,015)	-	-	-
5319	SHARED STREETS GRANT	4,964	7,208	-	-	-	12,172	-	11,269	11,269	-	-	902
5321	ADA IMPROVEMENT GRANT	635	-	-	-	-	635	-	-	-	-	-	635
5326	COA EARMARK	7,572	100,700	-	-	-	108,272	-	-	-	100,700	100,700	7,572
5331	MASSEVIV GRANT	(48,518)	-	48,518	-	-	-	-	-	-	-	-	-
5334	HUMAN SERVICES ARPA EARMARK	(28,927)	-	28,927	-	-	-	32,000	-	32,000	-	-	(32,000)
5336	OLD TOWN HALL EARMARK	(18,000)	991	17,009	-	-	0	-	991	991	-	-	(991)
5337	SANBORN ROOFTOP SOLAR	500,000	-	-	-	-	500,000	-	-	-	-	-	500,000
5340	VIETNAM MEMORIAL EARMARK	(30,000)	25,000	-	-	-	(5,000)	-	25,000	25,000	-	-	(30,000)
5342	ENERGY TECHNICAL ASST GRANT	-	-	-	-	-	-	-	15,000	15,000	-	-	(15,000)
5345	TUCKER FAMILY FIELD EARMARK	-	-	-	-	-	-	-	100,000	100,000	-	-	(100,000)
5348	SOLAR STREETLIGHTS GRANT	-	-	147,421	-	-	147,421	-	-	-	-	-	147,421
5351	FY24 JUL/AUG STORM AID	-	-	25,000	-	-	25,000	-	-	-	-	-	25,000
5352	MASSWORKS INFRASTRUCTURE GRANT	-	-	64,298	-	-	64,298	-	126,240	126,240	-	338,355	338,355
5354	FY24 TOWN PARK EARMARK	-	-	-	-	-	-	-	50,000	50,000	-	-	(50,000)
5357	SUPPORT & SOCIAL DAY GRANT	-	-	45,000	-	-	45,000	-	-	-	-	-	45,000
5565	CRM CUSTOMER SERVICE	17,357	-	-	-	-	17,357	-	4,784	4,784	-	1,216	11,357
5633	ARTS LOTTERY COUNCIL	20,518	-	-	-	12,800	33,318	-	11,243	11,243	-	-	22,075
5634	RIGHT TO KNOW	973	-	-	-	-	973	-	-	-	-	-	973
5839	SECONDHAND SMOKE INITIATIVE	1,000	-	-	-	-	1,000	-	-	-	-	-	1,000
	OTHER STATE GRANTS	491,534	138,179	501,292	-	29,612	1,160,617	166,668	344,543	511,211	-	440,507	440,507
													208,899
5500	CEMETERY SALE OF LOTS FUND	5,227	-	-	-	-	5,227	-	-	-	-	-	5,227
5501	SALE OF REAL ESTATE	18,321	-	-	-	-	18,321	-	-	-	-	-	18,321
5541	WETLAND PROTECTION ACT	90,107	-	-	-	4,670	94,777	3,698	-	3,698	25,000	-	66,078
5548	BUILD/FIRE CODE CH 148A, SEC 5	4,200	-	-	-	-	4,200	-	-	-	-	-	4,200
5549	INSURANCE RECOVERY >\$150,000	500	-	-	-	-	500	-	-	-	-	-	500
5551	WETLAND FILING FEES	59,896	-	-	-	7,960	67,856	-	8,399	8,399	-	-	59,457
5563	TNC SURCHARGE - RRFA	61,410	-	-	-	17,209	78,619	-	28,800	28,800	-	11,200	38,619
5606	OFF STREET PARKING	817,519	853	-	-	143,589	961,961	-	23,238	23,238	265,371	824	672,529
5999	RESERVE FOR BOND PREMIUM	137,908	-	-	-	4,091	141,999	-	-	-	-	-	141,999
	RECEIPTS RESERVED FOR APPROPRIATION	1,195,088	853	-	-	177,519	1,373,460	3,698	60,437	64,135	290,371	12,024	302,395
													1,006,930
4010	LEA REVOLVING	494,932	-	-	-	117,440	612,372	63,717	-	63,717	-	-	548,655
4015	EARLY CHILDHOOD REV	350,469	-	-	-	170,683	521,152	161,075	1,749	162,824	-	-	358,328
4111	SCHOOL DAMAGE Ch 55 sec 53 1/2	4,131	-	-	-	-	4,131	-	-	-	-	-	4,131
4125	ANDOVER C.A.R.E.S.	333	-	-	-	-	333	-	-	-	-	-	333
4150	ALL DAY KINDERGARTEN	841,052	-	-	-	-	841,052	-	-	-	-	-	841,052
4210	EXTRA CURRICULAR REV	30,845	-	-	-	118,941	149,786	123,264	1,713	124,977	-	-	24,808
4260	STUDENT CHROMEBOOK RENTAL	51,854	-	-	-	35,750	87,604	-	20,390	20,390	-	-	67,214
4310	FINE ARTS	88,276	2,123	-	-	98,214	188,614	14,162	75,088	89,250	-	-	99,364
4315	PHYS ED REVOLVING	2,722	-	-	-	90	2,812	-	-	-	-	-	2,812
4350	LOST BOOKS	25,081	-	-	-	1,105	26,186	-	627	627	-	1,119	24,440
4355	SEPAC	140	-	-	-	2,700	2,840	-	-	-	-	-	2,840
4365	TUITION REVOLVING	32,227	-	-	-	27,332	59,559	22,000	3,892	25,892	-	-	33,667
4370	COLLINS CTR REVOLVING	261,314	4,300	-	-	269,393	535,006	213,558	26,190	239,749	-	-	295,258
4375	OUTSIDE ACTIVITIES REV	297,833	1,442	-	-	155,113	454,387	89,826	5,264	95,089	-	-	359,298
4400	TRANSPORTATION REVOLVING	1,089,819	-	98,183	-	147,095	1,335,097	-	209,755	209,755	-	-	1,125,342
4511	BANCROFT GIFTS AND DONATIONS	18,032	4,413	-	-	2,500	24,945	-	5,913	5,913	-	-	19,032
4512	SANBORN GIFTS AND GRANTS	12,866	-	-	-	-	12,866	-	-	-	-	-	12,866
4513	SHAW SHEEN GIFTS AND GRANTS	249	-	-	-	-	249	-	-	-	-	-	249
4514	SOUTH SCHOOL GIFTS AND GRANTS	17,280	-	-	-	2,319	19,599	-	2,319	2,319	-	-	17,280
4515	WEST ELEM GIFTS AND GRANTS	10,797	-	-	-	-	10,797	-	-	-	-	-	10,797
4516	HIGH PLAIN GIFTS AND GRANTS	10,499	-	-	-	-	10,499	-	-	-	-	-	10,499
4525	WOOD HILL GIFTS AND GRANTS	11,602	-	-	-	-	11,602	-	1,320	1,320	-	-	10,282
4526	DMS ENGINEERING GIFTS AND GRANTS	22,593	-	-	-	-	22,593	-	417	417	-	-	22,176
4527	WEST MIDDLE GIFTS AND GRANTS	23,544	-	-	-	1,500	25,044	-	1,535	1,535	-	636	22,873
4528	ANDOVER HIGH GIFTS AND GRANTS	27,579	296	-	-	34,224	62,099	-	33,639	33,639	-	325	28,135
	REVOLVING FUNDS EDUCATION	3,726,069	12,574	98,183	-	1,184,398	5,021,224	687,603	389,811	1,077,414	-	2,080	3,941,730
4200	ATHLETIC REVOLVING	282,741	37,990	-	-	685,813	1,006,544	54,781	659,547	714,328	-	6,897	6,897
	REVOLVING FUNDS ATHLETIC	282,741	37,990	-	-	685,813	1,006,544	54,781	659,547	714,328	-	6,897	6,897
5550	CH44 SEC 53E 1/2 LEGAL NOTICES	34,517	-	-	-	28,058	62,575	-	28,412	28,412	-	-	34,163
5552	CH44 SEC 53E 1/2 DCS REVOLVING	1,397,733	32,470	-	-	1,974,285	3,404,488	970,957	742,501	1,713,458	-	27,005	1,664,025
5553	CH44 SEC 53E 1/2 YOUTH SERVICES	423,240	11,836	-	-	391,724	826,800	92,161	69,780	161,942	25,000	3,849	636,010
5554	CH44 SEC 53E 1/2 ELDER SERVICES	177,928	1,620	-	-	167,153	346,681	23,415	93,022	116,437	-	5,556	224,688
5557	CH44 SEC 53E 1/2 TITLE V HEALTH CLINICS	53,076	-	-	-	64,730	117,806	-	3,637	3,637	-	-	114,169
5622	CH44 SEC 53E 1/2 FIELDS REVOLVING	209,116	15,095	-	-	87,788	311,998	-	156,636	156,636	-	48,274	107,088
5631	CH44 SEC 53E 1/2 LOST/DAMAGED BOOKS	18,887	-	-	-	3,378	22,265	-	1,797	1,797	-	-	20,468
5653	CH44 SEC 53E 1/2 POLICE ANTENNA	58,892	-	-	-	5,319	64,211	-	-	-	-	-	64,211
5666	CH44 SEC 53E 1/2 BALD HILL COMP	12,599	21,597	-	-	32,967	67,164	26,419	19,004	45,423	-	9,800	11,941
5667	CH44 SEC 53E 1/2 DPW CRT/HIWI	77,857	5,760	-	-	22,473	106,090	-	38,696	38,696	-	-	67,395
5669	CH44 SEC 53E 1/2 FIRE	681	-	-	-	-	681	-	-	-	-	-	681
5670	CH44 SEC 53E 1/2 HEALTH SVCS	176,476	-	-	-	56,660	233,136	-	25,473	25,473	-	-	207,663
4500	CH44 SEC 53E 1/2 PROFESSIONAL DEVELOPMENT	3,184	-	-	-	-	3,184	-	-	-	-	-	3,184
4510	CH44 SEC 53E 1/2 COPY CENTER REVOLVING	50,598	-	-	-	3,034	53,632	-	-	-	-	-	53,632
	REVOLVING CHAPTER 44 53 E 1/2	2,694,786	88,379	-	-	2,837,548	5,620,712	1,112,952	1,178,958	2,291,910	25,000	94,483	3,209,319

TOWN OF ANDOVER, MASSACHUSETTS														
SPECIAL REVENUE FUNDS														
FISCAL YEAR ENDING JUNE 30, 2024														
MUNIS		Available												Available
ACCT	FUND/TITLE	Balance 7/1/2023	Encumbrance	Inter'govmental	Interest	Depart- mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total OFU/Encumb	Balance 6/30/2024
5295	ENERGY REBATE FUND	72,008	-	-	-	-	72,008	-	24,580	24,580	-	-	-	47,428
5605	TOWN DAMAGE RESTITUTION	18,915	-	-	-	-	18,915	-	-	-	-	-	-	18,915
5613	FRONTAGE ROAD	3,856	-	-	-	-	3,856	-	-	-	-	-	-	3,856
5623	PUBLIC SAFETY DAMAGE REST	9,777	-	-	-	-	9,777	-	-	-	-	-	-	9,777
5629	PUBLIC WORKS DAMAGE REST	29,970	-	-	-	-	29,970	-	-	-	-	-	-	29,970
5652	P&F DAMAGE RESTITUTION	32,831	2,528	-	-	147,276	182,635	-	27,316	27,316	-	74,118	74,118	81,201
5709	CH44 SEC 53F 3/4 PEG ACCESS CABLE	460,900	-	-	-	668,278	1,129,178	-	437,605	437,605	-	141,697	141,697	549,876
5710	OPIOID SETTLEMENT	158,309	-	-	-	415,276	573,585	-	-	-	-	-	-	573,585
	OTHER REVOLVING FUNDS	786,565	2,528	-	-	1,230,829	2,019,923	-	489,501	489,501	-	215,815	215,815	1,314,606
3000	FOREIGN LANGUAGE ASSISTANCE	-	-	-	-	-	-	-	-	-	-	-	-	-
3075	CIRCUIT BREAKER	2,707,879	-	2,930,476	-	-	5,638,355	-	2,980,585	2,980,585	-	610,000	610,000	2,047,770
3130	KALEIDOSCOPE	-	-	33,000	-	-	33,000	51,660	39,273	90,933	-	4,367	4,367	(62,300)
3326	NEWCOMER REIMBURSEMENT	-	-	88,422	-	-	88,422	-	2,937	2,937	-	-	-	85,485
3330	ESL CERT SUPPORT	-	-	6,000	-	-	6,000	5,100	556	5,656	-	-	-	344
3335	GEONOCIDE EDUCATION	(12,995)	3,195	13,000	-	-	3,200	119	3,081	3,200	-	-	-	-
3336	ACADEMIC SUPPORT SERV	-	-	23,000	-	-	23,000	12,901	9,699	22,600	-	400	400	-
3361	AHS WORKFORCE GRANT	-	-	3,200	-	-	3,200	870	2,330	3,200	-	-	-	-
3380	TEACHER DIVERSIFICATION	-	-	12,505	-	-	12,505	-	12,505	12,505	-	-	-	-
3504	CIVICS TEACHING AND LEARNING	(4,000)	4,000	4,000	-	-	4,000	-	4,000	4,000	-	-	-	-
3605	CSHS MODEL PROGRAM	563	-	-	-	-	563	563	-	563	-	-	-	-
3606	CSHS MODEL PROG BUD 6/30	-	-	100,000	-	-	100,000	97,965	2,035	100,000	-	-	-	-
3651	MASSCALL	-	-	-	-	-	-	3,116	-	3,116	-	-	-	(3,116)
3900	CORPORATE GRANTS	291,453	2,730	-	-	141,339	435,521	1,401	105,845	107,245	-	1,603	1,603	326,673
3910	SUSPENSE REVOLVING	14,672	551	-	-	4,299	19,522	-	9,982	9,982	-	-	-	9,540
3920	OTHER GIFTS AND GRANTS	42,265	-	-	-	9,200	51,465	700	3,104	3,804	-	-	-	47,661
3925	ENGINEERING GRANT	12,803	-	-	-	1,000	13,803	-	8,271	8,271	-	-	-	5,532
3935	ASIA SOCIETY GRANT	24,341	-	-	-	-	24,341	-	4,868	4,868	-	-	-	19,474
	OTHER SPECIAL REVENUE FUNDS EDUCATION	3,076,981	10,476	3,213,603	-	155,837	6,456,898	174,394	3,189,071	3,363,465	-	616,370	616,370	2,477,063
5011	GAS EVENT CLAIMS	-	-	-	-	-	-	-	-	-	-	-	-	-
5013	GAS EVENT RESERVE ACCOUNT	645,765	-	-	-	-	645,765	-	-	-	-	-	-	645,765
5016	PLANNING BOARD COND OF PERMITS	15,228	15,934	-	-	-	31,162	-	-	-	-	-	-	31,162
5018	GAS EVENT PAVING RESTORATION	1,251,791	1,885,644	-	-	-	3,137,435	7,361	2,501,720	2,509,081	-	494,803	494,803	133,551
5019	GAS EVENT PUBL FACILITIES PARKS	-	933,957	-	-	-	933,957	-	908,366	908,366	-	25,591	25,591	-
5024	MUNI SERV FACILITY MITIGATION	230,000	-	-	-	-	230,000	-	-	-	-	-	-	230,000
5233	PREMIUM ON BOND ISSUE	695,083	17,015	-	-	326,309	1,038,406	-	321,317	321,317	-	-	-	717,089
5291	SOUTH STREET SOLAR - NHESP	10,997	-	-	-	427	11,425	-	-	-	-	-	-	11,425
5299	ELDERLY FOOT CARE	18,936	-	-	-	8,275	27,211	-	25,635	25,635	-	-	-	1,576
5300	A19 18 ELDER SERVICES PROGRAMS	12,000	-	-	-	-	12,000	-	1,756	1,756	-	-	-	10,244
5302	EVIDENCE BASED PROGRAMS	13,735	-	-	-	-	13,735	-	1,266	1,266	-	-	-	12,469
5304	CANINE LOCKUP	(765)	-	-	-	324	(441)	-	496	496	-	-	-	(937)
5307	COMMUNITY COMPACT	3,903	246,097	150,000	-	-	400,000	-	250,000	250,000	-	122,605	122,605	27,395
5308	WELLNESS WEDNESDAYS	3,712	-	-	-	-	3,712	-	-	-	-	-	-	3,712
5309	NATL DEVELOPMENT SPECIAL PERMT - LDNSCP	5,000	-	-	-	-	5,000	-	5,000	5,000	-	-	-	-
5310	NATL DEVELOPMENT SPECIAL PERMT - WSTEWTR	5,000	-	-	-	-	5,000	-	-	-	-	-	-	5,000
5311	MUNI VULNERABILITY PREPAREDNESS GRANT	(246,579)	-	250,295	-	-	3,716	-	44,038	44,038	-	36,953	36,953	(77,275)
5312	MUNICIPAL DISCRETIONARY FUND	(5,533)	236,133	-	-	75,000	305,600	-	235,925	235,925	-	3,670	3,670	66,005
5322	AHAP PROGRAM SUPPORT	259	-	-	-	-	259	-	-	-	-	-	-	259
5323	MASSSAVE MUNI PARTNERSHIP 2021	4,555	-	-	-	-	4,555	-	-	-	-	-	-	4,555
5325	MA CULTURAL COUNCIL GRANT	(400)	-	-	-	3,100	2,700	291	2,410	2,700	-	-	-	-
5327	375TH ANNIVERSARY	1,148	760	-	-	-	1,908	-	1,285	1,285	-	-	-	623
5339	CHANDLER RD RECREATION AREA	-	31,024	-	-	-	31,024	-	-	-	-	28,436	28,436	2,588
5355	FY24 AARP GRANT	-	-	-	-	-	-	-	4,996	4,996	-	-	-	(4,996)
5547	LOCK BOX DONATIONS	674	-	-	-	-	674	-	674	674	-	-	-	0
5558	VETERAN'S SERVICES GIFTS	3,266	-	-	-	220	3,486	-	-	-	-	-	-	3,486
5564	MIA FLEX GRANT	30	-	-	-	-	30	-	-	-	-	-	-	30
5600	GIFT - FIREWORKS	6,345	-	-	-	-	6,345	-	314	314	-	-	-	6,031
5603	SHED CONTRIBUTIONS	7,264	-	-	-	-	7,264	-	-	-	-	-	-	7,264
5604	OLD TOWN HALL RESTORATION	427	-	-	-	-	427	-	-	-	-	-	-	427
5609	TOWN GIFT & DONATIONS	66,676	231	-	-	26,004	92,912	-	12,454	12,454	-	1,400	1,400	79,058
5612	CONSERVATION GIFT	332	-	-	-	-	332	-	-	-	-	-	-	332
5614	CONSERVATION TRAIL ACCOUNT	480	-	-	-	-	480	-	-	-	-	-	-	480
5617	RECREATION GIFT	66,391	-	-	-	-	66,391	-	-	-	-	-	-	66,391
5618	YOUTH SERVICES GIFTS/CONTRIBUTIONS	44,606	-	-	-	6,489	51,095	-	505	505	-	-	-	50,590
5619	COA SENIOR CONNECTIONS	143,407	530	-	-	93,826	237,764	51,034	3,957	54,990	-	4	4	182,769
5621	COA SCHOLARSHIPS	3,649	-	-	-	-	3,649	-	-	-	-	-	-	3,649
5632	LIBRARY GIFTS & DONATIONS	45,929	-	-	-	12,070	57,998	-	1,261	1,261	-	1,653	1,653	55,085
5635	ELECTION OT GRANT	30,274	-	-	-	-	30,274	-	-	-	-	-	-	30,274
5643	HOME FOR THE AGED GIFT	15,983	-	-	708	-	16,691	-	137	137	-	-	-	16,554
5645	DPW ADMIN GIFT	7,309	-	-	-	-	7,309	-	-	-	-	-	-	7,309
5654	POLICE GIFTS AND DONATIONS	20,216	-	-	-	2,027	22,243	-	2,026	2,026	-	-	-	20,216
5659	LOWELL STSHAWSHEEN TRAFFIC MITIGATION	5,000	-	-	-	-	5,000	-	-	-	-	-	-	5,000
5660	SHINGLES PREV VACCINATION	2,432	-	-	-	-	2,432	-	-	-	-	-	-	2,432
5661	GIFTS FIRE DEPARTMENT	23,511	1,500	-	-	150	25,161	-	1,937	1,937	-	-	-	23,224
5663	TH DONATIONS	49	-	-	-	-	49	-	-	-	-	-	-	49
5664	YOUTH FOUNDATION GIFT	6,509	-	-	-	-	6,509	-	-	-	-	-	-	6,509
5701	CH44 SEC 53G PIER REVIEWS	(65,881)	287,676	-	-	158,296	380,091	-	132,042	132,042	-	320,585	320,585	(72,536)
5702	CH44 SEC 53G PIER ZONE	7,590	-	-	-	(1,030)	6,560	-	6,370	6,370	-	-	-	190
5703	CH44 SEC 53G PIER PLANNING	6,670	12,693	-	-	40,169	59,531	-	18,895	18,895	-	33,967	33,967	6,670
5704	CH44 SEC53 DPW DETAIL	3,511	-	-	-	-	3,511	-	-	-	-	-	-	3,511
5900	TIMOTHY HORNE - GIFT AYS	67,626	-	-	2,814	-	70,440	-	-	-	-	-	-	70,440
5901	YOUTH SERVICES GIFTS & DONATIONS	6,453	-	-	-	536	6,989	-	6,887	6,887	-	-	-	102
5910	MAIN ST UPKEEP GIFT	53,142	-	-	1,971	-	55,113	-	3,000	3,000	-	-	-	52,113
5911	PERFORMANCE GUARANTEE	19,032	-	-	-	-	19,032	-	-	-	-	-	-	19,032
	OTHER SPECIAL REVENUE FUNDS	3,262,736	3,669,194	400,295										

TOWN OF ANDOVER, MASSACHUSETTS CAPITAL PROJECTS FUNDS FISCAL YEAR ENDING JUNE 30, 2024									
DESCRIPTION	BALANCE 07/01/23	ENCUMB	LTBOND PROCEEDS	OFS	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	BALANCE 06/30/24
6167 ART 17 06 SCHOOL ROOF REPLACEMENTS	9,304	-	-	-	9,304	-	-	-	9,304
617402 ART 46 06 SCHOOL HVAC REPLACEMENTS	-	-	-	-	-	-	-	-	-
6211 ART 27, 08 SCHOOL BLDG MAINT/RENOV	47,202	-	-	-	47,202	-	-	-	47,202
6312 ART 56 09 SCHOOL BLDG MAINT/REPAIR	970	-	-	-	970	-	-	-	970
6357 ART 38 12 WEST MIDDLE SCHOOL REPAIR	6,759	-	-	-	6,759	-	-	-	6,759
6375 ART 32 13 AHS TENNIS COURTS	-	-	-	-	-	-	-	-	-
6367 ART 36, 13 SCHOOL BLDG MAINT & IMPROVE	-	-	-	-	-	-	-	-	-
6411 B39 15 SCHOOL BLDG MAINT AND RENOVATION	-	-	-	-	-	-	-	-	-
6395 AHS MEDIA CENTER RENOVATION (State Funds)	-	-	-	-	-	-	-	-	-
6421 ART 29 16 COLLINS CTR FAÇADE REPLACEMENT	226,476	-	-	-	226,476	-	-	-	226,476
6422 ART 30 16 LOVELY FIELD TURF REPLACEMENT	-	-	-	-	-	-	-	-	-
6423 ART 34 16 SCHOOL BLDG MAINT AND IMPROVE	-	-	-	-	-	-	-	-	-
6434 ART 47 17 MAJOR SCHOOL PROJECTS	-	-	-	-	-	-	-	-	-
6439 ART 36 18 MAJOR SCHOOL PROJECTS	-	-	-	-	-	-	-	-	-
6514 ART 45 18 WEST ELEM SCH FEAS STUD	35,783	5,858	-	-	41,641	-	-	-	41,641
6515 ART 55 19 AHS FEAS STUDY COMMITTEE	-	-	-	-	-	-	-	-	-
6449 ART 38 19 MAJOR SCHOOL PROJECTS	-	13,779	-	-	13,779	9,328	-	4,451	-
6516 ART 42 19 STUDENT DEVICE REFRESH	25,448	-	-	-	25,448	25,448	-	-	-
6461 ART 22 20 MAJOR SCHOOL PROJECTS	(225,000)	4,300	-	-	(220,700)	-	-	-	(220,700)
6462 B15 21 WEST ELEMENTARY SCHOOL	(31,242,836)	52,229,723	32,435,000	21,184,216	74,606,103	71,111,280	-	49,609,003	(46,114,180)
6463 B23 21 HIST MILL DISTRICT CIR & ST	(38,959)	139,573	-	-	100,613	-	-	88,790	11,824
6464 B23 21 GND LEV RENO MAKERSPACE	17,674	4,313	-	-	21,987	21,987	-	-	-
6465 B23 21 FIRE APPARATUS REPLACEMENT	37,765	322,235	-	-	360,000	357,234	-	-	2,766
6467 B23 21 PUBLIC WORK VEHICLES-LG	-	17,600	-	-	17,600	-	-	17,600	-
6468 B23 21 SIDEWALK PROG	-	-	-	-	-	-	-	450,622	(450,622)
6469 B23 21 MAJOR TOWN PROJ	25,668	170,449	-	-	196,117	194,354	-	1,403	360
6470 B23 21 TOWN & SCHOOL ENERGY	(216,164)	45,000	-	-	(171,164)	4,291	-	71,213	(246,668)
6471 B23 21 MAJOR SCHOOL PROJ	(294,766)	309,635	-	-	14,869	77,721	-	231,914	(294,766)
6530 ART 20 21 AHS DESIGN	-	35,084	-	-	35,084	31,584	-	-	3,500
6532 ART 24 21 STUDENT DEVICE REFRESH	203,187	2,060	-	-	205,247	204,946	-	-	301
6474 B18 22 DOHERTY MIDDLE UPGRADES	(433,012)	251,219	5,110,000	1,300,000	6,228,207	2,475,936	-	4,946,390	(1,194,119)
6475 B18 22 ANDOVER HIGH SCH DESIGN	(864,057)	905,689	-	700,000	741,632	986,404	-	-	(244,772)
6481 B21 22 MAJOR SCHOOL PROJECTS	(750,777)	135,475	250,000	-	(365,302)	89,920	-	158,140	(613,362)
6538 ART 22 22 STUDENT DEVICE REFRESH	339,341	-	-	-	339,341	9,886	-	-	329,455
6550 A7B S23 AHS SCHEMATIC DESIGN	-	-	-	500,000	500,000	-	-	-	500,000
TOTAL SCHOOL	(33,089,994)	54,591,993	37,795,000	23,684,216	82,981,215	75,600,319	-	55,579,526	(48,198,630)
BANCROFT REPLACEMENT	-	-	-	-	-	-	-	-	-
6331 STM 3 10 BANCROFT SCHOOL REPLACE	-	-	-	-	-	-	-	-	0
TOTAL BANCROFT	-	-	-	-	-	-	-	-	0
6360 B3 12 STM YOUTH CENTER	454	-	-	-	454	-	-	-	454
6361 A2 13 STM YOUTH CTR-WOOD TRUST	13,710	-	-	799	14,509	-	-	-	14,509
TOTAL YOUTH CENTER	14,164	-	-	799	14,964	-	-	-	14,964
6196 ART 5 2007 2008 CIP (Effective 07/01/2007)	-	-	-	-	-	-	-	-	-
6197 ART 8 2008 2009 CIP (Effective 07/01/2008)	-	-	-	-	-	-	-	-	-
6201 ART 5 2009 2010 CIP (Effective 07/01/2009)	-	-	-	-	-	-	-	-	-
6202 ART 5 2010 2011 CIP (Effective 07/01/2010)	-	-	-	-	-	-	-	-	-
6203 ART 5 2011 2012 CIP (Effective 07/01/2011)	-	-	-	-	-	-	-	-	-
6204 ART 5 2012 2013 CIP (Effective 07/01/2012)	-	1,078	-	-	1,078	-	-	-	1,078
6205 ART 5 2013 2014 CIP (Effective 07/01/2013)	-	-	-	-	-	-	-	-	-
6206 ART 5 2014 2015 CIP (Effective 07/01/2014)	1,187	6,107	-	-	7,294	2,294	-	5,000	-
6207 ART 5 2015 2016 CIP (Effective 07/01/2015)	15,516	30,600	-	-	46,116	40,278	-	-	5,838
6208 ART 5 2016 2017 CIP (Effective 07/01/2016)	39,200	-	-	-	39,200	-	-	-	39,200
6209 ART 5 2017 2018 CIP (Effective 07/01/2017)	62,330	29,592	-	-	91,923	18,353	-	9,458	64,112
6230 ART 5 2018 2019 CIP (Effective 07/01/2018)	57,931	34,429	-	-	92,359	60,834	-	4,208	27,318
6231 ART 5 2019 2020 CIP (Effective 07/01/2019)	220,717	21,864	-	25,000	267,581	129,604	-	11,060	126,917
6232 ART 5 2019 2021 CIP (Effective 07/01/2020)	259,754	58,342	-	-	318,097	129,556	-	41,752	146,789
6233 ART 5 2021 2022 CIP (Effective 07/01/2021)	387,517	353,839	-	-	741,357	574,414	-	48,607	118,336
6234 ART 5 2022 2023 CIP (Effective 07/01/2022)	1,540,413	180,906	-	-	1,721,319	870,279	-	327,410	523,630
6235 ART 5 2023 2024 CIP (Effective 07/01/2023)	-	-	-	2,890,000	2,890,000	962,276	-	388,699	1,539,025
TOTAL CIP	2,584,566	716,758	-	2,915,000	6,216,324	2,787,888	-	836,194	2,592,241
6144 ART 25 04 SEWER METER	-	-	-	-	-	-	-	-	-
6192 ART 64 07 SHAW SHEEN PUMP STATION	219,868	2,368	-	-	222,236	22,298	-	2,368	197,570
6216 ART 33 08 SHAW SHEEN RIVER OUTFALL SEWER	-	-	-	-	-	-	-	-	-
6322 ART 32 10 SEWER MAIN CONST & RECONST	158,455	-	-	-	158,455	-	-	-	158,455
6356 ART 37 12 SEWER MAINTENANCE VEHICLE	2,567	-	-	-	2,567	-	-	-	2,567
6386 ART 60 14 SEWER MASTER PLAN STUDY	224	-	-	-	224	-	-	-	224
7201 ART 32 17 MINOR SEWER COLL IMPROV	13,000	-	-	-	13,000	13,000	-	-	-
7202 ART 37 17 SEWER I&I REDUCTION	4,332	-	-	-	4,332	4,058	-	-	274
7203 ART 28 18 MINOR SEWER COLL IMPROV	50,000	-	-	-	50,000	43,155	-	-	6,845
7204 ART 29 18 SEWER I&I REDUCTION	-	-	-	-	-	-	-	-	-
7205 ART 30 19 SEWER I&I REDUCTION	48,612	-	-	-	48,612	45,230	-	-	3,382
7206 ART 26 20 SHAW SHEEN PUMP STATION	-	-	-	-	-	-	-	-	-
7207 ART 26 20 MINOR SANITARY SEWER IMPROVEMENT	50,000	-	-	-	50,000	-	-	-	50,000
7208 ART 26 20 I&I REMOVAL PROGRAM	134,529	12,864	-	-	147,393	12,864	-	-	134,529
7209 B30 18 DALE ST PUMP STATION	(360,000)	360,000	-	-	-	274,028	-	85,973	(360,000)
7210 ART 25 21 SANITARY SEWER COLL SYS	100,000	-	-	-	100,000	-	-	-	100,000
7211 ART 25 21 INFLOW INFILTR REMOVAL	150,000	-	-	-	150,000	-	-	-	150,000
7212 ART 23 22 DALE ST PUMPING STATION	-	210,000	-	-	210,000	165,253	-	44,748	-
7213 B32 22 SHAW SHEEN RVR INCEPTOR	228,794	-	180,000	70,000	478,794	97,406	-	236,594	144,794
7214 B21 23 SHAW SHEEN RVR SEWER INT	-	-	500,000	-	500,000	-	-	-	500,000
7215 A21 23 INFLOW/INFILTR REMOVAL	-	-	-	300,000	300,000	-	-	-	300,000
TOTAL SEWER	800,381	585,232	680,000	370,000	2,435,613	677,290	-	369,682	1,388,641
6106 ART 12 01 LAND ACQ LOWELL JCT ROAD	-	-	-	-	-	-	-	-	-
6123 ART 23 02 CONSERVATION FUND	-	-	-	-	-	-	-	-	-
6363 A74 17 STREAMGAUGING SYSTEM	-	-	-	-	-	-	-	-	-
6391 ART 55 14 OPEN SPACE MANAGEMENT	-	-	-	-	-	-	-	-	-
6472 B35 21 LAND ACQ 138 CHANDLER	89,975	-	-	-	89,975	-	-	-	89,975
6473 B36 21 AMEND OPEN SPACE LAND	2,371	-	-	-	2,371	-	-	-	2,371
6542 ART 31 22 STREAM GAGE SHAW SHEEN	13,500	4,375	-	-	17,875	17,500	-	-	375
6544 ART 34 22 LAND ACQ 138A CHANDLER	7,667	-	-	-	7,667	-	-	-	7,667
TOTAL CONSERVATION	113,513	4,375	-	-	117,888	17,500	-	-	100,388
6214 ART 31 08 LANDFILL CLOSURE	-	-	3,000,000	-	3,000,000	1,641,491	-	7,545,590	(6,187,082)
6503 ART 25 16 LEDGE ROAD LANDFILL STABILIZATION	1,354,734	77,501	-	-	1,432,236	64,425	-	1,367,810	-
TOTAL LAND FILL STUDY	1,354,734	77,501	3,000,000	-	4,432,236	1,705,916	-	8,913,401	(6,187,082)

TOWN OF ANDOVER, MASSACHUSETTS										
CAPITAL PROJECTS FUNDS										
FISCAL YEAR ENDING JUNE 30, 2024										
	DESCRIPTION	BALANCE 07/01/23	ENCUMB	LTBOND PROCEEDS	OFS	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	BALANCE 06/30/24
6135	ART 48 02 MAIN ST IMPROVEMENTS	2,151	-	-	-	2,151	-	-	-	2,151
6384	A21 14 GIS DATA UPDATE	18,155	2,280	-	-	20,435	2,280	-	5,000	13,155
6403	ART 40 14 TECH HARDWARE/SOFTWARE	107,405	-	-	-	107,405	-	-	-	107,405
6506	ART 49 17 REC PK/POMPS SECURITY	21,938	-	-	-	21,938	-	-	-	21,938
6507	ART 51 17 REDUNDANT FIBER	300,000	-	-	-	300,000	-	-	-	300,000
6511	ART 38 18 PARKING STUDY IMPLEMENTATION	-	7,591	-	-	7,591	7,401	-	190	-
6513	ART 39 18 DOWNTOWN IMPROVEMENTS	-	50,001	-	-	50,001	-	-	50,001	-
6457	ART 22 20 PUBLIC WORKS LARGE VEHICLES	(125)	-	-	-	(125)	(125)	-	-	-
6521	ART 24 20 TWO WAY RADIO SYSTEM PH2	45,125	-	-	-	45,125	-	-	45,125	-
6527	ART 24 20 TREE MANAGEMENT FUND	125,000	-	-	-	125,000	-	-	-	125,000
6528	ART 24 20 MERRIMACK RIVER ACCESS WAY	445,480	11,785	-	-	457,265	32,441	-	42,744	382,080
6531	ART 24 21 ANNUAL STAFF DEVICE REFRESH	167,127	-	-	-	167,127	167,127	-	-	-
6535	ART 30 21 MERMCK RVR SW REMOVAL	50,590	9,995	-	-	60,586	13,884	-	20,104	26,597
6478	B21 22 PW VEHICLES LARGE	(251,603)	151,757	-	-	(99,846)	300,154	-	-	(400,000)
6479	B21 22 TOWN PARKS & PLAYGROUND	(501,796)	211,247	250,000	-	(40,549)	258,995	-	-	(299,544)
6537	ART 22 22 ANNUAL STAFF DEVICE REFRESH	379,363	-	-	-	379,363	214,827	-	27,022	137,514
6545	ART 20 23 ANNUAL STAFF DEVICE REFRESH	456,238	-	-	-	456,238	-	-	-	456,238
6546	ART 20 23 ANNUAL STUDENT DEVICE REFRESH	257,890	-	-	-	257,890	-	-	-	257,890
6482	B19 23 PUBLIC WORKS LARGE VEHICLES	-	-	-	455,000	455,000	32,898	-	359,705	62,397
6485	B19 23 TOWN SCHOOL ENERGY INIT	-	-	470,000	-	470,000	-	-	47,563	422,437
6486	B19 23 FIRE RESCUE VEHICLES	-	-	975,000	-	975,000	975,000	-	-	-
6487	B19 23 IT INFRASTRUCTURE	-	-	102,500	197,500	300,000	-	-	-	300,000
6552	A25 24 TRAFFIC & INTERSECTION SAFETY	-	-	-	25,000	25,000	-	-	-	25,000
6553	A25 24 HAZARD TREE REMOVAL	-	-	-	150,000	150,000	-	-	-	150,000
6554	A25 24 ANNUAL STAFF DEVICE REFRESH	-	-	-	340,000	340,000	-	-	-	340,000
6555	A25 24 ANNUAL STUDENT DEVICE REFRESH	-	-	-	250,000	250,000	-	-	-	250,000
	TOTAL OTHER	1,622,938	444,657	1,797,500	1,417,500	5,282,594	2,004,882	-	597,454	2,680,258
6038	ART 27 96 REPAINT WATER	37,863	-	-	-	37,863	-	-	-	37,863
6095	ART 30 00 WATER MAIN DISTRIBUTION	3,308	-	-	-	3,308	46	-	-	3,262
6188	ART 47 07 WATER PLANT PUMPS	2,398	-	-	-	2,398	-	-	-	2,398
6309	ART 65 09 WATER PLANT ROOF REPLACE	161,721	-	-	-	161,721	-	-	-	161,721
6324	ART 34 10 WATER PLANT HVAC & EQUIP	33	-	-	-	33	-	-	-	33
6342	ART 44 11 VARIABLE SPEED UMP	-	33	-	-	33	-	-	33	-
6354	ART 35 12 MAJOR WATER MAIN REPLACEMENT	-	77,787	-	-	77,787	-	-	77,787	-
6380	ART 45 13 WATER DIST FLUSHING PROGRAM	9,038	-	-	-	9,038	-	-	-	9,038
6385	A58 14 WATER/SEWER RATE STUDY	50,305	-	-	-	50,305	-	-	-	50,305
6416	ART 56 WATER MAIN REPLACEMENT PROJECTS	-	5,824	-	-	5,824	2,808	-	-	3,016
6393	ART 57 15 WATER PLANT GAC REPLACEMENT	40,007	-	-	-	40,007	40,007	-	-	-
6425	ART 44 16 WATER STORAGE TANK REPAIR	150,660	32,400	-	-	183,060	18,782	-	69,600	94,677
6504	ART 41 16 WATER MAIN REPLACEMENT	23,051	24,401	-	-	47,452	8,322	-	-	39,130
7401	ART 27 17 WATER MAIN PROJECT	-	127,918	-	-	127,918	122,434	-	5,483	-
7403	ART 30 17 WTP ELECTRIC SUBS REPLACEMENT	200,009	-	-	-	200,009	-	-	-	200,009
7404	ART 31 17 BANCROFT HIGH LIFT PUMPS	21	-	-	-	21	-	-	-	21
7406	ART 25 18 WATER MAIN REPLACEMENT	(21,340)	160,434	-	-	139,095	116,047	-	23,048	-
7407	ART 26 18 HYDRANT REPLACEMENT PROG	54,920	-	-	-	54,920	-	-	-	54,920
7408	B27 18 WATER TREAT SUBSTATION	99,833	432,094	-	-	531,927	427,334	-	55,821	48,772
7411	ART 31 19 HYDRANT REPLACEMENT PROG	-	37,913	-	-	37,913	-	-	37,913	-
7412	ART 32 19 WTP PARKING AREA RECONSTRUCTION	110,000	-	-	-	110,000	-	-	9,000	101,000
7413	ART 33 19 WTP GAC REPLACEMENT	63,684	-	-	-	63,684	63,684	-	-	-
7410	ART 29 19 WATER MAIN REPLACEMENT	57,491	303,194	-	-	360,685	140,726	-	8,035	211,924
7499	RESERVE FOR PREM - WATER	144,080	-	-	-	144,080	-	-	-	144,080
7416	ART 26 20 WATER MAIN REPLACEMENT PROJECT	(3,732)	629,242	-	-	625,509	414,214	-	156,918	54,378
7417	ART 26 20 HYDRANT REPLACEMENT PROGRAM	17,913	82,087	-	-	100,000	8,052	-	82,087	9,860
7418	ART 25 20 WATER PLACE GAC REPLACEMENT	63,684	-	-	-	63,684	63,684	-	-	-
7419	A25 21 WATER & SEWER VEHICLES	125,000	-	-	-	125,000	-	-	-	125,000
7420	B25 21 WATER MAIN REPLACEMENT PROJ	(2,472,687)	1,576,247	1,000,000	-	103,560	786,491	-	771,325	(1,454,256)
7421	B25 21 WATER TREAT PLANT GENER	(1,025,578)	1,707,611	380,000	70,000	1,132,033	1,794,239	-	200,432	(862,638)
7422	B25 21 FISH BROOK INTAKE REPL	(194,890)	54,423	100,000	-	(40,467)	32,886	-	21,537	(94,890)
7423	ART 23 22 WATER & SEWER VEHICLES	140,133	-	-	-	140,133	-	-	-	140,133
7424	B23 22 WATER MAIN REPLACEMENT	(2,819,326)	2,286,421	2,000,000	-	1,467,095	4,092,135	-	261,366	(2,886,406)
7425	B21 23 WATER MAIN REPLACEMENT	-	-	1,000,000	-	1,000,000	2,606,286	-	2,541,221	(4,147,507)
7426	B21 23 WTP SCADA UPGRADES	-	-	600,000	-	600,000	540,199	-	1,536,110	(1,476,309)
7427	B21 23 WTP GAC REPLACEMENT	-	-	-	350,000	350,000	70,625	-	-	279,375
7428	B21 23 LEAD SERVICE REPLACEMENT	(254,123)	254,123	-	-	-	502,936	-	1,086,072	(1,589,008)
	TOTAL WATER	(5,236,523)	7,792,150	5,080,000	420,000	8,055,627	11,851,938	-	6,943,788	(10,740,099)
7302	ART 29 17 ENMORE ST RECONSTRUCTION	(263,804)	-	-	-	(263,804)	-	-	-	(263,804)
7415	ART 26 20 WATER & SEWER VEHICLES	106,748	-	-	-	106,748	-	-	-	106,748
	TOTAL WATER/SEWER	(157,056)	-	-	-	(157,056)	-	-	-	(157,056)
6200	ART 49 08 PARKS & GROUNDS BUILDING	-	13	-	-	13	-	-	13	-
6217	ART 36 08 FIRE DPW VEHICLES	974	-	-	-	974	125	-	-	849
6310	ART 34 09 B'VALLE FIRE REPLACEMENT	262	-	-	-	262	-	-	-	262
6311	ART 55 09 TOWN BLDG MAINT IMPROVE	5,882	-	-	-	5,882	-	-	-	5,882
6327	ART 42 10 TOWN BLDG MAINTENANCE	1,500	-	-	-	1,500	-	-	-	1,500
6343	ART 18 11 MUNICIPAL SERVICE FACILITY	1,683	-	-	-	1,683	-	-	-	1,683
6345	ART 38 11 SPRING GROVE MAINT	37,880	-	-	6,000	43,880	37,880	-	-	6,000
6347	B22 12 TECH INFRASTRUCTURE	593	293	-	-	886	-	-	-	886
6378	ART 45 13 PAY AND DISPLAY	18,493	-	-	-	18,493	-	-	-	18,493
6402	B39 14 TOWN & SCHOOL ENERGY	112	-	-	-	112	-	-	-	112
6405	B43 14 BUILD & FACILITY MAINT	-	97,943	-	-	97,943	97,943	-	-	-
6410	B38 15 SAFETY & SECURITY COMM UPGRADES	83,710	-	-	-	83,710	1,260	-	-	82,449
6397	ART 38 16 TOWN & SCHOOL ENERGY INITIATIVES (FC	-	9,000	-	-	9,000	-	-	9,000	-
6420	ART 28 16 TOWN BLDG AND FACILITY MAINTENANCE	-	-	-	-	-	-	-	-	-
6426	ART 57 16 MEMORIAL PLAYSTEAD	1	-	-	-	1	-	-	-	1
6500	ART 32 16 MUNI SVCS FACILITY DESIGN	1,000	-	-	-	1,000	-	-	-	1,000
6501	ART 55 16 DEYERMOND FIELD LIGHTS (Free Cash)	10	-	-	-	10	-	-	-	10
6427	ART 33 17 MUNICIPAL SVCS FACILITY	55,864	1,231	-	-	57,095	20,864	-	67	36,164
6431	ART 44 17 TOWN & SCHOOL ENERGY	1,781	-	-	-	1,781	1,781	-	-	(0)
6433	ART 46 17 SAFETY & COMM UPGRADE	268,264	-	-	-	268,264	-	-	-	268,264
6437	ART 34 18 MAJOR TOWN BLDG PROJECTS	-	17,528	-	-	17,528	16,806	-	492	230
6438	ART 35 18 TOWN & SCHL ENERGY INITI	9,435	-	-	-	9,435	8,934	-	-	501
6440	ART 41 18 CNTR AT PUNCHARD DESIGN	500	-	-	-	500	-	-	-	500
6443	ART 1 19STM BALLARDVALE FS LAND AND CONSTR	831	-	-	-	831	-	-	-	831
6444	ART 24 19 SENIOR CTR DES SV/CONST	19,601	-	-	-	19,601	5,961	-	-	13,641
6447	ART 36 19 MAJOR TOWN PROJECTS	-	8,468	-	-	8,468	8,468	-	-	-
6448	ART 38 19 TOWN & SCHL ENERGY INITI	421	-	-	-	421	100	-	-	321
6450	ART 40 19 TOWN BRIDGE EVAL/MAINT	(258,783)	-	-	-	(258,783)	150	-	41,067	(300,000)
6459	ART 22 20 MAJOR TOWN PROJECTS	(337,116)	215,392	225,000	-	103,277	338,646	-	3,345	(238,714)
6460	ART 22 20 TOWN & SCH ENERGY INITIATIVE	(150,000)	118,605	-	-	(31,395)	90,000	-	28,605	(150,000)
6523	ART 24 20 SPRING GROVE CEMETERY IMPROVEMENT	20,000	-	-	-	20,000	1,497	-	-	18,503
6524	ART 24 20 TOWN PROJECTS - BUILDING	-	37,949	-	-	37,949	34,500	-	3,449	-
6526	ART 24 20 TOWN OFFICE MEETING ROOM	75,356	487,144	-	-	562,500	504,944	-	24,056	33,500
6533	ART 24 21 IT PLATFORM & INFRASTRUCTURE	466,073	26,490	-	-	492,563	26,490	-	-	466,073
6480	B21 22 MAJOR TOWN PROJECTS	(197,398)	164,130	650,000	-	616,732	728,188	-	130,543	(241,998)
6539	ART 22 22 IT PLATFORM & INFRASTRUCTURE	314,919	14,500	-	-	329,419	14,500	-	-	314,919
6483	B19 23 TOWN PARKS & PLAYGROUND	-	-	380,000	-	380,000	45,902	-	71,348	262,750
6484	B19 23 MAJOR TOWN PROJECTS	(35,000)	25,445	850,000	50,000	890,445	297,466	-	86,472	506,507
6488	B19 23 MAJOR SCHOOL PROJECTS	-	-	1,107,500	17,500	1,125,000	131,106	-	100,679	893,215
6551	A25 24 FAC MASTER PLAN UPDATE	-	-	-	50,000	50,000	-	-	-	50,000
	TOTAL MUNI BUILDING	406,847	1,224,131	3,212,500	123,500	4,966,978	2,413,511	-	499,134	2,054,332

TOWN OF ANDOVER, MASSACHUSETTS										
CAPITAL PROJECTS FUNDS										
FISCAL YEAR ENDING JUNE 30, 2024										
	DESCRIPTION	BALANCE 07/01/23	ENCUMB	LTBOND PROCEEDS	OFS	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	BALANCE 06/30/24
6079	ART 88 99 IMPROVE ESSEX/PEARSON	3,500	-	-	-	3,500	-	-	-	3,500
6102	ART 66 00 SIDEWALK RESTORATION	6,988	-	-	-	6,988	-	-	-	6,988
6104	ART 70 00 SIDEWALK CHESTNUT ST	71,175	-	-	-	71,175	70,427	-	-	748
6109	ART 28 01 ACQ SMITHSHIRE EST	56,946	-	-	-	56,946	-	-	-	56,946
6133	ART 44 02 GIS	29,904	-	-	-	29,904	-	-	-	29,904
6157	ART 33 05 MORAIN ST	6,153	-	-	-	6,153	-	-	-	6,153
6184	ART 38 07 ACQUIRE GRANLI DRIVE	1,654	-	-	-	1,654	1,654	-	-	-
6185	ART 39 07 PEDESTRIAN FOOT BRIDGE	15,000	-	-	-	15,000	-	-	-	15,000
6190	ART 52 07 BRIDGE REPAIRS	24,144	-	-	-	24,144	-	-	-	24,144
6215	ART 32 08 BRIDGE REPAIRS	62,047	114,000	-	-	176,047	161,492	-	14,555	-
6316	ART 52 10 REPAIRS TO PUBLIC WAYS	15,634	-	-	-	15,634	-	-	-	15,634
6336	ART 24 11 TOWN BRIDGE EVAL/REPAIR	81,798	-	-	-	81,798	81,798	-	-	-
6337	ART 25 11 PEARSON ST PARKING LOT	2,253	-	-	-	2,253	-	-	-	2,253
6358	ART 42 12 HIGHPLAIN@FISHBROOK	183,466	-	-	-	183,466	-	-	-	183,466
6400	B20 14 HOLT RD SIDEWALK CONSTR	9,977	-	-	-	9,977	-	-	-	9,977
6417	ART 62 SIDEWALK CONSTRUCTION - RIVER ST	0.96	-	-	-	1	-	-	-	0.96
6390	ART 60 15 FINISH CHARLES CIRCLE	17,824	-	-	-	17,824	-	-	-	17,824
6442	ART 48 18 MINOR STRM DRAIN IMPROV	712	-	-	-	712	712	-	-	-
6451	ART 40 19 TOWN BRIDGE EVAL & MAINT	-	-	100,000	-	100,000	100,028	-	89,263	(89,291)
6452	ART 41 19 PARKING AND HARDSCAPE IMP PHI	(400,000)	400,000	400,000	-	400,000	72,429	-	327,571	-
6453	ART 22 20 SIDEWALK PROGRAM	(300,000)	-	-	-	(300,000)	-	-	-	(300,000)
6458	ART 22 20 MINOR STORM DRAIN IMPROVEMENTS	104,148	47,077	-	-	151,225	101,698	-	23,701	25,825
6520	ART 24 20 MINOR SIDEWALK REPAIR	-	56,656	-	-	56,656	3,015	-	-	53,641
6529	ART 29 20 ACQ 157 ANDOVER STREET	-	7,520	-	-	7,520	7,520	-	-	-
6534	ART 24 21 MINOR SIDEWALK REPAIRS	130,449	2,695	-	-	133,144	131,365	-	268	1,511
6541	ART 22 22 MINOR SIDEWALK REPAIRS	250,000	-	-	-	250,000	8,094	-	241,906	-
6543	ART 33 22 REPAIR HACIENDA WAY	39,375	-	-	-	39,375	-	-	-	39,375
6548	ART 20 23 MINOR SIDEWALK REPAIRS	250,000	-	-	-	250,000	7,481	-	197,495	45,024
6549	ART 20 23 TOWN SIDEWALK PROGRAM	750,000	-	-	-	750,000	-	-	-	750,000
6557	ART 25 24 MINOR SIDEWALK REPAIR	-	-	-	200,000	200,000	-	-	-	200,000
6558	ART 25 24 TOWN SIDEWALK PROGRAM	-	-	-	775,000	775,000	-	-	-	775,000
6559	ART 25 24 STORMWATER MANAGEMENT	-	-	-	40,000	40,000	-	-	-	40,000
6560	A31 24 HACIENDA WAY EMINENT DOMAIN	-	-	-	120,000	120,000	-	-	-	120,000
	TOTAL ROAD/STORM DRAIN	1,413,149	627,947	500,000	1,135,000	3,676,096	747,713	-	894,759	2,033,624
6066	ART 47 99 PUB SAF ANTENNAS	3,921	-	-	-	3,921	-	-	1,731	2,190
6429	ART 42 17 FIRE-REPLACE AMBULANCE	3,536	-	-	-	3,536	-	-	-	3,536
6436	ART 33 18 LADDER TRUCK REPLACEMENT	2,215	-	-	-	2,215	1,900	-	-	315
6517	ART 43 19 PARKING VEH REPLACEMENT	1,791	-	-	-	1,791	-	-	-	1,791
6518	STM 2 19 AED PLAYING FIELDS	4,589	-	-	-	4,589	4,589	-	-	-
6446	ART 35 19 FIRE APPARATUS REPLACEMENT	(7,023)	-	-	-	(7,023)	36,867	-	611	(44,501)
6456	ART 22 20 FIRE BI-DIRECT AMP SYSTEM	-	51,202	-	-	51,202	49,810	-	1,392	-
6476	B21 & ART 27 22 MULTI-BANK PORT RADIO	3,981.72	196,085.33	-	-	200,067	197,833	-	1,957	276.72
6536	ART 22 22 FIRE APPARATUS REPLACEMENT	-	10,471	-	-	10,471	10,471	-	-	-
6540	ART 22 22 POLICE VEHICLE REPLACEMENT	159,754	45,246	-	-	205,000	187,149	-	-	17,851
6547	ART 20 23 POLICE VEHICLE REPLACEMENT	205,000	-	-	-	205,000	8,675	-	131,080	65,245
6556	ART 25 24 POLICE VEHICLE REPLACEMENT	-	-	-	205,000	205,000	-	-	-	205,000
	TOTAL PUBLIC SAFETY	377,763	303,004	-	205,000	885,768	497,295	-	136,771	251,702
	GRAND TOTAL	(29,795,518)	66,367,748	52,065,000	30,271,015	118,908,245	98,304,253	-	74,770,710	(54,166,717)

TOWN OF ANDOVER, MASSACHUSETTS
TRUST FUNDS
IN CUSTODY OF TOWN TREASURER
FISCAL YEAR ENDING JUNE 30, 2024

	BALANCE				BALANCE
FUND	7/1/2023	DEPOSITS	INCOME	DRAWN	6/30/2024
STABILIZATION	6,793,607	-	387,648	-	7,181,255
OPEB	27,798,792	1,978,394	3,557,742	(629)	33,335,557
ESTATE S.P. WHITE	18,421	-	1,051	-	19,472
POLICE DRUG ACCOUNT	10,302	40,142	29	22,913	27,559
TOWN 400TH CELEBRATION	11,556	-	463	-	12,019
SENIOR CENTER PROGRAMS	1,546	-	594	-	2,141
STABILIZATIONFUND - BOND PREM	832,904	-	29,870	100,000	762,774
J. GREELEY	7,951	-	320	-	8,271
MARGARET G. TOWLE	345,826	-	-	-	345,826
MARGARET G. TOWLE	23,920	-	14,811	13,927	24,805
JOHN CORNELL	54,636	-	2,190	-	56,826
DAVID & LUCY SHAW	61,902	-	2,480	-	64,383
W.L. RAYMOND	70,093	-	2,809	-	72,902
A.J. LINCOLN	27,018	-	1,542	-	28,559
E.I. RAYMOND	3,797	-	152	-	3,949
TAYLOR	2,684	-	108	-	2,792
SPRING GROVE	1,489,206	55,668	68,996	6,000	1,607,870
SPRING GROVE FLOWERS	23,794	-	991	-	24,784
EMILINE LINCOLN	2,585	-	104	-	2,689
EMMA J. LINCOLN	1,416	-	57	-	1,473
CONSERVATION FUND	79,385	-	3,185	-	82,570
SMART	19,926	-	799	-	20,724
FARRINGTON	2,309	-	93	-	2,402
BALLARDVALE	1,459	-	59	-	1,517
ALLEN	114	-	5	-	119
EMS BELL LIBRARY TRUST	46,379	-	1,871	-	48,250
ELDERLY TAXATION FUND	21,909	-	12,062	14,762	19,209
MUNICIPAL AFFORDABLE HOUSING	162,008	-	5,138	56,730	110,416
POLICE FEDERAL DRUG ACCT	77,516	2,557	791	-	80,864
DOLLARS FOR SCHOLARS	972,898	3,590	51,548	29,415	998,622
PENSION STABILIZATION	501,481	490,000	-	-	991,481
DRAPER	22,257	-	892	-	23,149
RICHARDSON	1,972	-	81	-	2,053
A & AV LINCOLN	1,469	-	59	-	1,527
RAFTON (INTEREST)	10,089	357	406	-	10,851
RAFTON (PRINCIPAL)	599	-	-	-	599
CONROY	2,261	-	91	-	2,352
AMERICAN LEGION	1,667	-	67	-	1,734
CHRIS MAYNARD BOOKS	5,188	-	210	-	5,398
HOLT	1,014	-	41	-	1,055
	39,513,856	2,570,707	4,149,351	243,118	45,990,796
INTERNAL SERVICE FUNDS					
INSURANCE	294,318	-	16,676	4,000	306,994
UNEMPLOYMENT COMPENSATION	657,785	24,574	35,418	67,480	650,297
WORKERS COMPENSATION	187,466	-	-	-	187,466
TOWN INSURANCE HEALTH	19,015,374	33,982,253	837,722	29,818,763	24,016,586
TOTAL INTERNAL SERVICE FUNDS	20,154,944	34,006,827	889,816	29,890,243	25,161,344
GRAND TOTAL ALL TRUST FUNDS	59,668,801	36,577,534	5,039,167	30,133,361	71,152,141

TOWN OF ANDOVER, MASSACHUSETTS					
ANALYSIS OF BONDS AUTHORIZED AND OUTSTANDING					
ACTIVITY FOR FISCAL YEAR 2024					
PROJECT NAME	AUTHORIZATION 7/1/2023	NEW AUTHORIZATION	BONDING	PAID DOWN	AUTHORIZATION 6/30/24
SEWER ENTERPRISE					
SHAWSHEEN PUMPING STATION	350,000				350,000
DALE STREET PUMPING STATION REPLACE	360,000				360,000
SHAWSHEEN PUMPING STATION	1,574,350				1,574,350
SHAWSHEEN RIVER INTERCEPTOR	2,200,000		180,000	70,000	1,950,000
SHAWSHEEN RIVER INTERCEPTOR	2,200,000		500,000		1,700,000
SHAWSHEEN RIVER INTERCEPTOR		500,000			500,000
	6,684,350	500,000	680,000	70,000	6,434,350
WATER ENTERPRISE					
WATER MAIN REPLACEMENTS	1				1
WATER MAIN REPLACEMENTS	2,500,000		1,000,000		1,500,000
WATER TREAT PLANT GENERATOR	1,500,000		380,000	70,000	1,050,000
FISH BROOK INTAKE REPLACE	450,000		100,000		350,000
WATER MAIN REPLACEMENTS	6,000,000		2,000,000		4,000,000
WATER MAIN REPLACEMENTS	6,000,000		1,000,000		5,000,000
WATER TREAT PLANT SCADA UPGRADES	2,500,000		600,000		1,900,000
WATER TREAT PLANT GAC REPLACEMENT	560,000			350,000	210,000
LEAD SERVICE REPLACEMENTS	1,800,000				1,800,000
WATER MAIN REPLACEMENTS		6,000,000			6,000,000
WATER TREAT PLANT GAC REPLACEMENT		294,000			294,000
	21,310,001	6,294,000	5,080,000	420,000	22,104,001
TOTAL ENTERPRISE FUNDS	27,994,351	6,794,000	5,760,000	490,000	28,538,351
GENERAL GOVERNMENT					
LANDFILL CLOSURE	6,695,000		3,000,000		3,695,000
LEDGE ROAD LANDFILL	2,500,000				2,500,000
	9,195,000	-	3,000,000	-	6,195,000
SCHOOL					
MAJOR SCHOOL PROJECTS	280,000				280,000
WEST ELEMENTARY DESIGN & CONST	63,438,835		32,435,000	1,565,000	29,438,835
MAJOR SCHOOL PROJECTS	975,000				975,000
DMS DESIGN & CONSTRUCTION	8,000,000		5,110,000		2,890,000
AHS DESIGN	1,100,000			700,000	400,000
WEST ELEMENTARY DESIGN & CONST	14,540,924				14,540,924
MAJOR SCHOOL PROJECTS	1,750,000		250,000		1,500,000
MAJOR SCHOOL PROJECTS	1,125,000		1,107,500	17,500	-
MAJOR SCHOOL PROJECTS		1,300,000			1,300,000
	91,209,759	1,300,000	38,902,500	2,282,500	51,324,759
ROAD AND DRAINAGE					
SIDEWALK PROGRAM	950,000				950,000
SIDEWALK PROGRAM	950,000				950,000
SIDEWALK PROGRAM	850,000				850,000
MINOR STORM DRAIN IMPROVEMENTS		650,000			650,000
	2,750,000	650,000	-	-	3,400,000
CONSERVATION AND LAND ACQUISITION					
AMENDMENT OPEN SPACE LAND ACQUISITION	1,200,000				1,200,000
	1,200,000	-	-	-	1,200,000
TECHNOLOGY					
IT INFRASTRUCTURE	300,000		102,500	197,500	-
IT INFRASTRUCTURE		350,000			350,000
	300,000	350,000	102,500	197,500	350,000
TOWN BUILDINGS					
MAJOR TOWN PROJECTS	725,000		225,000		500,000
MAJOR TOWN PROJECTS	305,000				305,000
TOWN PARKS & PLAYGROUND IMPROVEMENTS	550,000		250,000		300,000
MAJOR TOWN PROJECTS	1,600,000		650,000		950,000
TOWN PARKS & PLAYGROUND IMPROVEMENTS	380,000		380,000		-
MAJOR TOWN PROJECTS	900,000		850,000	50,000	-
TOWN PARKS & PLAYGROUND IMPROVEMENTS		250,000			250,000
MAJOR TOWN PROJECTS		900,000			900,000
	4,460,000	1,150,000	2,355,000	50,000	3,205,000
MISCELLANEOUS					
TOWN BRIDGE EVALUATION & MAINTENANCE	500,000		100,000		400,000
PARKING AND HARDSCAPE IMPROVEMENTS	400,000		400,000		-
TOWN & SCHOOL ENERGY INITIATIVES	150,000				150,000
HISTORIC MILL DISTRICT CIRCUL & STREET CONST	150,000				150,000
TOWN & SCHOOL ENERGY INITIATIVES	330,000				330,000
PENSION OBLIGATION BONDS	10,000,000				10,000,000
PUBLIC WORKS VEHICLES - LARGE	400,000				400,000
PUBLIC WORKS VEHICLES - LARGE	455,000			455,000	-
TOWN & SCHOOL ENERGY INITIATIVES	470,000		470,000		-
FIRE RESCUE VEHICLES	975,000		975,000		-
RADIO BOX REPEATER SYSTEM		130,000			130,000
THERMAL IMAGING CAMERA REPLACEMENT		45,000			45,000
PUBLIC WORKS VEHICLES - LARGE		560,000			560,000
TOWN BRIDGE EVALUATION & MAINTENANCE		200,000			200,000
TOWN & SCHOOL SECURITY PROJECTS		130,000			130,000
TOWN & SCHOOL ENERGY INITIATIVES		115,000			115,000
	13,830,000	1,180,000	1,945,000	455,000	12,610,000
TOTAL GENERAL GOVERNMENT	122,944,759	4,630,000	46,305,000	2,985,000	78,284,759
GRAND TOTAL	150,939,110	11,424,000	52,065,000	3,475,000	106,823,110

ANNUAL TOWN MEETING – April 29 & 30, 2024

INDEX

<u>WARRANT ARTICLE NO. & DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATTY. GENERAL APPROVED</u>
1. Annual Town Election Results	Reported	
2. Election – Not Required by Ballot	Election	
3. Salaries of Elected Officials	Approved	
4. Fiscal Year 2025 Budget – \$235,895,267	Approved	
5. Fiscal Year 2025 Capital Projects Fund – \$2,624,000	Approved	
6. Financial Housekeeping Articles A. Budget Transfers B. Supplemental Budget Appropriations C. Stabilization Fund D. Free Cash E. Unexpended Appropriations F. Unexpended Appropriations Capital Projects Fund G. Fiscal Year 2025 Revolving Accounts H. PEG Access and Cable Related Expenses I. Pension Obligation Bond Stabilization Fund Transfer	Approved	
7. Bylaw Amendment Revolving Fund Revenues and Expenditures	Approved	Approved 8-13-2024
8. Bylaw Amendment Other Public Spaces Revolving Fund	Approved	Approved 8-13-2024
9. Indemnification of Public Safety Medical Costs - \$125,000	Approved	
10. Adopting a New Town Seal	Approved	
11. Ballot Question for Town Government	Disapproved	
12. Ballot Question: Type of Local Government	Disapproved	

ANNUAL TOWN MEETING – April 29 & 30, 2024

<u>WARRANT ARTICLE NO. & DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATTY. GENERAL APPROVED</u>
13. Minor Financial Articles A. Overlay Surplus Transfer B. Elderly/Disabled Transportation Program C. Support for Andover Day and Other Civic Events D. Spring Grove Cemetery Maintenance E. Elections and Town Meeting Expenses	Approved	
14. General Housekeeping Articles A. Grant Program Authorization B. Road Contracts C. Town Report D. Property Tax Exemptions E. Contracts in Excess of Three Years F. Accepting Easements G. Rescinding Bond Authorizations	Approved	
15. Unpaid Bills	Approved	
16. Chapter 90 Authorizations	Approved	
17. Granting Easements	Approved	
18. Stabilization Fund Bond Premium – \$100,000	Approved	
19. Water Treatment Plant Maintenance – \$150,000	Approved	
20. Sewer Collection System Maintenance – \$300,000	Approved	
21. Jerry Silverman Fireworks – \$15,000	Approved	
22. Indemnification of Members of the Andover Contributory Retirement Board	Approved	
23. Home Rule Legislation Appointment of Town Employees and Officials	Approved	

ANNUAL TOWN MEETING – April 29 & 30, 2024

<u>WARRANT ARTICLE NO. & DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATTY. GENERAL APPROVED</u>
24. Capital Projects from General Fund Borrowing – \$4,630,000	Approved	
25. Capital Projects from Free Cash – \$2,035,000	Approved	
26. Capital Projects from Water and Sewer Enterprise Funds – \$7,294,000	Approved	
27. Zoning Bylaw Amendment Nonconforming Uses and Structures	Approved	Approved 8-13-2024
28. Zoning Bylaw Amendment Off-Street Parking Requirements	Approved	Approved 8-13-2024
29. Street Acceptance Monarch Lane	Approved	
30. Old Town Yard Confirmatory Actions	Approved	
31. Taking By Eminent Domain of Hacienda Way	Approved	
32. Town Charter Insertion of Residency Requirement for Town Manager	Disapproved	
33. Granting of a Non-Exclusive Access/Egress Easement	Approved	
34. General Bylaw Amendment	Withdrawn	

SPECIAL TOWN MEETING ARTICLES

1. Zoning Bylaw and Map Amendment / Establish Multifamily Housing Overlay	Approved	Approved 8-22-2024
2. Greater Lawrence Technical School Land Acquisition	Approved	

ANNUAL TOWN MEETING – April 29 & 30, 2024

ANNUAL TOWN MEETING WARRANT

Agreeably to a Warrant signed by the Select Board on March 18, 2024 to notify and warn the Inhabitants of said Town who are qualified to vote in Town Affairs to meet and assemble at the Andover High School, Shawsheen Road, in said Andover, on

MONDAY, THE TWENTY NINTH DAY OF APRIL, 2024

at seven o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I the subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bills and notices are usually posted and by publication in the *Eagle Tribune*. Said Warrants have been posted and published fourteen days.

Ronald Bertheim, Constable
March 21, 2024

ANNUAL TOWN MEETING

The meeting was held at the J. Everett Collins Center for the Performing Arts, Andover High School, 100 Shawsheen Road, in said Andover.

Voters were checked-in with the aid of PollPad computing devices, and One Thousand Ten (1010) voters were admitted to the meeting.

Sheila M. Doherty, Moderator, called the meeting to order at 7:00 P.M.

The Pledge of Allegiance to the Flag was led by Melissa Morris Danisch, chair of the Select Board.

The invocation was given by Reverend Judy Arnold of Ballardvale United Church.

The Moderator took a moment to remember the residents of the Town who have passed in the past year.

Upon motion made and duly seconded it was VOTED to admit non-voters to the meeting, some of whom may be speaking. One Hundred Twenty Nine (129) non-voters were admitted during the meeting.

The Moderator asked that all cell phones be silenced so as not to disturb the meeting.

ANNUAL TOWN MEETING – April 29 & 30, 2024

Upon motion made and duly seconded, it was VOTED by majority consent to dispense with the reading of the Warrant and return of service of the Constable and to refer to the Warrant Articles by number and subject matter.

The Moderator announced the various voting sections, which included the J. Everett Collins Center for the Performing Arts auditorium, the Andover High School cafeteria, and the Richard J. Collins Field House.

The Moderator introduced the stage participants to meeting members.

The Moderator introduced Randy Hanson as the Town Meeting “Ombudsman,” and reminded meeting members that she would help them with questions regarding Town Meeting procedures and amendments to articles.

The Moderator outlined the Rules and Procedures of Town meeting to the members, including that voters must be seated to be counted and must have their voter stickers visible. The Moderator also explained the use of Pro and Con microphones during the meeting.

The Moderator conducted two “tests” of the electronic voting devices to ensure that the system was operating correctly and that residents understood how to vote with their devices.

The Moderator took a vote to limit presenters of articles to five minutes of speaking time and speakers to three minutes, subject to her discretion. The Motion passed by a majority vote.

The Moderator then took up the Warrant.

ARTICLE 1	ANNUAL TOWN ELECTION
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Annual Town Election: Moderator for one year, two Select Board members for three years, two School Committee members for three years, two Punchard Free School Trustees for three years, one member of the Andover Housing Authority for five years, and one Greater Lawrence Regional Vocational Technical School District Commission member for three years, or take any other action related thereto.

On request of the Town Clerk

The Town Clerk reported the following were elected:

Moderator	One for One Year	Sheila M. Doherty 9 Juniper Road
Select Board	Two for Three Years	Kevin T. Coffey 1 Stafford Lane Ellen Marie Townson 23 Glenwood Road

ANNUAL TOWN MEETING – April 29 & 30, 2024

School Committee	Two for Three Years	Lauren Rossi Diffenbach 26 Woburn Street Shauna H. Murray 6 Gudrun Drive
Andover Housing Authority	One for Five Years	William L. Walsh 500 Lowell Street
Trustees of the Punchard Free School	Two for Three Years	Michele Ippolito Karlberg 134 Summer Street Eric Stubenhaus 8 Enfield Drive
Greater Lawrence Regional Vocational Technical School District Commission member	One for Three Years	Anne Marie Faris 2 Shadow Lane

ARTICLE 2	ELECTION NOT REQUIRED BY BALLOT
------------------	--

To elect all other officers not required by law to be elected by ballot, or take any other action related thereto.

On request of the Town Clerk

Upon motion made and duly seconded it was VOTED by a majority vote that Kenneth Ozoonian of 98 Osgood Street be elected Trustee of the Cornell Fund for three years.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.

ARTICLE 3	SALARIES OF ELECTED OFFICIALS
------------------	--------------------------------------

To establish the salaries of the elected officers for the ensuing year, or take any other action related thereto.

On request of the Town Clerk

Upon motions made and duly seconded it was VOTED that the salaries of the elected Town Officers be established as follows:

Town Moderator:	\$250.00 for each Annual Town Meeting and \$60.00 for each Special Town Meeting except when it falls within the Annual Town Meeting.
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ANNUAL TOWN MEETING – April 29 & 30, 2024

Select Board: Chair - \$1,800.00
 Members - \$1,500.00

School Committee: Chair - \$1,800.00
 Members - \$1,500.00

The Town Clerk presided over the vote for the Moderator’s compensation. The Moderator presided over the vote for the Select Board and School Committee compensation.

VOTE: A simple majority vote required for passage, the Moderator declared the Motions Passed by majority votes.

Finance Committee Report: Approval

ARTICLE 4	FISCAL YEAR 2025 BUDGET
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To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025, or take any other action related thereto.

On request of the Town Manager

It was moved and duly seconded to raise and appropriate the following sums:

- I move to approve line items 1-2, the Public Safety budget in the amount of \$20,194,592
- I move to approve line items 3-4, the General Government budget in the amount of \$11,429,039
- I move to approve line items 5-6, the Public Works budget in the amount of \$6,399,049
- I move to approve line items 7-8, the Facilities budget in the amount of \$4,287,620
- I move to approve line items 9-10, the Library budget in the amount of \$3,097,341
- I move to approve line items 11-12, the Community Services budget in the amount of \$2,460,840
- I move to approve line items 13-14, the Unclassified budget in the amount of \$200,000
- I move to approve line item 15, the School budget in the amount of \$102,478,334
- I move to approve line items 16-18, the Sewer budget in the amount of \$5,750,547
- I move to approve line items 19-21, the Water budget in the amount of \$11,004,132
- I move to approve line items 22-29, the Obligations Budget, for a total of \$69,657,124

The Town Manager, Superintendent of Schools, School Committee chair, Finance Committee chair, and Select Board chair each made presentations regarding the proposed budget.

As a matter of process, the Town Meeting determined to vote on the FY2025 budget in a single vote rather than through separate votes on distinct budget line items (i.e., Public Safety, General

ANNUAL TOWN MEETING – April 29 & 30, 2024

Government/IT/CD&P, Department of Public Works, Facilities, Library, Community Services, Unclassified, Andover School Department, Sewer, Water, and Obligations). A simple majority vote required for passage, the Motion Passed in an electronic vote of 564 in favor, 362 against, and 25 abstaining.

It was then moved by Donal Coleman of 91 High Street and duly seconded to amend the article by reducing the General Government line item by \$3,000,000, from \$11,429,039 to \$8,429,039. A simple majority vote required for passage, the Motion Failed in an electronic vote of 195 in favor, 685 against, and 60 abstaining.

It was then moved by Lisa Pizzi of 4 Ruggiero Way and duly seconded to amend the article by transferring \$2,709,039 from Free Cash to the School Department budget. This amendment was ruled out of order by the Moderator because it improperly transferred Free Cash where Article 4 did not contemplate a transfer from Free Cash. The Amendment was moved by the amendment proponent to be withdrawn, and this motion was approved by Town Meeting.

It was then moved by Lisa Pizzi of 4 Ruggiero Way and duly seconded to amend the article by increasing the School Department budget by \$2,709,039 “by a method of [sic] not triggering a [Proposition 2 ½] override.” A simple majority vote required for passage, the Motion Failed in an electronic vote of 451 in favor, 488 against, and 15 abstaining.

It was then moved by Elyse Salberg of 9 Chandler Road and duly seconded to amend the article by increasing the School Department budget by \$1,875,000 “by a method not to trigger a [Proposition 2 ½] override.” A simple majority vote required for passage, the Motion Passed in an electronic vote of 476 in favor, 451 against, and 7 abstaining.

It was then moved by Brian Major of 11 Odyssey Way and duly seconded to amend the article to “raise and appropriate or transfer from available funds, a supplemental sum of \$1.875 million dollars [sic] for Andover Public Schools operations for Fiscal Year 2025 to the School Budget recommended in the Finance Committee Report provided, however that such supplemental amount appropriated hereunder be expressly contingent upon approval of the voters of a Proposition 2 ½ override question in accordance with G.L. c.59, §21C(g).” A simple majority vote required for passage, the Motion Failed in an electronic vote of 410 in favor, 487 against, and 11 abstaining.

The final amended Motion was as follows: I move to raise and appropriate, including appropriations from available funds, the sum of \$238,833,618 less \$2,938,351 for a total of \$235,895,267 to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.

VOTE: A simple majority vote required for passage, the amended Motion Passed in an electronic vote of 560 in favor, 320 against, and 5 abstaining.

Select Board Report:	Approval (of initial motion)
Finance Committee Report:	Approval (of initial motion)
School Committee Report:	Approval (of initial motion)

ANNUAL TOWN MEETING – April 29 & 30, 2024

The FY 2025 Budget was approved as follows:

<u>Department</u>	<u>Amount</u>
Public Safety	\$ 20,194,592
General Government	\$ 11,429,039
Public Works	\$ 6,399,049
Public Facilities	\$ 4,287,620
Library	\$ 3,097,341
Community Services	\$ 2,460,840
Unclassified	\$ 200,000
Schools	\$ 104,353,334
Sewer	\$ 5,750,547
Water	\$ 11,004,132
Obligations	\$ 69,657,124
GRAND TOTAL	\$ 238,833,618
<i>less dedicated Revenues</i>	<i>(\$ 2,938,351)</i>
NET TOTAL	\$ 235,895,267

2024 ANNUAL TOWN MEETING SPECIAL ARTICLES

SPECIAL ARTICLES FROM FREE CASH

Article 6B	Supplemental Appropriations (Snow & Ice, Forestry, Fire)	\$ 750,000.00
Article 15	Unpaid Bills	\$ 21,792.25
Article 25	Capital Projects from Free Cash	\$ 2,035,000.00
Article 31	Eminent Domain – Hacienda Way	\$ 120,000.00
	TOTAL	\$ 2,926,792.25

SPECIAL ARTICLES – TRANSFER OF FUNDS

Article 6H	From Cable Franchise Fees to support PEG access services and other related expenses	\$ 453,429.00
Article 6I	From the unfunded liability offset account to the Pension Stabilization Fund	\$ 256,875.00
Article 13A	From the Overlay Surplus to fund expenses related to the FY2025 valuation of real and personal property to fund the FY2025 property tax revaluation	\$ 75,000.00
Article 13D	From the Spring Grove Cemetery Perpetual Care reserve account and appropriate the sum of \$6,000 for the purpose of cemetery maintenance including costs incidental and related thereto	\$ 6,000.00

ANNUAL TOWN MEETING – April 29 & 30, 2024

Article 18	From the Bond Premium Stabilization Fund to the General Fund to offset non-exempt debt interest payments		\$ 100,000.00
	TOTAL		\$ 891,304.00

UNEXPENDED APPROPRIATIONS

Article 6E			
	Article 38, 2007 Annual Town Meeting		\$ 1,653.84
	Article 29, 2020 Annual Town Meeting		\$ 7,519.85
	TOTAL		\$ 9,173.69

UNEXPENDED APPROPRIATIONS – CAPITAL PROJECTS FUND

Article 6F			
	Article 5, 2018 Annual Town Meeting		\$ 21,333.18
	Article 5, 2021 Annual Town Meeting		\$ 29.85.00
	TOTAL		\$ 21,362.18

SPECIAL ARTICLES – GENERAL FUND NON-EXEMPT BORROWING

Article 24	Capital Projects from General Fund Borrowing	\$ 4,630,000.00
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SPECIAL ARTICLES – WATER/SEWER FUND BORROWING

Article 26	Capital Projects from Water and Sewer Borrowing	\$ 6,794,000.00
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SPECIAL ARTICLES – FISCAL YEAR 2025 REVOLVING ACCOUNTS

Article 6G	Community Development & Planning Department	\$ 35,000.00
Article 6G	Memorial Hall Library – Lost/Damaged Materials	\$ 20,000.00
Article 6G	Health Clinic	\$ 60,000.00
Article 6G	Division of Recreation	\$ 1,750,000.00
Article 6G	Division of Youth Services	\$ 400,000.00
Article 6G	Field Maintenance	\$ 150,000.00
Article 6G	Division of Elder Services	\$ 225,000.00
Article 6G	Police Communications	\$ 50,000.00
Article 6G	School Photocopy Fees	\$ 10,000.00
Article 6G	Compost Program	\$ 60,000.00
Article 6G	Solid Waste	\$ 40,000.00

ANNUAL TOWN MEETING – April 29 & 30, 2024

Article 6G	Stormwater Management	\$ 5,000.00
Article 6G	Fire Rescue	\$ 100,000.00
Article 6G	Health Services	\$ 100,000.00
Article 6G	Professional Development Institute	\$ 50,000.00
Article 6G	Student Technology Rental	\$ 200,000.00
Article 8	Other Public Space Rentals	\$ 50,000.00
TOTAL		\$ 3,305,000.00

SPECIAL ARTICLES FROM TAXATION

Article 5	Capital Projects Fund Appropriation	\$ 2,624,000.00
Article 6I	Pension Obligation Bond Stabilization Fund Transfer	\$ 800,033.00
Article 9	Indemnification of Public Safety Medical Costs	\$ 125,000.00
Article 13B	Elderly/Disabled Transportation Program	\$ 12,000.00
Article 13C	Support for Andover Day	\$ 25,000.00
Article 13E	Rental of Electronic Voting Equipment/Town Meeting & Elections Expenses	\$ 75,000.00
Article 21	Jerry Silverman Fireworks	\$ 15,000.00
TOTAL		\$ 3,676,033.00

WATER ENTERPRISE FUND

Article 19	Water Treatment Plant Maintenance	\$ 150,000.00
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SPECIAL ARTICLES FROM WATER & SEWER RESERVES

Article 20	Sewer Collection System Maintenance	\$ 300,000.00
Article 26	Capital Projects from Sewer Enterprise Funds	\$ 500,000.00
TOTAL		\$ 800,000.00

A true record
ATTEST

Austin P. Simko
Town Clerk

ARTICLE 5	FISCAL YEAR 2025 CAPITAL PROJECTS FUND
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To see if the Town will vote to raise by taxation and appropriate the sum of money for the purpose of funding the Fiscal Year 2025 appropriation for the Capital Projects Fund, or take any other action related thereto.

ANNUAL TOWN MEETING – April 29 & 30, 2024

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to raise by taxation and appropriate the sum of \$2,624,000 for the purpose of funding the Fiscal Year 2025 appropriation for the Capital Projects Fund.

VOTE: A simple majority vote required for passage, the Motion Passed in an electronic vote of 389 in favor, 67 against, and 10 abstaining.

Select Board Report: Approval
Finance Committee Report: Approval
School Committee Report: Approval

On motion of Town Counsel, Douglas Heim, made and duly seconded, it was voted by a majority vote to adjourn the Annual Town Meeting at 10:15 P.M.

SPECIAL TOWN MEETING – FIRST AND ONLY SESSION – April 30, 2024

The meeting was held at the J. Everett Collins Center for the Performing Arts, Andover High School, 100 Shawsheen Road, in said Andover.

Voters were checked-in with the aid of PollPad computing devices, and Six Hundred Seventy Six (676) voters were admitted to the meeting.

Sheila M. Doherty, Moderator, called the meeting to order at 7:00 P.M.

The Pledge of Allegiance to the Flag was led by Melissa Morris Danisch, chair of the Select Board.

Upon motion made and duly seconded it was VOTED to admit non-voters to the meeting, some of whom may be speaking. Fifty Two (52) non-voters were admitted during the meeting.

Upon motion made and duly seconded, it was VOTED by majority consent to dispense with the reading of the Warrant and return of service of the Constable and to refer to the Warrant Articles by number and subject matter.

The Moderator introduced Randy Hanson as the Town Meeting “Ombudsman,” and reminded meeting members that she would help them with questions regarding Town Meeting procedures and amendments to articles.

The Moderator introduced the stage participants to meeting members.

The Moderator explained the use of the Pro and Con microphones during the meeting.

ANNUAL TOWN MEETING – April 29 & 30, 2024

The Moderator explained the procedures for taking votes by electronic voting devices.

The Moderator took a vote to limit presenters of articles to five minutes of speaking time and speakers to three minutes, subject to her discretion. The Motion passed by a majority vote.

The Virginia Cole Community Service Award was awarded to Marilyn Fitzgerald in recognition of her service to the community in many capacities, including as a Representative to the Greater Lawrence Regional Vocational Technical School District Committee, and as a long-time athletic coach. Ms. Fitzgerald accepted the award and expressed her appreciation to the community.

The Moderator then took up the Warrant.

ARTICLE 1	ZONING BYLAW AND MAP AMENDMENT / ESTABLISH MULTIFAMILY OVERLAY DISTRICT
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To see if the Town will vote to amend the Zoning Bylaw by adding a following new Section 8.9, Multifamily Overlay District, or take any other action related thereto.

8.9. MULTIFAMILY OVERLAY DISTRICT

8.9.1 Purpose.

The purpose of the Multifamily Overlay District (MOD) is to foster a range of housing opportunities near retail sales and services, transportation options, employment centers, and civic and personal services. In addition, Section 8.9 is intended to:

1. Provide family housing in accordance with G.L. c. 40A, § 3A and the Section 3A Compliance Guidelines of the Executive Office of Housing and Livable Communities (EOHLC);
2. Provide opportunities for housing near public transportation such as the Town's commuter rail stations and regional bus routes;
3. Encourage a mix of housing sizes and types in walkable areas to promote public health, reduce greenhouse gasses, improve air quality, and concentrate development where adequate facilities and services exist to support it;
4. Provide predictable permitting of new housing development;
5. Encourage residential and commercial uses to provide a customer base for local businesses;
6. Encourage economic investment in the redevelopment of properties;
7. Respond to the local and regional need for affordable housing by permitting a variety of housing types with inclusionary housing requirements;

ANNUAL TOWN MEETING – April 29 & 30, 2024

8. Advance a number of land use, housing and mobility goals of the Andover Comprehensive Plan; Andover Housing Production Plan, Community Health Improvement Plan and the Climate Action and Substantiality Plan; and
9. Be consistent with the Town of Andover Complete Streets Policy.

8.9.2 Applicability.

1. The MOD includes all the lands designated on the map titled Multifamily Overlay District and Subdistricts, dated February 29, 2024 and prepared by the Town of Andover, on file with the Town Clerk and hereby made part of the Zoning Map. The MOD shall include the following subdistricts:
 - a. Downtown
 - i. Transit (MODT)
 - ii. Downtown Residential (MODR)
 - b. Ballardvale (MODB)
 - c. River Road (MODRR)
2. *Underlying Zoning.* Except as otherwise provided in this Section 8.9, all regulations of the underlying district(s) shall apply to land in the MOD; provided, however, that in the case of conflict between the provisions of the underlying district and the MOD, the provisions of the MOD shall control. When a building permit is issued for any Project approved under this Section 8.9, the provisions of the underlying district(s) shall no longer apply to the land shown on the site plan.
3. The Planning Board is the Site Plan Review and Special Permit granting authority for the MOD.

8.9.3 Permitted Uses.

1. The following uses are permitted as of right in the MOD, subject to Site Plan Review under Section 9.5.
 - a. Multifamily housing
 - b. Residential accessory uses permitted in the underlying zoning district(s).
2. *Special Permit Uses.* In the MODT, MODRR and MODB, the Planning Board may grant a Special Permit for a Mixed-Use Structure in which multi-family housing is the principal use and any of the following nonresidential uses may be located on the ground floor, subject to any conditions that the Planning Board deems appropriate:
 - a. Private club not conducted for profit

ANNUAL TOWN MEETING – April 29 & 30, 2024

- b. Personal service establishment
- c. Establishment for the retail sale of merchandise
- d. Convenience store
- e. Non-exempt educational use
- f. Medical center or clinic
- g. Self-service laundry or dry-cleaning operation
- h. Restaurant
- i. Restaurant, sit-down
- j. Restaurant, limited service
- k. Shop for custom work involving the manufacture of articles to be sold on the premises
- l. Indoor commercial recreation establishment
- m. Business, professional or administrative office
- n. Grocery store

8.9.4. Dimensional Regulations.

1. Development in the MOD shall comply with the following dimensional and density regulations:

Table of MOD Dimensional and Density Regulations

Requirement	Downtown		Ballardvale	River Road
	MODR	MODT	MODB	MODRR
Minimum lot area	N/A	N/A	N/A	N/A
Maximum lot coverage	50%	50%	30%	30%
Minimum open space	5%	5%	5%	10%
Maximum height				
Stories (maximum)	2.5	3	3	4
Feet (maximum)	35	45	45	55
Minimum frontage	0	0	0	50
Minimum required setbacks:				
Front	10	5	5	20

ANNUAL TOWN MEETING – April 29 & 30, 2024

Requirement	Downtown		Ballardvale	River Road
Side	10	5	5	5
Rear	10	5	5	5
Maximum units per acre	15	25	20	35
Maximum buildings on a lot	N/A	N/A	N/A	N/A

2. *Additional Requirements.*

- a. When adjacent to or up to 10 feet from the property line of a lot on Essex Street, Pearson Street, North Main Street, Dale Street, and Andover Street, the maximum building height shall not be more than 35 feet above the adjacent public street.
- b. When a building facade extends more than 100 feet across a grade equal to or greater than 10 feet in elevation differential, the maximum height of the building shall be determined from the average grade across each 100-foot increment.

3. *Open Space.* For purposes of complying this Section 8.9, the minimum open space requirement refers to land not used for buildings, structures, roadways, or other impervious surfaces. It may be preserved in its natural state or landscaped. With approval from the Planning Board, open space may be used for walkways that satisfy the requirements of Section 8.9.5.3.

4. *Exceptions to Maximum Building Height.* The limitation on height of buildings shall not apply to chimneys, ventilators, towers, silos, spires, or other ornamental features of buildings that are not used for living purposes and do not constitute more than 25 percent of the ground floor area of the building. More than one residential or accessory building or structure shall be allowed on a lot in the MOD. All structures must conform to the Massachusetts Building Code with respect to building separation and firewalls.

5. In the MODRR subdistrict, the Planning Board may grant a Special Permit to authorize an increase in the maximum building height, up to 5 stories and 65 feet, for a Mixed-Use Structure and increase the allowable density to 45 units per acre.

8.9.5 Development Standards.

1. Developments in the MOD shall conform to the standards in this Section 8.9 and the following:

- a. Section 5.1, Off-Street Parking and Loading, subject to Subsection 4 below.
- b. Section 5.3, Landscaping, Buffering, and Lighting, subject to Subsection 8 below.
- c. Section 8.3, Flood Hazard Overlay District.

ANNUAL TOWN MEETING – April 29 & 30, 2024

2. *Setbacks and Buffers.*

- a. No use other than landscaping, sidewalks, multi-use paths, street furniture, seating, and permitted signs shall be permitted in the front yard of any lot.
- b. Where applicable, the front setback may be increased for purposes of amenities such as a courtyard, recessed entrance, sidewalk, multi-use path, raised terrace, or façade offsets, but not for automobile use.
- c. River Road Subdistrict.
 - i. In the MODRR Subdistrict, no multifamily structure shall be erected within 80 feet of the property line of any industrial use.
 - ii. There shall be a landscape buffer of at least 30 feet between any residential or mixed-use development in the MODRR and any manufacturing and industrial uses. Landscaped screening shall meet the requirements in Section 5.3.

3. *Sidewalks, Internal Walkways, and Landscaping.*

- a. All developments shall provide accessible walkways that connect buildings to other buildings, buildings to streets, and buildings to sidewalks and adjacent public features, such as parks and playgrounds, with minimal interruption by driveways.
- b. Parking lot aisles and access and interior driveways shall not count as walkways. The Planning Board may require benches, waiting areas, bicycle racks, stroller bays, and other sheltered spaces near building entrances.
- c. To the maximum extent possible, walkways should have some degree of shelter achieved through the use of building fronts, trees, low hedges, arcades, trellised walks, or other means to delimit the pedestrian space.
- d. Pedestrian and bicycle pathways shall be included within 100 feet of the Shawsheen River for public use and enjoyment if the Project includes frontage along the Shawsheen River. Said pedestrian pathway shall be publicly accessible via a public access easement or conveyance to the Town of Andover. The easement width for these pathways shall be not less than 20 feet, unless otherwise approved by the Planning Board.
- e. Site landscaping shall not block a driver's view of oncoming traffic.
- f. Compliance with these standards shall be demonstrated in site circulation and landscaping plans submitted with the MOD Development Plan Application.

ANNUAL TOWN MEETING – April 29 & 30, 2024

4. *Off-Street Parking and Loading.* Development in the MOD shall be provided as required by Section 5.1.4 Appendix A, Table 3 Off-street parking requirements and shall comply with Section 5.1 of this Bylaw. Any conflict between 5.1 and 8.9 shall be resolved in favor of 8.9.
- a. The minimum number of parking spaces shall be 1.5 spaces per unit in the MODRR subdistrict, and 1 space per unit in the MODR, MODB, and MODT district.
 - b. No surface parking shall be located between the front building line of a residential building and the front lot line nor within any minimum setback under Section 8.9.4. Surface parking shall be located to the rear or side of the principal building.
 - c. Structured parking in a separate parking garage shall be located behind the front building line of the multifamily dwellings on the lot.
 - d. For structured parking that is located partially or entirely under a residential building, the vehicular entry to the parking area shall be subordinate in design and placement to the principal pedestrian entry into the building. For example, vehicle parking that is not underneath the multifamily building but is covered by it shall be effectively shielded from view from the street and sidewalks by any combination of the following methods: fence, trees, or building wall sufficiently articulated to avoid the appearance of a blank wall at the street level.
 - e. *Shared Parking Facilities.* The Planning Board may allow for shared parking facilities within the MOD for different buildings or uses subject to the following provisions:
 - i. Up to 50 percent of the parking spaces serving a building may be used jointly for other uses not normally open, used, or operated during similar hours. The applicant must demonstrate to the Planning Board that the peak demand and principal operating hours for each use are suitable for a common parking facility.
 - ii. A written agreement defining the joint use of the common parking facility acceptable to the Planning Board shall be executed by all parties concerned and approved by the Planning Board as part of the Site Plan Review process. This agreement shall be recorded with the Registry of Deeds.
5. *Bicycle Parking.* The following requirements shall apply to bicycle parking:
- a. In any development of ten or more multifamily units, the minimum number of covered bicycle parking spaces shall be one space per two units.
 - b. For purposes of this bylaw, a bicycle parking space is an area within which one intact bicycle may be conveniently and securely stored and removed in an upright position with both wheels resting on a stable surface without requiring the use of a kickstand, and without requiring the movement of other parked bicycles, vehicles, or other objects to access the space.

ANNUAL TOWN MEETING – April 29 & 30, 2024

- c. Long-term bicycle parking is intended primarily to serve residents, employees, or other people who would require storage of a bicycle for a substantial portion of the day, for an overnight period, or for multiple days. Short-term bicycle parking is intended primarily to serve visitors, such as retail patrons making trips of up to a few hours to a particular use.
- d. The Planning Board may adopt rules and regulations and guidelines for the design and placement of bicycle racks for long-term and short-term bicycle parking.

6. *Buildings*

- a. The orientation of multiple buildings on a lot should reinforce the relationships among the buildings. All building materials on the primary, public-facing façade(s) (front, side, and rear) shall be treated with the same care and attention in terms of entries, fenestration, and materials.
- b. Building(s) adjacent to a principal access drive shall have a pedestrian entry facing that access drive.
- c. To encourage clustering of buildings and provide for common open space and amenities on the lot, no building may be more than 90 feet from the nearest adjacent building unless approved by the Planning Board.

7. *Shared outdoor space.* Multi-family housing shall have common outdoor space that all residents can access. The outdoor space may be located in any combination of ground floor, courtyard, rooftop, or terrace.

8. *Exterior Lighting.* Throughout the MOD district, the goal of an exterior lighting plan shall be to light sidewalks and walkways, building entrances, and parking areas in a consistent, attractive, safe, and unobtrusive manner that minimizes off-site impacts. To this end, exterior lighting in the MOD shall conform to the following standards and shall be in accordance with a lighting plan approved by the Planning Board.

a. *Pedestrian Lighting.*

- i. Pedestrian lighting shall complement the character, aesthetic appeal, and safety of a development and promote greater pedestrian activity.
- ii. Pedestrian lighting shall use consistent fixtures, source colors, and illumination levels. To prevent glare and light pollution, developments shall be equipped with downcast or full-cutoff fixtures.
- iii. When pedestrian lighting is used in conjunction with street lighting, the illumination provided by the former shall be distinguishable from the illumination provided by the latter to clearly define the pedestrian path of travel.

ANNUAL TOWN MEETING – April 29 & 30, 2024

- b. Placement of fixtures shall facilitate uniform light levels and work with the placement of sidewalks, landscaping, signage, building entries, and other features to contribute to the continuity of the streetscape. Where possible, the Planning Board prefers the use of a greater number of low fixtures in a well-organized pattern rather than fewer, taller fixtures.
 - c. *Parking Areas.*
 - i. Within parking areas, there shall be a unified system that provides attractive lighting throughout the lot.
 - ii. Fixtures shall minimize spill light and glare onto adjacent properties. Fixtures adjacent to residential districts shall direct the light away from residential properties and limit off-site light levels.
 - iii. Lighting shall complement the lighting of adjacent streets and properties and shall use consistent fixtures, source colors, and illumination levels. When adjacent to walkways, parking area lighting shall not overpower the quality of pedestrian area lighting.
9. *Waivers.* Upon the request of the Applicant, the Planning Board may waive by majority vote the requirements of this Section 8.9.5. 1 through 8.9.5.8 above in the interests of design flexibility and overall project quality, and upon a finding that the proposed variation is consistent with the overall purpose and objectives of the MOD.
10. *Affordability.* Development in the MOD shall comply with 7.8.4 except as follows:
- a. All residential developments consisting of 10 or more units shall have at least 15% of the dwelling units (and no fewer than one unit) available as affordable units limited to 80% Area Median Income (AMI) and eligible for listing in the Town's Subsidized Housing Inventory (SHI). For purposes of calculating the number of affordable units required, the unit requirement shall round up to a whole unit for any fraction of 0.5 or above.
 - b. If EOHLC determines in writing that the Town has not shown this 15% requirement to be economically feasible, at least 10% of the dwelling units in any development in the MOD shall be affordable units with household income limited to 80% of AMI and eligible for inclusion on the Subsidized Housing Inventory. For purposes of calculating the number of affordable units required, the unit requirement shall round down to a whole number in the instances of a fraction.
 - c. The applicant may, with the permission of the Planning Board, in lieu of one or more affordable unit(s) contribute to the Town of Andover Municipal Affordable Housing Trust Fund, a cash contribution determined by the Planning Board in consultation with the Housing Trust Fund Board of Trustees.

ANNUAL TOWN MEETING – April 29 & 30, 2024

8.9.6 Procedure.

1. Development within the MOD shall be subject to Site Plan Review under Section 9.5 of this Bylaw.
2. The Planning Board may adopt advisory design guidelines to assist applicants in building design and site planning for a Project.
3. The Design Review Board shall review developments proposed in the MOD and provide advisory recommendations to the Planning Board.
4. The Planning Board may adopt advisory regulations to facilitate site layout, building design, and outdoor amenity spaces. All site plan review standards applicable to developments under this section shall be consistent with the purposes of this section and EOHLIC's current Compliance Guidelines for Multi-Family Zoning Districts Under Section 3A of the Zoning Act, as amended.

8.9.7 Severability.

The invalidity of any section or provision of this Section 8.9 shall not invalidate any other section or provision herein.

And further; To amend Article VIII, Section 2.2 Overlay Districts of the Zoning Bylaw by adding at the end of Section 2.2, Multifamily Overlay District and amend the Town of Andover Zoning Map, to establish a Multifamily Overlay District as shown on a plan titled “Proposed Zoning Multifamily Overlay District”, dated February 29, 2024, as prepared by the Town of Andover, which is on file in the Town Clerk’s Office, and which are hereby made part of the Town Zoning Map.

On request of the Planning Board

Upon motion made and duly seconded it was VOTED to approve Special Town Meeting Article 1 as printed in the Warrant, including amending the Town Zoning Map referenced in the Warrant, on file with Town Clerk’s Office, and presented in the Finance Committee Report, which shall hereby be made part of the Town Zoning Map.

VOTE: A simple majority vote required for passage, the Motion Passed in an electronic vote of 434 in favor, 196 against, and 7 abstaining.

Planning Board Report:	Approval
Select Board Report:	Approval
Finance Committee Report:	Approval
School Committee Report:	Approval
Council on Aging Report:	Approval
Preservation Comm. Report:	Approval

ANNUAL TOWN MEETING – April 29 & 30, 2024

ARTICLE 2	GREATER LAWRENCE TECHNICAL SCHOOL LAND ACQUISITION
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To see if the Town will approve an amendment to the District Agreement of the Greater Lawrence Regional Vocational Technical High School District, so as to permit the District to enter into leases of land incidental and related to the District’s purchase of the West Side Hangar, so-called, at the Lawrence Airport in furtherance of the District’s programs, as permitted by c. 330, §4 of the Acts of 1960, as amended, or to take any other action relative thereto.

On request of the Greater Lawrence Regional Vocational Technical School District Committee

Upon motion made and duly seconded it was VOTED that the Town of Andover hereby approves an amendment to the District Agreement for the Greater Lawrence Technical School to add a new “Section XII – Sublease of Airport Property from the City of Lawrence” as follows:

SECTION XII – SUBLEASE OF AIRPORT PROPERTY FROM THE CITY OF LAWRENCE

The Committee is authorized to enter into a sublease of land held for school purposes from the City of Lawrence, which is located at the Lawrence Municipal Airport. The sublease shall be for a maximum term of twenty (20) years, with an option to extend such term by an additional four (4) years, at the discretion of the Committee. The monthly base rent payable by the District to the City under the sublease shall be \$495.23, or \$5,924.80 annually. Annual base rent shall be adjusted to reflect changes in the consumer price index every third April following the commencement date of the sublease. The District shall also be responsible for a common area maintenance charge to address its allocable share of electricity, plowing, Secretary of State Annual Reporting fees and insurance. The sublease shall contain such other terms and conditions as the Committee shall determine to be in the best interests of the District.

**VOTE: A two-thirds vote required for passage, the Moderator declared the Motion
Passed by more than a two-thirds vote.**

Select Board Report: Approval

On motion of Town Counsel, Douglas Heim, made and duly seconded, it was voted by a majority vote to dissolve the Special Town Meeting at 8:03 P.M.

ANNUAL TOWN MEETING - SECOND SESSION – April 30, 2024

The meeting was held at the J. Everett Collins Center for the Performing Arts, Andover High School, 100 Shawsheen Road, in said Andover.

Sheila M. Doherty, Moderator, called the meeting to order at 8:04 P.M.

Upon motion made and duly seconded it was VOTED to admit non-voters to the meeting, some of whom may be speaking. Fifty Two (52) non-voters were admitted during the meeting.

ANNUAL TOWN MEETING – April 29 & 30, 2024

Upon motion made and duly seconded, it was VOTED by majority consent to dispense with the reading of the Warrant and return of service of the Constable and to refer to the Warrant Articles by number and subject matter.

The Moderator introduced Randy Hanson as the Town Meeting “Ombudsman,” and reminded meeting members that she would help them with questions regarding Town Meeting procedures and amendments to articles.

The Moderator then took up the Warrant.

ARTICLE 6	FINANCIAL HOUSEKEEPING ARTICLES (A THROUGH I)
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- A. Budget Transfers** To see if the Town will vote to transfer from amounts previously appropriated at the May 2023 Annual Town Meeting as authorized by Massachusetts General Laws Chapter 44, Section 33B, or take any other action related thereto.

On request of the Chief Administrative & Financial Officer

- B. Supplemental Budget Appropriations** To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the May 2023 Annual Town Meeting, or take any other action related thereto.

On request of the Town Manager

- C. Stabilization Fund** To see if the Town will vote to appropriate and raise from taxation or available funds a sum of money to the Stabilization Fund in accordance with Massachusetts General Laws Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003 and Chapter 218 of the Acts of 2016, or take any other action related thereto.

On request of the Town Manager

- D. Free Cash** To see what amount the Town will vote to permit the Assessors to use in Free Cash to reduce the Fiscal Year 2025 tax rate and to affect appropriations voted at the May 2023 Annual Town Meeting, or take any other action related thereto.

On request of the Chief Administrative & Financial Officer

- E. Unexpended Appropriations** To see what disposition shall be made of unexpended appropriations and Free Cash in the treasury, or take any other action related thereto.

On request of the Chief Administrative & Financial Officer

ANNUAL TOWN MEETING – April 29 & 30, 2024

- F. Unexpended Appropriations Capital Projects Fund** To see what disposition shall be made of unexpended appropriations in the Capital Projects Fund, or take any other action related thereto.

On request of the Chief Administrative & Financial Officer

- G. Fiscal Year 2025 Revolving Accounts** To see if the Town will vote to authorize the following expenditure limits for revolving funds for certain Town departments under Massachusetts General Laws, Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2024, or take any other action related thereto:

Revolving Fund	FY2025 Limit
Community Development & Planning Department	\$35,000
Memorial Hall Library-Lost/Damaged Materials	\$20,000
Health Clinic	\$60,000
Division of Recreation	\$1,750,000
Division of Youth Services	\$400,000
Field Maintenance	\$150,000
Division of Elder Services	\$225,000
Police Communications	\$50,000
School Photocopy Fees	\$10,000
Compost Program	\$60,000
Solid Waste	\$40,000
Stormwater Management	\$5,000
Fire Rescue	\$100,000
Health Services	\$100,000
Professional Development Institute	\$50,000
Student Technology Rental	\$200,000

On request of the Chief Administrative & Financial Officer

- H. PEG Access and Cable Related Expenses** To see if the Town will vote to appropriate cable franchise fees and other cable-related revenues to support PEG access services, cable related expenses, and oversight of the cable franchise agreements for fiscal year 2025, which begins on July 1, 2024, or take any other action related thereto.

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On request of the Chief Administrative & Financial Officer

- I. Pension Obligation Bond Stabilization Fund Transfer** To see if the Town will vote to appropriate and raise from taxation or transfer from available funds a sum of money to the Pension Stabilization Fund in accordance with MGL Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003, or take any action related thereto.

On request of the Chief Administrative & Financial Officer

Upon motion made and duly seconded it was VOTED to withdraw Articles 6A, 6C, and 6D.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.

Upon motion made and duly seconded it was VOTED that:

1. Per Article 6B, it was further moved to appropriate \$750,000 from Free Cash and transfer \$300,000 to Department of Public Works – Forestry, \$100,000 to Department of Public Works – Snow & Ice, and \$350,000 to Public Safety – Fire.
2. Per Article 6E, I further move that the Town close out the sum of \$9,173.69 and transfer to Free Cash from the following appropriations:

\$1,653.84 from Article 38 of the 2007 Annual Town Meeting
\$7,519.85 from Article 29 of the 2020 Annual Town Meeting
3. Per Article 6F, I further move that the Town close out the sum of \$21,362.18 and transfer to Free Cash from the following appropriations for Capital Projects:

\$21,333.18 from Article 5 of the 2018 Annual Town Meeting
\$29.00 from Article 5 of the 2021 Annual Town Meeting
4. Per Article 6G, I further move to authorize the expenditure limits for revolving funds for certain Town departments under Massachusetts General Laws Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2024.
5. Per Article 6H, I further move to appropriate \$453,429.00 from cable franchise fees and other cable-related revenues to support PEG access services, cable related expenses, and oversight of the cable franchise agreements for fiscal year 2025.
6. Per 6I, I further move to approve Article 6I as printed in the Warrant and that the Town appropriate the sum of \$1,056,908 to the Pension Obligation Bond Stabilization Fund in accordance with MGL, Chapter 40, Section 5B, and further that \$800,033 be raised from taxation and \$256,875 be transferred from the unfunded liability offset account.

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VOTE: A simple majority vote required for passage, the Moderator declared the Motions for Articles B, E, F, G and H Passed by a majority vote.

It was then moved by Elyse Salberg of 9 Chandler Road and duly seconded to amend Article 6I “to see if the Town will vote to transfer from available funds a sum of money to the Pension Stabilization Fund in accordance with M.G.L. Chapter 40, Section 5B as amended by Chapter 46 Section 14 & 50 of the acts of 2003 or take any action related thereto.” A simple majority vote required for passage, the Moderator declared the Motion Failed.

It was then moved by Elyse Salberg of 9 Chandler Road and duly seconded to amend Article 6I “to see if the town will vote to appropriate the sum of \$1,056,908 to the Pension Obligation Bond Stabilization Fund in accordance with M.G.L. 40 Section 5B and further that \$800,032 be transferred from available funds and \$256,875 be transferred from the unfunded liability offset account.” A simple majority vote required for passage, the Motion Failed in an electronic vote of 128 in favor, 336 against, and 34 abstaining.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion for Article 6I Passed by a majority vote.

Select Board Report: Approval

Finance Committee Report: Approval

School Committee Report: Approval

ARTICLE 7	BYLAW AMENDMENT REVOLVING FUND REVENUES AND EXPENDITURES
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To see if the Town will vote to amend General Bylaw Article XII Section 48 (“Departmental revolving funds”), subsection 5(G) by amending the table to expand the permitted revenue sources and expenses from the Division of Recreation, Division of Youth Services, Division of Elder Services, and Compost Program revolving funds as follows (deleted language in “~~strikethrough~~” additional language underscored):

Revolving Fund	Revenues (Column C)	Expenses (Column D)
Division of Recreation	Participant fees, <u>rentals and concessions</u>	Trips, ticket sales and special programs and activities <u>Programs, activities, events, supplies, staffing and related expenses, facility maintenance and capital improvements</u>
Division of Youth Services	Participant fees, <u>rentals and concessions</u>	All pPrograms and activities expenses, part-time help events, <u>supplies, staffing and related expenses, facility</u>

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		<u>maintenance and capital improvements</u>
Division of Elder Services	<u>Participant fees, rentals and concessions</u>	Senior pPrograms, classes and activities, <u>events, supplies, staffing and related expenses, facility maintenance and capital improvements</u>
Compost Program		Current: Offset <u>cCompost monitoring and cleanup expenses, and staffing</u>

On request of the Chief Administrative & Financial Officer

Upon motion made and duly seconded it was VOTED to amend General Bylaw Article XII Section 48 (“Departmental revolving funds”), subsection 5(G) by amending the table to expand the permitted revenue sources and expenses from the Division of Recreation, Division of Youth Services, Division of Elder Services, and Compost Program revolving funds as presented in Article 7 of the Warrant.

VOTE: A majority vote required for passage, the Moderator declared the motion Passed by a majority vote.

Select Board Report: Approval
Finance Committee Report: Approval

ARTICLE 8	BYLAW AMENDMENT OTHER PUBLIC SPACES REVOLVING FUND
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To see if the Town will vote to amend General Bylaws Article XII Section 48 (“Departmental revolving funds”) subsection (5)(G) to authorize and establish a new Revolving Fund entitled “Other Public Space Rentals” authorizing the Director of Facilities and Director of Planning to spend funds from rental and space use fees in public buildings; and further to authorize expenditures from the fund to pay the cost of custodial services, facility maintenance, programming and capital improvements; and further to authorize the amount of \$50,000 to be expended in fiscal year 2025 and subsequent years; or take any action related thereto.

On request of the Chief Administrative & Financial Officer

Upon motion made and duly seconded it was VOTED to amend General Bylaws Article XII Section 48 (“Departmental revolving funds”) subsection (5)(G) to authorize and establish a new Revolving Fund entitled “Other Public Space Rentals” authorizing the Director of Facilities and Director of Planning to spend funds from rental and space use fees in public buildings; and further to authorize expenditures from the fund to pay the cost of custodial services, facility maintenance, programming and capital improvements; and further to authorize the amount of

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\$50,000 to be expended in fiscal year 2025 and subsequent years, so as to read substantially as follows:

A. Revolving Fund	B. Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	C. Fees, Charges or Other Receipts Credited to Fund	D. Program or Activity Expenses Payable from Fund	G. Fiscal Years
<u>Other Public Space Rentals</u>	<u>Director of Facilities and Director of Planning & Land Use</u>	<u>Rental and Space Use Fees</u>	<u>Custodial Services, Facility Maintenance, Programming and Capital Improvement</u>	<u>Fiscal Year 2025 and subsequent years</u>

VOTE: A majority vote required for passage, the Moderator declared the motion Passed by a majority vote.

Select Board Report: Approval
Finance Committee Report: Approval

ARTICLE 9	INDEMNIFICATION OF PUBLIC SAFETY MEDICAL COSTS
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To see if the Town will appropriate a sum of money in accordance with the provisions of Chapter 41, Sections 100 and 100B of the General Laws, to indemnify certain active and retired Police Officers and Firefighters for all reasonable medical and surgical expenses for those conditions or injuries which they incurred in the course of their service, determine how the money will be raised and expended; or take any action related thereto.

On request of the Chief Administrative & Financial Officer

Upon motion made and duly seconded it was VOTED to raise by taxation and appropriate \$125,000 in accordance with the provisions of Chapter 41, Sections 100 and 100B of the General Laws, to indemnify certain active and retired Police Officers and Firefighters for all reasonable medical and surgical expenses for those conditions or injuries which they incurred in the course of their service.

VOTE: A majority vote required for passage, the Moderator declared the motion Passed by a majority vote.

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Select Board Report: Approval
Finance Committee Report: Approval

ARTICLE 10	ADOPTING A NEW TOWN SEAL
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To see if the Town will vote to establish and adopt a new Town Seal in accordance with G.L. c. 40 § 47, as recommended by the Andover Town Seal Review Committee; or take any other action relating thereto.

On request of the Town Seal Review Committee

Upon motion made and duly seconded it was VOTED to approve Article 10 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Motion Passed in an electronic vote of 419 in favor, 65 against, and 5 abstaining.

Town Seal Review Comm. Report: Approval
Select Board Report: Approval
Finance Committee Report: Approval
Preservation Commission Report: Approval
Library Trustees Report: Approval

ARTICLE 11	BALLOT QUESTION FOR TOWN GOVERNMENT
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To see if the Town will vote to direct that the Select Board place a non-binding advisory question on the 2025 Annual Town Election ballot in conformance with G.L. c. 53 sec. 18A as follows:

Should the Town of Andover continue to use Open Town Meeting as its form of local government?

Yes

No

; or take any action related thereto.

On request of the Select Board

Upon motion made and duly seconded it was VOTED to direct that the Select Board place a non-binding advisory question on the 2025 Annual Town Election ballot in conformance with G.L. c. 53 sec. 18, substantially as follows:

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Should the Town of Andover continue to use Open Town Meeting as its form of local government?

Yes

No

VOTE: A simple majority vote required for passage, the Motion Failed in an electronic vote of 190 in favor, 266 against, and 9 abstaining.

Select Board Report: Approval

ARTICLE 12	BALLOT QUESTION: TYPE OF LOCAL GOVERNMENT
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To see if the Town will vote to add one or more of the following non-binding questions to the ballot of the 2025 Town Election:

- A. Should the Town of Andover continue to use Open Town Meeting with a Select Board and an appointed town manager as its form of local government? ___ Yes ___ No*
- B. Should the Town of Andover consider changing to a Representative Town Meeting with a Select Board and an appointed town manager as its form of local government? ___ Yes
___ No*
- C. Should the Town of Andover consider changing to a city council with an appointed city manager as its form of local government? ___ Yes ___ No*
- D. Should the Town of Andover consider changing to a city council with an elected mayor as its form of local government? ___ Yes ___ No*

or take any action related thereto.

On petition of Kathleen Grant and others

Upon motion made and duly seconded it was VOTED to approve Article 12 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Motion Failed in an electronic vote of 161 in favor, 268 against, and 1 abstaining.

Select Board Report: Disapproval

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ARTICLE 13	MINOR FINANCIAL ARTICLES (A THROUGH E)
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- A. **Overlay Surplus Transfer** To see if the Town will vote to transfer \$75,000 from Overlay Surplus to fund expenses related to the FY2025 valuation of real and personal property and to fund the FY2025 property tax recertification, or take any other action related thereto.

On request of the Chief Administrative & Financial Officer

- B. **Elderly/Disabled Transportation Program** To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$12,000 for the purpose of continuing to provide for an elderly and disabled transportation subsidy program, or take any other action related thereto.

On request of the Council on Aging

- C. **Support for Andover Day and Other Civic Events** To see if the Town will vote to appropriate and raise by taxation or transfer from available funds a sum not to exceed \$25,000 for the purpose of paying costs associated with Andover Day and other civic events, or take any other action related thereto.

On request of the Town Manager

- D. **Spring Grove Cemetery Maintenance** To see if the Town will vote to transfer the sum of \$6,000 from the Spring Grove Cemetery Perpetual Care reserve account and appropriate the sum of \$6,000 for the purpose of cemetery maintenance including costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Public Works

- E. **Elections and Town Meeting Expenses** To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$75,000 for the purpose of paying costs related to elections, Annual Town Meetings, and Special Town Meetings, or take any other action related thereto.

On request of the Town Clerk

Upon three motions made and duly seconded it was VOTED to:

1. Approve Articles 13A, 13B and 13D as printed in the Warrant.
2. Appropriate and raise by taxation the sum of \$25,000 for the purpose of paying costs associated with Andover Day and other civic events.
3. Appropriate and raise by taxation the sum of \$75,000 for the purpose of paying costs

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related to elections, Annual Town Meetings, and Special Town Meetings.

VOTE: A simple majority vote required for passage, the Moderator declared the Motions Passed by a majority vote.

Select Board Report: Approval
Finance Committee Report: Approval

ARTICLE 14	GENERAL HOUSEKEEPING ARTICLES (A THROUGH G)
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To see if the Town will vote the following consent articles, or take any other action related thereto:

- A. Grant Program Authorization** To see if the Town will vote to authorize the Select Board and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program, or take any other action related thereto.

On request of the Town Manager

- B. Road Contracts** To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners or the Federal Government for the construction and maintenance of public highways in the Town of Andover for the ensuing year, or take any other action related thereto.

On request of the Town Manager

- C. Town Report** To act upon the report of the Town officers, or take any other action related thereto.

On request of the Town Manager

- D. Property Tax Exemptions** To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for fiscal year 2025 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5, or take any other action related thereto.

On request of the Board of Assessors

- E. Contracts in Excess of Three Years** To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 12(b) to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years but no greater than five years, including any renewal, extension or

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option, provided in each instance the longer term is determined to be in the best interests of the Town by a vote of the Select Board or the School Committee, as appropriate, or take any other action related thereto.

On request of the Town Manager

- F. Accepting Easements** To see if the Town will vote to authorize the Select Board and the School Committee to accept grants of easements for streets, water, drainage, sewer, public access and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

On request of the Town Manager

- G. Rescinding of Bond Authorizations** To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings, or take any other action related thereto.

On request of the Chief Administrative & Financial Officer

Upon two motions made and duly seconded it was VOTED, first, to approve the consent agenda, Articles 14A through 14F, as printed in the Warrant, and, second, that the Town hereby votes to withdraw Article 9G.

VOTE: A simple majority vote required for passage, the Moderator declared the Motions Passed by a majority vote.

Select Board Report:	Approval
Finance Committee Report:	Approval
School Committee Report:	Approval

ARTICLE 15	UNPAID BILLS
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To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years, or take any other action related thereto.

On request of the Town Accountant

Upon motion made and duly seconded it was VOTED that the Town transfer from free cash and appropriate the sum of \$21,792.25 to be paid to National Grid.

VOTE: A four-fifths vote required for passage, the Motion Passed in an electronic vote of 316 in favor, 15 against, and 2 abstaining.

Select Board Report:	Approval
Finance Committee Report:	Approval

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ARTICLE 16	CHAPTER 90 AUTHORIZATIONS
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To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements.

VOTE: A two-thirds vote required for passage, the Motion Passed in an electronic vote of 315 in favor, 16 against, and 2 abstaining.

Select Board Report: Approval
Finance Committee Report: Approval

ARTICLE 17	GRANTING EASEMENTS
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To see if the Town will vote to authorize the Select Board and the School Committee to grant easements for water, drainage, sewer and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to approve Article 17 as printed in the Warrant.

VOTE: A two-thirds vote required for passage, the Motion Passed in an electronic vote of 311 in favor, 8 against, and 3 abstaining.

Select Board Report: Approval
School Committee Report: Approval

ARTICLE 18	STABILIZATION FUND BOND PREMIUM
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To see if the Town will vote to transfer the sum of \$100,000 from the Bond Premium Stabilization Fund to the General Fund to offset non-exempt debt interest payments, or take any other action related thereto.

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On request of the Chief Administrative & Financial Officer

Upon motion made and duly seconded it was VOTED to approve Article 18 as printed in the Warrant.

VOTE: A two-thirds vote required for passage, the Motion Passed in an electronic vote of 321 in favor, 9 against, and 3 abstaining.

Select Board Report: Approval

Finance Committee Report: Approval

ARTICLE 19	WATER TREATMENT PLANT MAINTENANCE
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To see if the Town will vote to appropriate the sum of \$150,000 in the Water Enterprise Fund for the purpose of paying various maintenance costs related to the water distribution system and the Water Treatment Plant, including any other costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Public Works

Upon motion made and duly seconded it was VOTED to approve Article 19 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.

Select Board Report: Approval

Finance Committee Report: Approval

ARTICLE 20	SEWER COLLECTION SYSTEM MAINTENANCE
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To see if the Town will vote to appropriate the sum of \$300,000 in the Sewer Enterprise Fund for the purpose of paying various maintenance costs related to the 12 sewer stations located in Andover that collect and pump wastewater to Greater Lawrence Sanitary District, including any other costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Public Works

Upon motion made and duly seconded it was VOTED to approve Article 20 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.

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Select Board Report: Approval
Finance Committee Report: Approval

ARTICLE 21	JERRY SILVERMAN FIREWORKS
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To see if the Town will vote to appropriate and raise by taxation or available funds the amount of \$15,000 for the Jerry Silverman Fireworks Program as part of the Fourth of July festivities, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED that the Town appropriate and raise by taxation the amount of \$15,000 for the Jerry Silverman Fireworks Program as part of the Fourth of July festivities.

VOTE: A majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.

Select Board Report: Approval
Finance Committee Report: Approval

ARTICLE 22	INDEMNIFICATION OF MEMBERS OF THE ANDOVER CONTRIBUTORY RETIREMENT BOARD
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To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 32, Section 20A, which will indemnify the Board members of the Andover Contributory Retirement System against civil actions brought against the Board or members of the Board or take any other action related thereto.

On request of the Andover Contributory Retirement Board

Upon motion made and duly seconded it was VOTED to accept the provisions of Massachusetts General Laws, Chapter 32, Section 20A, which will indemnify the Board members of the Andover Contributory Retirement System against civil actions brought against the Board or members of the Board.

VOTE: A majority vote required for passage, the Moderator declared the motion Passed by a majority vote.

Select Board Report: Approval
Finance Committee Report: Approval

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ARTICLE 23	HOME RULE LEGISLATION APPOINTMENT OF TOWN EMPLOYEES AND OFFICIALS
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To see if the Town will vote to authorize and request the Select Board to file Home Rule Legislation to change the appointment of certain Town employees and officials, in substantial conformance with the following:

“AN ACT REGARDING THE APPOINTMENT OF OFFICIALS AND EMPLOYEES OF THE TOWN OF ANDOVER”

Section 1. Chapter 571 of the Acts of 1956 (The Andover Town Charter) as subsequently amended, is hereby amended as follows:

First, by deleting the entirety of Section 3(d) and replacing it with the following:

“The town manager shall appoint, subject to the approval of the select board, upon merit and fitness alone, and may, subject to the provisions of chapter 31 of the General Laws where applicable, remove for cause the positions of Deputy Town Manager, Police Chief, Fire Chief, Finance Director/Chief Financial Officer, Town Clerk and Town Counsel, a board of public health, a planning board, a board of assessors, a board of library trustees, and all other officers, boards, committees of the town, with the exception of the elected officials specified in section two, and employees of such elected officials.”

Section 2. This Act shall take effect upon its passage.

; or take any other action related thereto.

On request of the Select Board

Upon motion made and duly seconded it was VOTED to authorize and request the Select Board to file Home Rule Legislation to change the appointment of certain Town employees and Officials as printed in the Warrant.

VOTE: A majority vote required for passage, the Motion Passed in an electronic vote of 267 in favor, 29 opposed, and 3 abstaining.

Select Board Report: Approval

ARTICLE 24	CAPITAL PROJECTS FROM GENERAL FUND BORROWING
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To see if the Town will vote to raise by taxation, borrowing, transfer from available funds or by any combination thereof and appropriate the sum of \$4,980,000 to pay costs of purchasing capital equipment, making infrastructure improvements, or for purchasing services and materials related to capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, or take any other action related thereto.

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CIP #	Project	Amount	Statutory Citation
IT-3	IT Infrastructure	\$350,000	C 44 Sec 7(1)
FR-2	Radio Box Repeater System	\$130,000	C 44 Sec 7(1)
FR-4	Thermal Imaging Camera Replacement	\$45,000	C 44 Sec 7(1)
DPW-7b	Public Works Vehicles – Large	\$560,000	C 44 Sec 7(1)
DPW-8	Minor Storm Drainage Improvements	\$650,000	C 44 Sec 7(1)
DPW-9	Town Bridge Evaluation and Maintenance	\$200,000	C 44 Sec 7(1)
FAC-3	Town and School Security Projects	\$130,000	C 44 Sec 7(1)
FAC-5	Town Parks and Playground Improvements	\$600,000	C 44 Sec 7(1)
FAC-6	Major Town Projects	\$900,000	C 44 Sec 7(1)
FAC-7	Town / School Energy Initiatives	\$115,000	C 44 Sec 7(1)
SCH-5	Major School Projects	\$1,300,000	C 44 Sec 7(1)

On request of the Chief Information Officer, Fire Chief, Director of Public Works, and Director of Facilities

Upon motion made and duly seconded it was VOTED that the Town appropriate the sum of \$4,630,000 to pay costs of purchasing capital equipment, making infrastructure improvements, or for purchasing services and materials related to capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board is authorized to borrow said amount in accordance with the statutory citations listed below, or any other enabling authority, and to issue bonds or notes of the Town therefor.

CIP #	Project	Amount	Statutory Citation
IT-3	IT Infrastructure	\$300,000	C 44 Sec 7(1)
FR-2	Radio Box Repeater System	\$130,000	C 44 Sec 7(1)
FR-4	Thermal Imaging Camera Replacement	\$45,000	C 44 Sec 7(1)
DPW-7b	Public Works Vehicles – Large	\$560,000	C 44 Sec 7(1)
DPW-8	Minor Storm Drainage Improvements	\$650,000	C 44 Sec 7(1)
DPW-9	Town Bridge Evaluation & Maintenance	\$200,000	C 44 Sec 7(1)
FAC-3	Town and School Security Projects	\$130,000	C 44 Sec 7(1)
FAC-5	Town Parks & Playground Improvements	\$250,000	C 44 Sec 7(1)
FAC-6	Major Town Projects	\$900,000	C 44 Sec 7(1)
FAC-7	Town / School Energy Initiatives	\$115,000	C 44 Sec 7(1)
SCH-5	Major School Projects	\$1,300,000	C 44 Sec 7(1)

Note that the motion differed from the article in that it appropriated a lower sum given a \$350,000 decrease in FAC-5.

VOTE: A two-thirds vote required for passage, the Motion Passed in an electronic vote of 285 in favor and 11 opposed.

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Select Board Report:	Approval
Finance Committee Report:	Approval
School Committee Report:	Approval

ARTICLE 25	CAPITAL PROJECTS FROM FREE CASH
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To see if the Town will vote to transfer from available funds and appropriate the sum of \$2,035,000 to pay costs of purchasing capital equipment, infrastructure, or for purchasing services and materials related to capital improvements, as more particularly described below, including any other costs incidental and related thereto, or take any other action related thereto.

CIP #	Project	Amount
TM-1	Facility Master Plan Update	\$50,000
TM-2	Traffic and Intersection Safety Studies	\$25,000
TM-3	Hazard Tree Removal	\$150,000
IT-1	Annual Staff Device Refresh	\$340,000
IT-2	Annual Student Device Refresh	\$250,000
POL-1	Police Vehicle Replacement	\$205,000
DPW-2	Minor Sidewalk Repairs	\$200,000
DPW-4	Town Sidewalk Program	\$775,000
DPW-6	Stormwater Management	\$40,000

*On request of the Town Manager, Chief Information Officer, Chief of Police
and Director of Public Works*

Upon motion made and duly seconded it was VOTED that the Town to appropriate \$2,035,000 to pay costs of purchasing or leasing, capital equipment or infrastructure, or for purchasing services and materials related to capital improvements, as more particularly described below, including any other costs incidental and related thereto, and that to meet this appropriation, said amount shall be transferred from Free Cash.

CIP #	Project	Amount
TM-1	Facility Master Plan Update	\$50,000
TM-2	Traffic and Intersection Safety Studies	\$25,000
TM-3	Hazard Tree Removal	\$150,000
IT-1	Annual Staff Device Refresh	\$340,000
IT-2	Annual Student Device Refresh	\$250,000
POL-1	Police Vehicle Replacement	\$205,000
DPW-2	Minor Sidewalk Repairs	\$200,000
DPW-4	Town Sidewalk Program	\$775,000
DPW-6	Stormwater Management	\$40,000

and that to meet this appropriation, said amount shall be transferred from Free Cash.

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**VOTE: A majority vote required for passage, the Moderator declared the Motion
Passed by a majority vote.**

Select Board Report:	Approval
Finance Committee Report:	Approval
School Committee Report:	Approval

ARTICLE 26	CAPITAL PROJECTS FROM WATER AND SEWER ENTERPRISE FUNDS
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To see if the Town will vote to raise by taxation, borrowing, transfer from available funds or by any combination thereof and appropriate the sum of \$7,294,000 to pay costs of purchasing capital equipment, making infrastructure improvements, and purchasing services and materials related to making capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, or take any other action related thereto.

CIP #	Project	Amount	Statutory Citation
DPW-14	Water Main Replacement / Distribution Improvements Project (Water Enterprise Borrowing)	\$6,000,000	Ch 44 Sec 8 (5)
DPW-18	Water Treatment GAC Replacement (Water Enterprise Borrowing)	\$294,000	Ch 44 Sec 8 (7A)
DPW-24	Sanitary Sewer Collection System Improvements (Sewer Enterprise Reserves)	\$250,000	N/A
DPW-25	Shawsheen River Sewer Interceptor Improvements (Sewer Enterprise Borrowing)	\$500,000	Ch 44 Sec 8 (14)
DPW-30	Inflow/Infiltration (I/I) Removal Program (Sewer Enterprise Reserves)	\$250,000	N/A

On request of the Director of Public Works

Upon motion made and duly seconded it was VOTED that the Town appropriate \$7,294,000 to pay costs of purchasing capital equipment, making infrastructure improvements, and purchasing services and materials related to making capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, and that to meet this appropriation, \$500,000 shall be transferred from Sewer Enterprise Reserves to pay costs of the Inflow/Infiltration (I/I) Removal Program set forth below, and the Treasurer, with the approval of the Select Board, is authorized to borrow \$6,794,000 to pay costs of the various items to be financed by the borrowing of money as set forth below, under and pursuant to the various statutory citations described below, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

CIP #	Project	Amount	Statutory Citation
DPW-14	Water Main Replacement Projects (Water Enterprise Borrowing)	\$6,000,000	Ch 44 Sec 8 (5)
DPW-18	Water Treatment GAC Replacement (Water	\$294,000	Ch 44 Sec 8

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	Enterprise Borrowing)		(7A)
DPW-24	Sanitary Sewer Collection System Improvements (Sewer Enterprise Reserves)	\$250,000	N/A
DPW-25	Shawsheen River Sewer Interceptor Improvements (Sewer Enterprise Borrowing)	\$500,000	Ch 44 Sec 8 (14)
DPW-30	Inflow/Infiltration (I/I) Removal Program (Sewer Enterprise Reserves)	\$250,000	N/A

VOTE: A two-thirds vote required for passage, the Motion Passed in an electronic vote of 270 in favor, 13 opposed, and 2 abstaining.

Select Board Report: Approval
Finance Committee Report: Approval

ARTICLE 27	ZONING BYLAW AMENDMENT NONCONFORMING USES AND STRUCTURES
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To see if the Town will vote to amend Section 3.3 “Nonconforming Uses and Structures” of the Zoning Bylaw Article VIII to clarify when a variance or special permit is required for a catastrophe, demolition, derelict condition, reconstruction, extension, alteration, or change to a structure, as well as to provide illustrative examples of increases or intensifications of nonconformities or take any action related thereto.

Proposed changes as set forth in draft amended section 3.3 of the Article VIII (or as later amended by the Planning Board), as well as illustrative examples are on file in the Office of the Town Clerk, and the Department of Planning and Community Development, located at 36 Barlet Street, Andover, MA ; and on the Town’s website at <https://andoverma.gov/149/Community-Development-Planning>.

On request of the Inspector of Buildings

Upon motion made and duly seconded it was VOTED to approve Article 27 as printed in the Warrant, and recommended by the Planning Board on February 27, 2024.

It was then moved by David Brown of 31 Glenwood Road and duly seconded to amend the article by amending the text under Example No. 2, “1. Residential Structure.” to read “a. Increases nonconformity, special permit required.” A simple majority vote required for passage, the Moderator declared the Motion to Amend Passed.

VOTE: A two-thirds vote required for passage, the amended Motion Passed in an electronic vote of 276 in favor, 9 opposed, and 10 abstaining.

Planning Board Report: Approval
Select Board Report: Approval

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ARTICLE 28	ZONING BYLAW AMENDMENT OFF-STREET PARKING REQUIREMENTS
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To see if the Town will vote to amend Section 5.1; Section 4.1.4; Section 5.3; Section 7.3.3; Section 7.8.5; Section 8.1; Section 8.2; Section 8.5; Section 8.7; and Appendix A Table 3 of the Andover Zoning Bylaw Article VIII to update the design standards, parking district information, and parking special permits to incorporate to the best extent possible off street parking information and requirements into Section 5.1 and Appendix A Table 3 Off-Street Parking; or take any other action related thereto.

Proposed changes as set forth in draft amended sections of the above listed bylaws (or as later amended by the Planning Board), as well as illustrative examples are on file in the Office of the Town Clerk, and the Department of Planning and Community Development, located at 36 Barlet Street, Andover, MA ; and on the Town’s website at <https://andoverma.gov/149/Community-Development-Planning>.

On request of the Planning Board

Upon motion made and duly seconded it was VOTED to approve Article 28 as printed in the Warrant, and recommended by the Planning Board on February 27, 2024.

VOTE: A two-thirds vote required for passage, the Motion Passed in an electronic vote of 255 in favor, 14 opposed, and 10 abstaining.

Planning Board Report: Approval
Select Board Report: Approval

ARTICLE 29	STREET ACCEPTANCE MONARCH LANE
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To see if the Town will vote to accept and name as a public way any or all of the following street: Monarch Lane as further described below, and to accept deeds to the streets and all related easements:

Monarch Lane, as shown on a plan approved by the Andover Planning Board entitled “DEFINITIVE SUBDIVISION (FORM C) SPECIAL PERMIT FOR CLUSTER DEVELOPMENT & EARTH MOVEMENT PLAN FOR MONARCH WOODS ANDOVER, MASS’ dated August 30, 2016 last revised August 8, 2017, sheet 4 of 15 (Recordable sheet 1 of 1) being recorded in the Essex North District Registry of Deeds as Plan Number 17784 and further shown as Lot 130 on Land Court Plans filed as Plan Number 10362N; or take any other action related thereto.

On request of the Select Board

Upon motion made and duly seconded it was VOTED to accept and name as a public way any or all of Monarch Lane as shown on a plan approved by the Andover Planning Board entitled “DEFINITIVE SUBDIVISION (FORM C) SPECIAL PERMIT FOR CLUSTER

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DEVELOPMENT & EARTH MOVEMENT PLAN FOR MONARCH WOODS ANDOVER, MASS' dated August 30, 2016 last revised August 8, 2017, sheet 4 of 15 (Recordable sheet 1 of 1) being recorded in the Essex North District Registry of Deeds as Plan Number 17784 and further shown as Lot 130 on Land Court Plans filed as Plan Number 10362N and to accept deeds to the streets and all related easements.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.

Select Board Report: Approval

Planning Board Report: Approval

ARTICLE 30	OLD TOWN YARD CONFIRMATORY ACTIONS
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To see if the Town will vote to:

- (a) discontinue as a public way those portions of Lewis Street and Buxton Court which are shown as “Parcel C” and “Parcel D” on that certain plan entitled “Plan of Land Located in Andover, Mass. Prepared for the Inhabitants of the Town of Andover,” dated June 22, 2023, last revised December 12, 2023, prepared by The Morin-Cameron Group, Inc. (the “Plan”), a copy of which Plan is on file with the Office of the Town Clerk;
- (b) authorize the Select Board to acquire title in fee simple absolute, by gift, option, purchase, or eminent domain, upon such terms and conditions deemed by the Select Board to be in the best interest of the Town, the land and improvements thereon shown as “Parcel A”, “Parcel B”, “Parcel C”, and “Parcel D” on the Plan for the purpose of resolving any matters regarding the title and boundaries of the property to be taken, and to appropriate a sum of money for the payment of damages for said takings. Such acquisition of “Parcel C” shall be subject to an easement for the use by the unit owners of the condominium located on the real property at 11-13 Buxton Court known as the 11 Buxton Court Condominium, and their tenants, licensees, and invitees, and each of their respective successors and assigns, of the portion of said “Parcel C” that is shown on Detail B of the Plan as “Public Use Area” for the purposes of vehicular and pedestrian access to and from Buxton Court and the driveway located at such Condominium;
- (c) accept as a public way the relocation of the layout of Buxton Court, from the layout described in that certain Town Meeting vote dated February 23, 1901 (the “1901 Layout”), to the layout of the street identified as Buxton Court, as shown on that certain plan entitled “Right of Way Layout Plan Located In Andover, Mass. Prepared for the Inhabitants of The Town of Andover,” dated June 1, 2023, prepared by the Morin-Cameron Group, Inc. (the “2023 Layout Plan”), copies of which 1901 Layout and 2023 Layout Plan are on file with the Office of the Town Clerk; and
- (d) authorize the Select Board to acquire on behalf of the Town by gift, option, purchase, or

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eminent domain, an easement in the land within the layout of ways known as Lewis Street and Buxton Court as heretofore laid out by the Select Board in the 1901 Layout, as may be modified by the 2023 Layout Plan, copies of which 1901 Layout and 2023 Layout Plan are on file with the Office of the Town Clerk, for all purposes for which public ways are used in the Town of Andover, including any drainage, utility, access, and other easements necessary for or related thereto, and to appropriate a sum of money for the payment of damages for said takings; or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to approve Article 30 as printed in the Warrant.

VOTE: A two-thirds vote required for passage, the Motion Passed in an electronic vote of 254 in favor, 12 opposed, and 7 abstaining.

Select Board Report: Approval

ARTICLE 31	TAKING BY EMINENT DOMAIN OF HACIENDA WAY
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To see if the Town will vote to authorize the Select Board of Andover to acquire by eminent domain, gift, purchase, or otherwise, any fee, easement or other interest in the land shown as Hacienda Way and all related easements, including but not limited to easements shown on Lots 18, 18A, 19 and 19A, all as shown on a plan entitled “ Subdivision & Acceptance Plan Pleasant Street Estates, Andover, Mass.” dated April, 1973, prepared by Charles E. Cyr, and recorded with Essex North District Registry of Deeds as Plan No. 7035, and also shown on a plan entitled “Plan of Land Prepared for Belmont Realty Trust Located in Andover, Mass.”, dated July, 1977, and recorded with Essex North District Registry of Deeds as Plan No. 7640 and on file in the Office of the Town Clerk, and as constructed, and to appropriate and borrow or transfer from available funds or any combination thereof a sum of \$120,000 for damages or compensation for said takings or payment for said acquisitions of interests in land and for the required engineering services, legal services, repairs and improvements to Hacienda Way and expenses thereto, or take any other action related thereto.

On petition of Courtney Famiglietti and others

Upon motion made and duly seconded it was VOTED to approve Article 31 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Motion Passed in an electronic vote of 262 in favor, 8 opposed, and 5 abstaining.

Select Board Report: Approval
Finance Committee Report: Approval
Planning Board Report: Approval

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ARTICLE 32	TOWN CHARTER INSERTION OF RESIDENCY REQUIREMENT FOR TOWN MANAGER
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To see if the Town will vote to reinsert the following sentence in section 6 of the Andover Town Charter:

“He/she need not be a resident of the town when appointed, but shall be a resident of the town during his/her term of office.”

On petition of Bob Pokress and others

Upon motion made and duly seconded it was VOTED to approve Article 32 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Motion Failed in an electronic vote of 87 in favor, 177 opposed, and 3 abstaining.

Select Board Report: Disapproval

ARTICLE 33	GRANTING OF A NON-EXCLUSIVE ACCESS/EGRESS EASEMENT
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To see if the Town will vote to authorize to grant a non-exclusive access/egress easement over under and through portions of property owned by the town of Andover under the care, control and use of the Andover conservation commission located in the town of Andover shown on Assessor’s Map 117 as Lot 15 and having an address of 268 Andover Street. Said parcel is also shown on a plan entitled “Plan of Land in Andover, prepared for Kathleen & Remi Machet, 264 Andover Street, Andover, MA and Inhabitants of the Town of Andover, 268 Andover Street, Andover, MA” dated April 19, 2023 and prepared by John Abagis & Associates, Professional Land Surveyors, which Plan is on file in the Town Clerk’s office, for the purpose of motor vehicle and pedestrian access and egress over said land but shall not allow parking on said land. The easement is shown on said Plan as “Proposed Access/Egress Easement Containing 3,242 sf” and is for the benefit of the abutting parcel shown on said Plan as “Lot #24 Land of Remi & Kathleen Machet” and for consideration in a sum set by the Select Board; and further voted to request the Select Board petition the Legislature to pass a Special Act in accordance with Article 97 of the Amendments to the Massachusetts Constitution and any other applicable law to authorize the above transfer including approval from the Executive Office of Energy and Environmental Affairs, if required, provided that the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition, or take any action related thereto. The land benefited by this non-exclusive easement is described on a deed recorded at the Essex North District Registry of Deeds at Book 12926, Page 231.

On petition of Remi Machet & Kathleen Machet and others

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Upon motion made and duly seconded it was VOTED to grant a non-exclusive access/egress easement over under and through portions of property owned by the town of Andover under the care, control and use of the Andover conservation commission located in the town of Andover shown on Assessor's Map 117 as Lot 15 and having an address of 268 Andover Street. Said parcel is also shown on a plan entitled "Plan of Land in Andover, prepared for Kathleen & Remi Machet, 264 Andover Street, Andover, MA and Inhabitants of the Town of Andover, 268 Andover Street, Andover, MA" dated April 19, 2023 and prepared by John Abagis & Associates, Professional Land Surveyors, which Plan is on file in the Town Clerk's office, for the purpose of motor vehicle and pedestrian access and egress over said land but shall not allow parking on said land. The easement is shown on said Plan as "Proposed Access/Egress Easement Containing 3,242 sf" and is for the benefit of the abutting parcel shown on said Plan as "Lot #24 Land of Remi & Kathleen Machet" and for consideration in a sum set by the Select Board; and further voted to request the Select Board petition the Legislature to pass a Special Act in accordance with Article 97 of the Amendments to the Massachusetts Constitution and any other applicable law to authorize the above transfer including approval from the Executive Office of Energy and Environmental Affairs, if required, provided that the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition, or take any action related thereto. The land benefited by this non-exclusive easement is described on a deed recorded at the Essex North District Registry of Deeds at Book 12926, Page 231.

VOTE: A two-thirds vote required for passage, the Motion Passed in an electronic vote of 250 in favor, 5 opposed, and 2 abstaining.

Select Board Report: Approval
Conservation Commission Report: No Position

ARTICLE 34	GENERAL BYLAW AMENDMENT
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To see if the Town will vote to amend Article V of the General Bylaws by amending the second paragraph of Section 1 as follows:

Contracts for *personal services, employee compensation*, the purchase of services, or *the purchase of* supplies shall be executed in the name of town by the Town Manager *and shall not contain any Non-Disclosure Agreements (NDAs)*.

Original wording

Contracts for the purchase of services or supplies shall be executed in the name of the town by the Town Manager.

On petition of Kathleen Grant and others

Upon motion made and duly seconded it was VOTED to withdraw Article 34.

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VOTE: A simple majority vote required for passage, the Moderator declared the Motion to Withdraw Passed by a majority vote.

On motion of Town Counsel, Douglas Heim, made and duly seconded, it was voted by a majority vote to dissolve the Annual Town Meeting at 11:03 P.M.

A true record
A T T E S T

Austin P. Simko
Town Clerk